

## Luis F. Padilla

lfpadill@ucsd.edu

760-722-7131

104 Mayfair Street, Oceanside, CA 92058

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### Objective

To obtain employment in the field of computer science with an emphasis in design.

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### Professional Profile

Computer science student at UCSD with experience in Java, C, C++, Python, CSS, HTML, and Ocaml.  
Bilingual and highly motivated individual with exceptional customer service skills, telephone reception skills, team-oriented mentality that arrives at any location with a positive attitude. He has several references that further emphasize his ability to work well with others.

Maintains a high level of productivity and focused on completing tasks in a timely fashion and giving proper attention to the job at hand. Well versed in computers, can communicate effectively with both customers and coworkers, and is willing to learn any and all necessary skills needed for this particular job. Has Previous experience in sales, and hopes to acquire more experience to further enhance his career.

### Relevant skills:

Microsoft Office Skills  
Undergraduate at UCSD  
Strong communication skills  
Ability to develop strong client and employee relationships  
Strong time management and organizational skills  
Analytical/ Research Skills  
Flexibility/Adaptability/Managing Multiple Priorities  
Able to clarify the nature of a problem  
Propose viable solutions  
Able to build a relationship of mutual trust with clients  
Able to handle complaints and concerns in a sensitive way  
Typing speed of 50+ wpm  
Marketing/Sales Experience  
Responsive to client's needs and requests -- building customer rapport

Bilingual  
Excellent Customer service skills  
Multi-Tasking

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Professionalism  
Teamwork  
Positive Attitude  
Ability to communicate effectively with clients and co-workers

Accuracy and attention to detail  
Tolerant and flexible to different situations  
Organization and Prioritization Skills  
Willing to Learn  
Motivated Individual  
Hard Worker  
Public Speaking Skills  
Investigates all possible solutions to a problem  
Able to use a variety of software programs  
Able to design and maintain filing and control systems  
Capacity to adapt to new situations and settings and to tolerate well to change

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### Work History

EVS (Enviromental Specialist Lead) Kaiser Permanente 09/2013- 04/2016  
ABM Janitorial Services – San Diego, CA

- Responsible for performing overall cleaning and maintenance of Kaiser Permanente Medical Center.
- Oversee the porters and janitorial staff to ensure is done properly and meet with the occasional client about services provided
- Responding to client requests and inquiries regarding current and potential new services
- Monitor building security and safety by performing such tasks as locking doors after operating hours
- Cleaning windowsills and windows
- Empty waste baskets and replace liners
- Dust/clean tops of office furniture
- Wipe/clean all table tops and chairs
- Vacuum all carpeting
- Clean glass on lobby door
- Clean sink and counter areas
- Clean building floors by sweeping, mopping, scrubbing, coating with sealer/finish and burnishing
- Clean, sanitize, and restock supplies in bathrooms, guestrooms, and common areas
- Maintain janitorial closets and equipment in a clean, safe, and operable condition
- Replacing all Red Sharp containers when full and recycling of used medical needles

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	<p>Maintenance Worker, 02/2011- Present</p> <ul style="list-style-type: none"> <li>● Professional Maintenance Systems – San Diego, CA Generally I was responsible for performing overall cleaning and maintenance of assigned area inside a specific building. Exact tasks are not definite, for that reason, I am flexible in performing assigned duties. Basic Responsibilities</li> <li>● Cleaning windowsills and windows</li> <li>● Clean building floors by sweeping, mopping, scrubbing, coating with sealer/finish and burnishing</li> <li>● Clean, sanitize, and restock supplies in bathrooms, guestrooms, and common areas</li> <li>● Empty all trash cans and replace liners, clean receptacles as necessary</li> <li>● Maintain janitorial closets and equipment in a clean, safe, and operable condition</li> <li>● Monitor building security and safety by performing such tasks as locking doors after operating hours and setting alarms</li> </ul>
<b>Education</b>	<p>High School Diploma: 2012 Oceanside High School Oceanside , CA</p>
	<p>Current computer science student 2012-Present University of California, San Diego La Jolla, CA The Regional Occupational Program (ROP) certificate in Photoshop</p>
<b>References</b>	<p>Susan Sim ABM Facility Services Supervisor and Kaiser Permanente EVS Supervisor San Diego CA, 92123 (619)-204-0103</p> <p>Sarah Schoenleber College Program Coordinator Simon Family Foundation 901 Calle Amanecer, Suite #150 San Clemente, CA 92673 Office: 949.373.3500</p>

