

MEETING MINUTES

Subject	Discuss Milestone 2 progress	Date	14/07/2021
Facilitator	Everyone	Start Time End Time	10:00pm – 11:00pm
Location	Teams	Scribe	Taehwan

Attendees	Everyone
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Key Points Discussed

No	Topic	Highlights
1	Agenda	Check everyone's progress and assign tasks
2	Topics discussed	Backend needs to be done by Friday.

Action Plan

No	Item	Person in Charge (PIC)	Target Date
1	Finish implementing store and card functions.	Taehwan	15/07/2021
2	Finish implementing simulator, generator functions.	Zhibo	15/07/2021
3	Finish implementing testing.	Zheyao	15/07/2021
4	Finish modifying UML diagram and assumptions	Qincheng	15/07/2021
5	Finish implementing item functions.	Zhuorui	15/07/2021

Next Meeting

Date	15/07/2021
Topic	Discuss Milestone 2 progress