

Larry Griffin  
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Project and Portfolio  
Section 3

#### Burn Up List 1

- 1) Read information on Portfolios and creating an E Portfolio
  - This may be some of the most important information for this class therefore I feel it needs to be completed first. It may be helpful when it comes to the GTT for the week, whether it is attended live or recorded.
  - Begin developing ideas for this week's project
- 2) Attend/watch GTT video for the week
  - a. Instructions and further understanding for the assignments for the week and recap what happened last week.
- 3) Complete anchor points
  - a. Determine where I'm directing my attention during the week and what I need to research
- 4) SWOT analysis
  - a. Determine my strengths and weakness, opportunities and threats.
- 5) Call to action : Failure
  - a. Research a story in which someone failed to do what was intended.
- 6) Mission Statement
  - a. Look up mission statement from TEM
  - b. Reflect on what is learned in Career module and apply it to TEM mission statement to create a new statement creating growth thus far

\*Research will be ongoing throughout the week for completion of the Project and Portfolio this week.