

OLAYEMI SAKIRU

QUANTITY SURVEYOR

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PROFESSIONAL SUMMARY

A result-driven, self-motivated and resourceful Quantity Surveyor working as a part of a busy team effectively managing all the costs relating to building and civil engineering projects. Having a proven track record of minimizing the costs of a project and enhancing value for money, while still achieving the required standards and quality. Can communicate effectively with developers /contractors and would be an asset to any employer who respect loyalty and responsibility. Currently seeking for full time opportunity to join dynamic, ambitious and growing company to forge a career as a first class Quantity Surveyor, Cost Engineer or Contract Manager.

PERSONAL DETAILS;

State of Origin: Oyo State, Nigeria
Mobile No: +2348169677666
Residential Address: #8B, Military Tower, Reeve Road, Ikoyi, Lagos State
Date of Birth: 25/08/1989
Gender: Male
LinkedIn URL: www.linkedin.com/in/olayemi-sakiru-559305a8

KEY ATTRIBUTES

- Proficient in reading blueprints, construction drawings, specification notes and maps to plan materials, labor, time and cost estimates
- Thorough and comprehensive knowledge of Health and Safety, Quality and Environment Procedures
- Good intermediate knowledge of **Ms Project** and basic skills on **Primavera P6**
- Good working knowledge of softwares for computerised cost, schedule capturing and change control (**NavisWork, AutoCAD, QsCAD**)
- Good knowledge of the condition of contract in use; 1998 **JCT, NEC3, FIDIC**
- Good working knowledge of project communication tools; **Slack, Trello** and **Jira**
- Detailed knowledge of past and current building and construction technology, processes, materials, business and legal matters
- Excellent relationship-building and interpersonal skills
- Ability to manage multiple enquiries and proposals
- General proficiency in Microsoft Office suites (**Excel, Power-point, Access** and **word**) Class E driving skills and a **drivers' license** (expired)

ACADEMIC PROFILE:

- **Bachelor of Science:** Quantity Surveying (2nd class Upper) Jun. 2014—Aug. 2017
 - **Obafemi Awolowo University**, Ife, Osun State
- **National Diploma:** Quantity Surveying (Distinction) Mar. 2010—Oct. 2012
 - **Federal Polytechnic**, Ede, Osun State
- **WASSCE** (8 Credit passes) Jan. 2000 – April 2006
 - **Abadina College** –Ibadan, Oyo State

PROFESSIONAL WORK EXPERIENCE

Quantity Surveyor

March, 2020—till present

Multi-purpose Infrastructural Development Construction Limited– Ikoyi Lagos

Real Estate Development Company;

- Preparing contractor and vendor evaluation criteria for materials, equipment and services' quality, price and specification compliance
- Providing detailed cost estimates for tender submission, liaising with suppliers in requesting for quotations
- Studying and reviewing tender specifications, drawings, data& commercial/contractual terms and conditions
- Assist in developing and monitoring annual work plans, program initiatives and budget development for existing project.
- Measurement and valuation of works (on site and from drawings) for preparation of valuations, variations and final accounts as directed by line manager
- Prepare preliminary feasibility and viability reports on new housing concept to known key players and presenting sharing ratio on returns.
- Work closely with the private sector partnerships lead to mobilize private partners' support
- Evaluating different contract proposals and establish optimum cost
- Developing contract cost performance, productivity, efficiency and effectiveness analysis models and reports

Quantity Surveyor (Contract)

July, 2019—March 2020

MRS Oil Company Limited– Tincan Island, Apapa Lagos

Oil& Gas Company;

- Provided support to project managers in the management of project costs, risks and mitigation in line with company risk process
- Assisted in commercial input including financial and contractual performance forecasts to the management team
- Measurement and valuation of works (on site and from drawings) for preparation of valuations, variations and final accounts
- Established and enforced standard change measurement procedures to ensure accuracy of capturing change and quantification of the work
- Evaluated different contract proposals and establish optimum cost
- Developed contract cost performance, productivity, efficiency and effectiveness analysis models and reports
- Responsible for work package cost management including; forecasting, budget management and control
- Maintained effective communications among all project teams
- Studied and reviewed tender specifications, drawings, data& commercial/contractual terms and conditions
- Assisted in developing and monitoring annual work plans, program initiatives and budget development for existing project
- Worked closely with the project management and finance team to ensure robustness of P&L reporting, forecasts and risk management

Graduate Quantity Surveyor

Aug. 2018— July 2019

International Business Bureau Limited, Ilorin

Real Estate& Infrastructure development Company;

- Undertook cost analysis for new building projects
- Measurement and valuation of building and civil engineering works (on site and from drawings) for valuations, variations and Final Accounts as directed by line manager
- Planned survey schedules with estimates of the materials, time and labour costs involved
- Working on a number of build projects at any one time
- Inspected and then valued completed work

Resident Quantity Surveyor

April—Aug. 2018

Quantec Consultants – Ibadan

Consulting Quantity Surveyors and Construction Economists;

- Performed effective and efficient Quantity Surveying services for pre and post contract construction projects
- Estimation of HVAC piping& equipments work, Fire fighting system work, Lifts& Escalator work strictly as per drawings& quality standards
- Established and enforced standard change management procedures to ensure accuracy of capturing change and quantification of work
- Measurement and valuation of works (on site and from drawings) for valuations, variations and Final Accounts as directed by line manager

Intern, Contract Administrator

Dec. 2016—May 2017

Lubell Nigeria Limited - Idu, Federal Capital Territory, Abuja

Design and Construction Company:

- Worked with the contract management team in settlement of Final accounts with clients and subcontractors
- Collected and recorded event details from the site to established variations
- Negotiated and appointed preferred subcontractors
- Assisted in preparing quotes solicitation and analyzed reports
- Prepared tender documents including financial& technical bids, bills of quantities and schedules of materials and plant and labor

Site Supervisor

Mar. 2013—Aug. 2015

Delrot Nigeria Limited, Ilorin

- Provided assistance in establishing and meeting to individual client's requirements and undertaking comprehensive feasibility studies in each case
- Took complete responsibility for tender and contract documentation
- Produced monthly cost and value reports, quarterly reports & cash flow information

- Identified areas within project facility that need maintenance, repair or replacement and works to correct any issues
- Coordinated outside resources and personnel assignment related to project development
- Recognized hazardous environment and effect corrective measures to assured a safe working surroundings
- Managed daily maintenance activities, plan, bid, estimate and determine manpower for projects and turnarounds
- Prepared all payment applications and variations of subcontractors/ suppliers
- Prepared material and quantity take-off of structural, architectural and external works
- Prepared cost control and budget allocation, monthly progress claims and variations/ change orders
- Preparation of project progress reports, analyzed the reports to ease the process of achieving milestones with correct instructions from the project management team

CERTIFICATION:

- **Udemy: Building Estimation and Quantity Surveying** July, 2020
- **Coursera: Budgeting and Scheduling Projects** Sept., 2019
 - University of California, Irvine; Division of Continuing Education
- **BSAFE**
 - United Nation Department of Security and Safety April 2019
- **Project Management Professional** May-July 2019
 - ImpactiVerse Consults

References are available on request.