

SEVIS ID: N0023982071

SURNAME/PRIMARY NAME Zhang	GIVEN NAME Chen	<b>Class of Admission</b>  <b>F-1</b>  <b>ACADEMIC AND LANGUAGE</b>
PREFERRED NAME Chen Zhang	PASSPORT NAME	
COUNTRY OF BIRTH CHINA	COUNTRY OF CITIZENSHIP CHINA	
DATE OF BIRTH 14 DECEMBER 1982	ADMISSION NUMBER 32902439256	
FORM ISSUE REASON CONTINUED ATTENDANCE	LEGACY NAME	

**SCHOOL INFORMATION**

SCHOOL NAME Texas Tech University Texas Tech University	SCHOOL ADDRESS International Affairs, P O Box 45004, Lubbock, TX 79409
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Christy Czerwien International Advisor	SCHOOL CODE AND APPROVAL DATE DAL214F00020000 21 JANUARY 2003

**PROGRAM OF STUDY**

EDUCATION LEVEL BACHELOR'S	MAJOR 1 Computer and Information Sciences, General 11.0101	MAJOR 2 None 00.0000
PROGRAM ENGLISH PROFICIENCY Required	ENGLISH PROFICIENCY NOTES Student is proficient	EARLIEST ADMISSION DATE 17 JULY 2017
START OF CLASSES 28 AUGUST 2017	PROGRAM START/END DATE 16 AUGUST 2017 - 27 AUGUST 2021	

**FINANCIALS**

<b>ESTIMATED AVERAGE COSTS FOR: 9 MONTHS</b>		<b>STUDENT'S FUNDING FOR: 9 MONTHS</b>	
Tuition and Fees	\$ 22,482	Personal Funds	\$ 79,533
Living Expenses	\$ 10,740	Funds From This School	\$
Expenses of Dependents (1)	\$ 7,710	Funds From Another Source	\$ 0
Books and Insurance	\$ 3,425	On-Campus Employment	\$ 0
TOTAL	\$ 44,357	TOTAL	\$ 79,533

**REMARKS**

**SCHOOL ATTESTATION**

I certify under penalty of perjury that all information provided above was entered before I signed this form and is true and correct. I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, which were received at the school prior to the execution of this form. The school has determined that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by 8 CFR 214.2(f)(6). I am a designated school official of the above named school and am authorized to issue this form.

X Christy Czerwien **DATE ISSUED** 10 December 2019 **PLACE ISSUED** Lubbock, TX  
**SIGNATURE OF:** Christy Czerwien, International Advisor

**STUDENT ATTESTATION**

I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the named school to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my nonimmigrant status. **Parent or guardian, and student, must sign if student is under 18.**

X  
**SIGNATURE OF:** Chen Zhang **DATE**  
X  
**NAME OF PARENT OR GUARDIAN** **SIGNATURE** **ADDRESS (city/state or province/country)** **DATE**

SEVIS ID: N0023982071 (F-1)

NAME: Chen Zhang

EMPLOYMENT AUTHORIZATIONS

CHANGE OF STATUS/CAP-GAP EXTENSION

AUTHORIZED REDUCED COURSE LOAD

CURRENT SESSION DATES

CURRENT SESSION START DATE  
26 AUGUST 2019

CURRENT SESSION END DATE  
14 DECEMBER 2019

TRAVEL ENDORSEMENT

This page, when properly endorsed, may be used for re-entry of the student to attend the same school after a temporary absence from the United States. Each endorsement is valid for one year.

Designated School Official	TITLE	SIGNATURE	DATE ISSUED	PLACE ISSUED
		X		
		X		
		X		
		X		



## INSTRUCTIONS TO STUDENTS

**STUDENT ATTESTATION.** You should read everything on this page carefully. Be sure that you understand the terms and conditions concerning your admission and stay in the United States as a nonimmigrant student before signing the student attestation on page 1 of the Form I-20 A-B. The law provides severe penalties for knowingly and willfully falsifying or concealing a material fact, or using any false document in the submission of this form.

**FORM I-20.** The Form I-20 (this form) is the primary document to show that you have been admitted to school in the United States and that you are authorized to apply for admission to the United States in F-1 class of admission. You must have your Form I-20 with you at all times. If you lose your Form I-20, you must request a new one from your designated school official (DSO) at the school named on your Form I-20.

**VISA APPLICATION.** You must give this Form I-20 to the U.S. consular officer at the time you apply for a visa (unless you are exempt from visa requirements). If you have a Form I-20 from more than one school, be sure to present the Form I-20 for the school you plan to attend. Your visa will include the name of that school, and you must attend that school upon entering the United States. You must also provide evidence of support for tuition and fees and living expenses while you are in the United States.

**ADMISSION.** When you enter the United States, you must present the following documents to the officer at the port of entry: 1) a Form I-20; 2) a valid F-1 visa (unless you are exempt from visa requirements); 3) a valid passport; and 4) evidence of support for tuition and fees and living expenses while you are in the United States. The agent should return all documents to you before you leave the inspection area.

**REPORT TO SCHOOL NAMED ON YOUR FORM I-20 AND VISA.** Upon your first entry to the United States, you must report to the DSO at the school named on your Form I-20 and your F-1 visa (unless you are exempt from visa requirements). If you decide to attend another school before you enter the United States, you must present a Form I-20 from the new school to a U.S. consular officer for a new F-1 visa that names the new school. Failure to enroll in the school, by the program start date on your Form I-20 may result in the loss of your student status and subject you to deportation.

**EMPLOYMENT.** Unlawful employment in the United States is a reason for terminating your F-1 status and deporting you from the United States. You may be employed on campus at your school. You may be employed off-campus in curricular practical training (CPT) if you have written permission from your DSO. You may apply to U.S. Citizenship and Immigration Services (USCIS) for off-campus employment authorization in three circumstances: 1) employment with an international organization; 2) severe and unexpected economic hardship; and 3) optional practical training (OPT) related to your degree. You must have written authorization from USCIS before you begin work. Contact your DSO for details. Your spouse or child (F-2 classification) may not work in the United States.

**PERIOD OF STAY.** You may remain in the United States while taking a full course of study or during authorized employment after your program. F-1 status ends and you are required to leave the United States on the earliest of the following dates: 1) the program end date on your Form I-20 plus 60 days; 2) the end date of your OPT plus 60 days; or 3) the termination of your program for any other reason. Contact your DSO for details.

**EXTENSION OF PROGRAM.** If you cannot complete the education program by the program end date on page 1 of your Form I-20, you should contact your DSO at least 15 days before the program end date to request an extension.

**SCHOOL TRANSFER.** To transfer schools, first notify the DSO at the school you are attending of your plan to transfer, then obtain a Form I-20 from the DSO at the school you plan to attend. Return the Form I-20 for the new school to the DSO at that school within 15 days after beginning attendance at the new school. The DSO will then report the transfer to the Department of Homeland Security (DHS). You must enroll in the new school at the next session start date. The DSO at the new school must update your registration in SEVIS.

**NOTICE OF ADDRESS.** When you arrive in the United States, you must report your U.S. address to your DSO. If you move, you must notify your DSO of your new address within 10 days of the change of address. The DSO will update SEVIS with your new address.

**REENTRY.** F-1 students may leave the United States and return within a period of five months. To return, you must have: 1) a valid passport; 2) a valid F-1 student visa (unless you are exempt from visa requirements); and 3) your Form I-20, page 2, properly endorsed for reentry by your DSO. If you have been out of the United States for more than five months, contact your DSO.

**AUTHORIZATION TO RELEASE INFORMATION BY SCHOOL.** DHS requires your school to provide DHS with your name, country of birth, current address, immigration status, and certain other information on a regular basis or upon request. Your signature on the Form I-20 authorizes the named school to release such information from your records.

**PENALTY.** To maintain your nonimmigrant student status, you must: 1) remain a full-time student at your authorized school; 2) engage only in authorized employment; and 3) keep your passport valid. Failure to comply with these regulations will result in the loss of your student status and subject you to deportation.

## INSTRUCTIONS TO SCHOOLS

Failure to comply with 8 CFR 214.3(k) and 8 CFR 214.4 when issuing Forms I-20 will subject you and your school to criminal prosecution. If you issue this form improperly, provide false information, or fail to submit required reports, DHS may withdraw its certification of your school for attendance by nonimmigrant students.

**ISSUANCE OF FORM I-20.** DSOs may issue a Form I-20 for any nonimmigrant your school has accepted for a full course of study if that person: 1) plans to apply to enter the United States in F-1 status; 2) is in the United States as an F-1 nonimmigrant and plans to transfer to your school; or 3) is in the United States and will apply to change nonimmigrant status to F-1. DSOs may also issue the Form I-20 to the spouse or child (under the age of 21) of an F-1 student to use to enter or remain in the United States as an F-2 dependent. DSOs must sign where indicated at the bottom of page 1 of the Form I-20 to attest that the form is completed and issued in accordance with regulations.

**ENDORSEMENT OF PAGE 2 FOR REENTRY.** If there have been no substantive changes in information, DSOs may endorse page 2 of the Form I-20 for the student and/or the F-2 dependents to reenter the United States. If there have been substantive changes, the DSO should issue and sign a new Form I-20 that includes those changes.

**RECORDKEEPING.** DHS may request information concerning the student's immigration status for various reasons. DSOs should retain all evidence of academic ability and financial resources on which admission was based, until SEVIS shows the student's record completed or terminated.

**AUTHORITY FOR COLLECTING INFORMATION.** Authority for collecting the information on this and related student forms is contained in 8 U.S.C. 1101 and 1184. The Department of State and DHS use this information to determine eligibility for the benefits requested. The law provides severe penalties for knowingly and willfully falsifying or concealing a material fact, or using any false document in the submission of this form.

**REPORTING BURDEN.** U.S. Immigration and Customs Enforcement collects this information as part of its agency mission under the Department of Homeland Security. The estimated average time to review the instructions, search existing data sources, gather and maintain the needed data, and complete and review the collection of information is 30 minutes (.50 hours) per response. An agency may not conduct or sponsor, and a person is not required to respond to an information collection unless a form displays a currently valid OMB Control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Office of the Chief Information Officer/Forms Management Branch, U.S. Immigration and Customs Enforcement, 801 I Street NW Stop 5800, Washington, DC 20536-5800. Do not send the form to this address.

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# International Engineering Program Degree Requirement Exemption Request Form

## Instructions:

Form must be filled out and signed digitally. First download & open in Adobe, then complete the required fields. Do not print form.

**Part 1:** Fill the boxes with the required identifying information. You will be able to select your department from a drop down menu after clicking Select.

First and Last Name:  R Number   
Engineering Department:  Select Year Entered into WCOE:  Expected Graduation Date:

**Part 2:** I am seeking an exemption from the international program requirement, which is a WCOE graduation requirement. I claim an exemption from the requirement for the following reason(s), **please check all that apply:**

### Financial hardship.

Please provide the proper documentation showing that shows your name. The minimum required document is the official TTU Award Letter. For each year of attendance at TTU. It can be found at the TTU main Financial Aid page.

Click on: [Double T Dashboard](#) > eRaider Login > "TTU Award Letter" > Download PDF(s)

In addition, you can include more information about your student loans such as total amount owed in federal loans, private loans and parental loans. If you work all year long to pay some of your expenses, please include W-2's, tax documents, etc., and cross out your social security number. You may include additional financial information but make sure to document each claim appropriately.

### Health conditions that do not permit long-term travel without doctors care.

Documentation example: Doctor's note.

### Conditions such as, but not limited to, birth of children, responsible care of a family member, family hardship, etc.

Include children birth certificates, marriage license, etc. Family hardship examples are: Loss of employment, separation or divorce, loss of child support, medical hardship in the family, death of spouse parent.

### An international student, or a student visa or an immigration status that does not permit participating in a study abroad experience.

Documentation examples: Visa F-1 letter, Image of US Visa Stamp, ID card with immigration information.

### A transfer student with 60 or more engineering or computer science hours toward the student's degree plan.

Your academic advisor must review your Degree Works, count those credits, complete and sign this section of the form.

Total Hours Transferred Towards Degree Plan  Academic Advisor Signature:   
Second Degree Seeking? Yes ☐ No ☐

### A student athlete whose athletic season prohibits extended travel.

Include a letter from your coach certifying this information.

### Substitution of another academic international experience (minimum of 6 weeks in length and prior to enrolling at TTU).

Examples: summer or semester programs abroad while enrolled at another university, high school student exchange abroad. Include documentation showing enrollment and completion to this program.

### Other

This claim allows you to include other special circumstances not included in the previous claims. You will need to provide documentation to support your statements. You must provide supporting documentation for all reasons claimed or the document will not be accepted or reviewed.

**Part 3: Statement of justification:** Please elaborate on the reason identified for the exemption request.

Include a brief summary explaining the circumstances for which you should be exempted and describe your supporting documentation.

#### Part 4: Sign and Date

I understand that my request for an exemption will be reviewed the International Engineering Program Review Committee and the Executive Associate Dean for International Programs. I understand the decision made by the committee is final. Adobe recognizes all electronic signatures as legally binding. Digitally sign by clicking signature box.

TTU Student Signature (only)

Date

#### Part 5: Document Submission

All supporting documentation should be merged together with this form into one PDF file, otherwise the documents will be returned to you. You should have Adobe downloaded in order to electronically sign the form. Merge all documents into one PDF and then electronically sign the exemption form **after merging**. Please allow a minimum of 30 days for review. To submit document please:

**Email merged PDF to: [iep.coe@ttu.edu](mailto:iep.coe@ttu.edu)**

International Engineering Program Degree Requirement Exemption Request Form

### Things to Keep in Mind:

- **You must use Adobe Software on a desktop computer. Tablets and iPads will lock the document.**  
-You can use a computer at the TTU Library that has Adobe software already downloaded. Instructions: <http://bit.ly/MergeDocs>
- **You must merge all files and sign AFTER all files are merged together. If you sign before merging, the signature will disappear.**
- **Your signature must be the digital Adobe e-signature.**
  - **Please do not:**
    - Sign from a tablet or iPad
    - Type in your name in the date space
    - Physically sign

### How to combine and merge your files into one PDF:

1. **Open Acrobat DC to combine files:** Open the tools menu and select "Combine files."
2. **Add files:** Click "Add Files" and select the files you want to include in your PDF.
3. **Arrange and delete content:** Click, drag, and drop to reorder files or press "Delete" to remove any content you don't want.
4. **Combine files:** When you're finished arranging, click "Combine Files".
5. **Save as a PDF file:** Name your file and click the "Save" button. That's it.

Learn more about merging your files > <http://bit.ly/MergeDocs>

**International Engineering Program Degree Requirement Exemption Request Form**

\*Form must be filled out and signed digitally. First download & open in Adobe, then complete the required fields. **Do not print form.**

**First and Last Name:** \_\_\_\_\_ **R Number (Please include the "R"):** \_\_\_\_\_

**Engineering Department:** \_\_\_\_\_ **Year Entered into WCOE:** \_\_\_\_\_ **Expected Graduation Date:** \_\_\_\_\_

I am seeking an exemption from the international program requirement, which is a WCOE graduation requirement. I claim an exemption from the requirement for the following reason(s), please check all that apply:

- Financial hardship. Please see instructions for proper documentation required.
- Health conditions that do not permit long-term travel without doctors care. Please see instruction page.
- Conditions such as, but not limited to, birth of children, responsible care of a family member, family hardship, etc...
- An international student, a student visa or an immigration status that does not permit participating in a study abroad experience. See instruction page.
- A transfer student with 60 or more engineering or computer science hours **toward the student's degree plan**. Your academic advisor must review your Degree Works, count those credits and sign this form.

Total Hours Transferred Towards Degree Plan \_\_\_\_\_ Academic Advisor Signature: \_\_\_\_\_  
Second Degree Seeking? Yes No

- A student athlete whose athletic season prohibits extended travel.
- Substitution of another academic international experience (minimum of 6 weeks in length and prior to enrolling at TTU). See instruction page.
- Other: To be reviewed by the International Engineering Program Review Committee and the Executive Associate Dean for International Programs.

**You must (1) provide supporting documentation for all reasons claimed and (2) merge all files into one PDF or your exemption form will not be reviewed and will be sent back to you to complete.**

\*Note: You must have Adobe downloaded to merge and sign. Merge all documents first and then electronically sign the form.

**Statement of justification:** Please elaborate on the reason identified for the exemption request.

I understand that my request for an exemption will be reviewed the International Engineering Program Review Committee and the Executive Associate Dean for International Programs. I understand the decision made by the committee is final. Adobe recognizes all electronic signatures as legally binding. Digitally sign by clicking signature box.

\_\_\_\_\_

TTU Student Signature (only) \_\_\_\_\_ Date \_\_\_\_\_

Email merged PDF to: iep.coe@ttu.edu

**STOP: For office use only beyond this point.** Date: \_\_\_\_\_

Justification:

Approved Not Approved Approved Not Approved