

## CURRICULUM VITAE (CV)

<b>NAME:</b>	OHIKERE OVENE ZITA
<b>COUNTRY OF CITIZENSHIP/RESIDENCE</b>	Nigeria
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### EDUCATION:

UNIVERSITY	DEGREE	DATE OBTAINED
University of Dundee	MSc International Business Banking & Finance	2017
Afe Babalola University	B.Sc. (Hons) Banking & Finance	2014

### EMPLOYMENT HISTORY

PERIOD	ORGANIZATION	COUNTRY	RESPONSIBILITIES
March 2021- Present	Husk Power Systems – <b>Customer Relations Executive</b>	Nigeria	Customer Engagement and relationship management . Writing weekly updates on the minigrid eco-system.
November 2018- Present	Amethyst and Ashlar Advisory- <b>Program Officer</b>	Nigeria	<ol style="list-style-type: none"> <li>1. Developing and setting goals for programs according to the objectives of the company.</li> <li>2. Planning the programs from start to completion involving deadlines and milestones.</li> <li>3. Developing an evaluation method to access program strengths and identify areas for improvement.</li> <li>4. Drafting program funding proposals.</li> </ol>
February 2018 – April 2021	Successory Nigeria limited <b>Business Development Officer</b>	Nigeria	<ol style="list-style-type: none"> <li>1. Training and Capacity Building, Research and Analysis</li> <li>2. Learning and Innovation Management</li> <li>3. Writing Business Proposals.</li> </ol>

PERIOD	ORGANIZATION	COUNTRY	RESPONSIBILITIES
			4. Drafting and reviewing contracts. 5. Analyzing financial data 6. Facilitation and Advisory for MSMEs with a view to developing the personal productivity capacity of the founders or owners.
January– October 2015	Nigeria Sao-Tome and Principe Joint Development Authority. (NSTP-JDA)  <b>Audit Officer</b>	Nigeria	1. Analyzing and giving reports on the firm's expenses and income. 2.Regular reports on the level of risks of the firm 3. Evaluating and improving the risk management of the firm. 4. Reviewing the firm's audit process.
July – September 2013	Access Bank Plc <b>Internship</b>	Nigeria	1.Rotation around the different departments: Retail Banking, Business Banking, Commercial Banking and Public sector Banking. 2.Worked with the different teams and pitched the banks products to potential clients 3.Research and analysis of potential markets for the bank.
July 2012– September 2012	Nigeria Sao-Tome and Principe Joint Development Authority. (NSTP-JDA) <b>Audit Intern</b>	Nigeria	1.Used Excel to analyze, report and compile the various payments and expenses 2.Acquired expertise on the basis of internal auditing and risk management 3.Calculated estacodes and petty cash obtained by staff

#### MEMBERSHIP IN PROFESSIONAL ASSOCIATIONS:

- Graduate Member, Chartered Institute of Bankers in Nigeria (CIBN)

## LANGUAGE SKILLS:

	<b>Speaking</b>	<b>Reading</b>	<b>Writing</b>
English	Excellent	Excellent	Excellent

## Volunteering:

- **Oxfam Bookshop**-Shop attendant
- **Summer Camp Director**- Lux Terra
- **University of Dundee**- Student Ambassador

## Skills

- **Microsoft Excel, PowerPoint and Word**