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Key Principles

Give kids a smiles missions and visions is to bring caring dental professionals, volunteers and organizations together for the purpose of delivering quality dental services and education to children. Their commitment is to the underserved to help kids smile! Upon furth reflection I have decided to host this event at the Lake Superior Community College in the Dental Hygiene Clinic. All the facility there are willing to volunteer their time over one weekend, and it would be a great learning experience for the students there. This could also be implemented during a school day, in replacement of a clinical opportunity, for students to host. Because this is an active clinic, all the supplies we would need is already provided. There are 12 fully functioning dental hygiene units in which we would be able to give dentalcare, as well as 4 radiology units and 5 units dedicated specifically to instructing patients on proper oral hygiene. Furthermore, because this is a learning institution, patients will not have to pay and all dental care is free during this event. This will make the event accessible to all that are in need of oral care, they won't have to fret over insurance not being covered and if they are qualified or not. Although, a system has been put in place to make sure priority is being given to Lincoln Park kids. When patients call to make the appointment, we will take down their age and address, making sure they are under 18 and living in the Lincoln Park area.

Hiring and Diversity/Practice Standards

1. Employees:

a. Identifying number of employees and their duties necessary for daily function

Because there are 12 hygiene units available in the LSC clinic, we would need at least 12 students available to operate each unit. These students will be in charge of one patient every two hours. They will go through the medical history with the patient and then proceed with their appointment. This appointment will include a full diagnostic workup, NPI check, proper oral hygiene instructions, periodontal debridement, polish, floss and fluoride treatment. Additionally, two to three clinic assistance and at a minimum two supervising instructors will be there to make sure the clinic is flowing smoothly. The clinic assistance will be available to chart for the operating hygiene student, get supplies, help in sterile or assist the instructors.

b. How will you attract and retain outstanding employees?

Because this event will take place in a dental hygiene clinic, there is no need to search for employees. The benefit for the students and faculty is that this event is an opportunity for student to have hands on experience and outreach in the community. It is also something the student can add to their resume.

2. Practice Standards:

- c. List the components necessary in a clinic manual specific to your program/facility. (Found here, [Safety Net Dental Clinic Manual | Unit 4: Administrative Operations](#))**

The following are necessary requirements to have in place when the clinic opens: Organizational structure. Mission, vision, and values. Scope of services. Position descriptions. Employee/student/school handbook. Financial-management procedures. Clinic insurance. Appointment and walk-in procedures. Informed consent procedures. Infection control procedures, including exposure-control plan (required by federal regulation). Hazard-communications program (required by federal regulation). Clinic safety protocols. Health Insurance Portability and Accountability Act (HIPAA). Patient records and privacy (may be a component of HIPAA). Nondiscrimination policies (to comport with requirements of state and federal law, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 1557 of the Patient Protection and Affordable Care Act of 2009). Radiation control. Quality assurance (QA) plan. Evaluation plan

d. What infection control procedures will you need to consider?

There is a room dedicated to sterilization of instruments, the clinic assistant will be in charge of making sure all infection control procedures are followed. All faculty and students are required to follow all clinic safety protocols, infection control procedures, including an exposure-control plan (required by federal regulation).

e. What patient rights/responsibility forms will you need on file?

We will have the patient or guardian sign a consent form, as well as health history and a HIPPA document.

f. What quality measures will be in place to ensure systems are running smoothly? Meetings, huddles, calibration, patient surveys, etc/how often?

Three times a day everyone in the clinic will meet, the beginning and end of the day as well as during an afternoon lunch break. This allows there to be discussion if the event is going smoothly or not, and what can be done to back things better.