

OSODEIN OLUWATAYO ADEMUYIWA

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3, Lagos Road, Agbowa-Ikosi, Lagos.

Professional Summary

Diligent and result oriented Legal Professional with keen interest in corporate and commercial Law Practice, Dispute resolution, Legal advisory, compliance, legal documentation, opinion writing and legal research. Oluwatayo is seeking a Legal counsel position to provide finely tune and tailored legal solution to the legal problems.

EDUCATIONAL BACKGROUND

Nigerian Law School	BL.	2018-2019
Kogi State University, Ayingba	LL.B	2012-2017
Niger Baptist Schools, Minna, Niger State	SSCE	2003-2009
Police Children School, Ibadan, Oyo State	First School Leaving Certificate	1993-2002

WORK EXPERIENCE

Adhoc Legal Analyst at OmoOye Group **2nd December 2020 Till Date**

- Drafted Minutes of Meetings, notices, memos, opinions and other legal documents
- Drafted the Privacy policy and Terms of Use for the Group's website.
- Drafted and reviewed A Farm Lease Agreement worth Twenty Five Million Naira between the Group and Venture Capitalist.
- Conducted a Research on the Legal Framework for the establishment of a Crowdfunding Platform.

NYSC Associate at George Etomi & Partners
2020

2nd December 2019-9th October

- A key member of the team that worked on the establishment of an E-Law Office for the firm in conjunction with Law pavilion.
- Appeared in Court alone and in company of other Associates
- Registered Companies, Business names and incorporated Trustees with the Corporate Affairs Commission.
- Drafted Minutes of Meetings, notices, memos, opinions and other legal documents and disseminated same to appropriate parties.
- Wrote and filed pleadings with the High Court on Schedule to maximize case success
- Developed polished legal documents including motions, pleadings and other originating processes for effective Court Proceedings.

Graduate Intern at George Etomi& Partners

2nd – 31st October 2019

- Highly researched and articulated legal paperwork such as articles

Graduate Intern at Babalakin& Co

2nd-30th September 2019

- Highly researched and articulated legal paperwork such as articles,
- Organized files for Court Proceeding

Nigerian Law School Extern at Olaniyi George & co **27th May – 5th July 2019**

- Organized files for Court Proceeding
- Created indexes and maintained Client Binders
- Obtain signatures for Associates for legal documents
- Organize envelopes, postage and mail correspondence to Clients
- Obtained signatures from Associates for Legal correspondence to Clients,

witnesses and Court Officials

Graduate Intern at O.A Coker & Co 7th February 2018- 1st November 2018

- Organized files for Court Proceedings
- Scheduled all appointments, appearance and briefings
- Entered new cases into firm's database
- Developed and maintained filing and retrieval systems
- Received and placed telephone calls to clients and prospective Clients
- Obtained signatures from Associates for Legal correspondence to Clients, witnesses and Court Officials

CERTIFICATION

Institute of Chartered Secretaries and Administrators of Nigeria(ICSAN)(On going)

Chartered Institute for Taxation of Nigeria(CITN) Ongoing

INTEREST

Corporate Law Practice, Taxation, Information And Communications Technology Law, Intellectual Property And Alternative Dispute Resolution

ACHIEVEMENT

- Member, Three Man Team that led to the development of Kogi State University-Student Union Government Constitution Mobile Application.
- Member, Seven Man that built a Web App to monitor and track Gender Based Violence in Lagos State.

SKILLS AND ABILITIES

- Effective team spirit
- Legal Counselling

- Dispute resolution
- Reviewing Contracts
- Locating Legal Authority
- Team Leadership
- Basic computer appreciation
- Consistent

VOLUNTEERING ACTIVITIES

Volunteer, Success Converge- Live-excel International

ASSOCIATIONS

- Institute of Chartered Secretaries and Administrators of Nigeria
- Chartered Institute for Taxation of Nigeria
- Member, Nigerian Bar Association
- Christian Lawyers Association of Nigeria.
- Internet Society
- Life-excel International.
- Lagos Food Bank

HOBBIES

Photography, Reading, Long Distance Race, Travelling and Meeting People

PUBLICATIONS

- Hate Speech Bill: An Overview
- Judicial Application of burden of Proof vis a vis the Doctrine of Last seen in Criminal Matters
- Analysis of the Sexual Harassment in Tertiary Institutions Act
- Safeguarding Intellectual Property Rights in Nigeria

REFEREES

To be provided upon request