**Group 4**

Forager Meeting Minutes

October 16, 2012

**Opening:**

The first meeting of ***Group4*** was called to order at 6:00 pm on October 16, 2012 at SPSU by The Team.

**Present:**

Matthew Powell

Robin Mays

Thomas Couture

Samuel Hall

**Present:**

1. **Approval of Agenda**

The agenda was unanimously approved as discussed.

1. **Approval of Minutes**

The minutes of the previous meeting are available for viewing.

1. **Opening Issues**

Prepare for post-mortem and sprint retrospective for the Honeycomb project.

1. **New Business**

Review user stories/requirements for Forager’s two sprints. Discuss Risk Mitigation for the upcoming sprints.

1. **Agenda for Next Meeting**

Design architecture for Forager and review and update risk mitigation plan.

**Adjournment:**

This meeting was adjourned at 7:30pm by The Team. The next general meeting will be at 6:00pm on October 23, 2012 at SPSU.

**Minutes submitted by:** Robin Mays

**Approved by:**  Matthew Powell