

Lori Gildersleeve

492 Springfield Road
Mount Pleasant, SC 29464
(843) 425-6700
lgildersleeve@gmail.com

EXPERIENCE

JUNIOR SOFTWARE ENGINEER, Applied Technology,
Forward Slope, Inc.

December 2012 to December 2013

- Developed a Rich Internet Application for global mission crew collaboration as part of a U.S. DoD contract.
- Wrote documentation for the users' and developers' guides.
- Worked through a complete life cycle, from planning through initial release.

DIGITAL DIRECTOR

Momentum Marketing

May 2012 to October 2012

- Designed, implemented, and maintained Web sites, online advertisements, and e-mail newsletters for various clients.

CONTRACTOR, Course Revisions and Maintenance Team,
Education Management Corporation

January 2011 to May 2012

- Added, updated, and corrected online course information, lectures, and assignments for several higher education institutions.

PRODUCTION EDITOR, Production Department,
Arcadia Publishing

May 2007 to July 2010

- Edited authors' submitted manuscripts for clarity and grammar, applying rules from both the Chicago Manual of Style and a house style guide.
- Leveled, color-corrected, and repaired damage to high-resolution images.
- Produced layouts of books in a deadline-oriented environment.
- Proofread final books while paying particular attention to the final quality of the overall project.
- Wrote a production manual outlining the details of the job, including processes and software tutorials.

EDUCATION

College of Charleston

Enrolled, Expected 2015

Master's work in
Computer and
Information Science

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**University of
South Carolina**

Bachelor of Arts,
English Literature
Graduated **Magna Cum
Laude with Honors**

SKILL SET

Code work:

FLEX 4.7 and **JAVA 6/7**

Technology proficiencies:
**GIT, ECLIPSE IDE, and
AGILE/SCRUM**

Operating systems used:

MAC OS X and
MS WINDOWS

Software used includes:

ADOBE CS3 Photoshop,
InDesign, and Illustrator; and
MS OFFICE 2000

Certifications:

SECURITY+

Clearance Level:

TOP SECRET

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EXPERIENCE

OFFICE ASSISTANT, Academic Affairs,
College of Charleston

June 2006 to May 2007

- Helped complete the electronic storage of confidential faculty files for backup in case of a catastrophic incident and to work toward a paperless office.
- Created custom reports based on data provided by Institutional Research.
- Implemented a paperless system for various records to be shared via the campus network.

COPY EDITOR, Editorial Department,
Charleston Regional Business Journal

May 2005 to May 2006

- Worked with a group to develop, implement, and maintain a daily e-mail newsletter.
- Edited staff and freelance reporters' copy for accuracy and space using the AP Stylebook and a house style guide.
- Collaborated in the production of a bi-weekly publication in a deadline-oriented environment.

COPY EDITOR/PAGE DESIGNER, Sports Department,
The State newspaper

May 2004 to April 2005

- Edited and proofread reporters' copy for accuracy and clarity using the AP Stylebook and a house style guide for a daily publication.
- Created visually interesting page designs for the daily sports section.
- Wrote a series of directions to aid the training of future interns; trained several interns.

AGATE CLERK, Sports Department,
The State newspaper

August 2000 to May 2004

- Collected high school sports' scores and statistics.

INTERESTS

READING:

Fiction, Nonfiction, Poetry,
Comics, Postmodernism,
Fantasy, Mystery, Sci-Fi

PLAYING GAMES:

Crossword Puzzles,
Video Games, Card Games

CROCHETING:

Blankets, Amigurumi

WATCHING MOVIES:

Monsters, Lake Mungo,
Princess Bride, Spirited Away
Drop Dead Gorgeous,
The Mummy, Wrecked

REFERENCES

CARLTON SWIFT

Senior Designer, Blackbaud
carlton@carltonswift.com
(843) 469-8625

DAVID MANDEL

Owner,
David Mandel Photography
ampersandindustries@gmail.com
(843) 696-8175

HOLLY FISHER

Owner, HAF Creative
hollyannfisher@gmail.com
(843) 991-1689