

Group 4

Forager Meeting Minutes

October 16, 2012

Opening:

The first meeting of **Group4** was called to order at 6:00 pm on October 16, 2012 at SPSU by The Team.

Present:

Matthew Powell
Robin Mays
Thomas Couture
Samuel Hall

Present:

A. Approval of Agenda

The agenda was unanimously approved as discussed.

B. Approval of Minutes

The minutes of the previous meeting are available for viewing.

C. Opening Issues

Prepare for post-mortem and sprint retrospective for the Honeycomb project.

D. New Business

Review user stories/requirements for Forager's two sprints. Discuss Risk Mitigation for the upcoming sprints.

E. Agenda for Next Meeting

Design architecture for Forager and review and update risk mitigation plan.

Adjournment:

This meeting was adjourned at 7:30pm by The Team. The next general meeting will be at 6:00pm on October 23, 2012 at SPSU.

Minutes submitted by:

Robin Mays

Approved by:

Matthew Powell