## Open-ended peer evaluation: form peer2

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Kelvin Bui | |  |  |
| Team | Team Z | | Instructor | Dr. Honig |
| Date | **10/25/2020** |  |  |  |

# PEER2 – Team PDCA

PDCA = Plan, Do, Check, Act. It is the basic quality improvement process. Take a moment to reflect on your team’s work, then answer the following questions:

|  |  |
| --- | --- |
| Team Feedback | your answers (Use as much space as needed) |
| What did my team do best? | I think we did a very good job with communication and our meetings. Every meeting we had was extremely useful and by the end of them, everybody had an idea of what to work on and what the goal was. If anyone had problems or issues, it would be addressed in the group chat and we could all assist each other. |
| What do we need to change or do better? | Making sure what needs to be done and when they must be done by. We should keep better track of what needs to be finished by different cycles. For example, for cycle 1, although we though we completed every requirement for it, we were missing some important parts. |
| What other suggestions for improvement do you recommend? | One suggestion for improvement I have would be to get a better understanding of certain topics before acting on them. For instance, we thought the way we did our requirements report was correct, but it was apparently nor and missing some things. |

# PEER2 – Team member PDCA

Please give some thought to each team member and your experiences working with them. Provide some feedback and make some helpful suggestions to improve the future performance of the person. One idea for thinking about improvement suggestions is to ask yourself “What do I wish the team member had done MORE of during the cycle?” and “What do I wish the team member had done LESS of during the cycle?”

Please make at least one improvement suggestion for each of your teammates.

Replace the letters in the TEAM MEMBER column with the team member’s names. Rating code (1 = inadequate to 5 = superior, the step or increment is 0.5. For example: 1, 1.5, 2, 2.5….. ). Each team member will give a rating to all other team members. Each rating will be a different number between 5 and 0.5. Everyone should not be a 5.0! Give at least one improvement suggestion to each team member. You do NOT rate yourself

YOUR RATING WILL NOT IMPACT THEIR GRADES IN ANYWAY. USE THIS TO HELP YOUR TEAM MATES LEARN ABOUT THEMSELVES.

GIVING INCOMPLETE OR NON THOUGHTFUL FEEDBACK **WILL IMPACT \*YOUR GRADE\*.** Please take time to do this well.

|  |  |  |
| --- | --- | --- |
| Team member | Overall Rating | your suggestions for improvement (Use as much space as needed) |
| Kaylin luck | 5 | KAYLIN WAS A GREAT TEAM MEMBER AND CONTRIBUTED A LOT TO THE TEAM. THE ONLY FEEDBACK I COULD THINK OF TO GIVE HER WOULD BE TO UPDATE THE REST OF THE TEAM MEMBERS ON HOW HER WORK IS GOING AS SHE IS DOING IT. if there are any roadblocks, everyone can help. |
| kieran taylor | 4 | KIERAN PARTICIPATED IN a lot OF THE NON-CODING PARTS OF THIS PROJECT, FOR INSTANCE THE USE CASE MODELS AND REQUIREMENTS. a SUGGESTION I HAVE WOULD BE TO keep the team updated on the work that is being done. kieran works on many different parts of the project instead of focusing on just one so letting the rest of us know what is done already or still needs to be completed would be helpful. |
| kendall phillips | 4.5 | kENDALL WORKED ON MANY DIFFERENT PARTS OF THIS PROJECT. ONE SUGGESTION I COULD GIVE WOULD BE TO PLAN OUT AND UNDERSTAND WHAT NEEDS TO BE DONE EXACTLY BEFORE WORKING ON IT. WE BOTH WORKED ON THE REQUIREMENTS DOCUMENT TOGETHER WHICH ENDED UP MISSING SOME THINGS. |
| haris kureishy | 4 | HARIS CONTRIBUTED MUCH TO THE PLANNING OF THE CODE AND ALSO WORKED ON OTHER PARTS. i FEEL THAT HARIS HAS A LOT OF CODING KNOWLEDGE AND HE IS GOOD AT IT. A SUGGESTION I HAVE WOULD BE THAT HE COULD USE THESE SKILLS TO WORK MORE ON THE CODING SIDE OF THE PROJECT, SINCE HE IS ONE OF THE BETTER ONES anD HELPED PLAN IT OUT. |
| E |  |  |
| F |  |  |
| G |  |  |
| H |  |  |
| I |  |  |
| J |  |  |
|  |  |  |
|  |  |  |

Created by William L. Honig for Loyola Univ. Chicago, COMP 330, Fall 2019.