

# Chapter 13: Project Closure

Milosevic & Martinelli (2016)

## Summary:

- Focuses on **closure as a strategic improvement opportunity**.
- Outlines **tools & techniques** such as closure checklists, closure reports, and lessons learned workshops
- Stresses the role of the **project manager** in facilitating feedback gathering, verifying scope completion, and ensuring all contractual obligations are met.
- Encourages engaging **all stakeholders** in post-project evaluation to support continuous improvement.
- Includes **knowledge capture processes** for both successes and failures.

## Relevance to TTrack:

- Use a **closure checklist** to confirm TTrack's deliverables: UI completeness, matching engine accuracy, platform packaging, and sample data inclusion.
- Conduct a **post-project workshop** with Torrens faculty to evaluate user experience and technical reliability.
- Prepare a **project closure report** that includes:
  - Summary of scope and deliverables.
  - Key stakeholder feedback.
  - Actionable recommendations for **TTrack v3+** enhancements.
- Feed these insights back into **future academic tools** (e.g., curriculum planning dashboards)..