

426 Arlington Avenue
Toronto, ON M6C 3A2
March 18, 2015

Legislative Assembly of Ontario
99 Wellesley St W, Room 2420,
Toronto, Ontario
M7A 1A2

I am writing in response to your posting on the George Brown Careers website as well as the Office of the Legislative Assembly Job Postings board (*Student Junior Systems Analyst*, File # LA-2015-24.) I believe I would be an excellent fit in your organization and hope that you will consider my attached resume for this position.

I am in the midst of finishing my second year of studies at George Brown College where I will graduate with honours in April 2016 with a Computer Programmer Analyst diploma. During these last two years, my focus has been on web application development with a particular focus in object-oriented programming as it relates to system and database planning, testing and maintenance.

Prior to beginning my studies, I worked as a Sales Analyst and as a valued administrative professional at small businesses in Toronto, where particular specialties of mine included updating and digitizing legacy paperwork and processes, creating and maintaining databases, and in supporting upper management, client and subcontractors with their varied needs.

My references will be able to speak to my strong work ethic, excellent interpersonal and communication skills, and creative problem solving solutions. I believe that my combination of technical and professional expertise makes me a uniquely qualified candidate to work with the Legislative Assembly's Systems Development team and I welcome an opportunity to speak to you further about this role. You can contact me by email, as listed on my resume, or phone at (647) 984-5399.

Sincerely,
Alexis Stephen
Encl: resume.