

Luke W. Hathaway

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EXPERIENCE

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| 2013-Present | STARTUP INSTITUTE
Immersive, eight-week program designed to empower and feed the Boston startup workforce

Technical Marketing Track <ul style="list-style-type: none">● Track focused on honing key skills related to SEO, brand positioning, data management, social media, community engagement, and analytics | Cambridge, MA |
| 2008-2013 | BROWN BROTHERS HARRIMAN
Privately-held financial services firm offering a range of international investment and banking services

LEAD Program (October-December, 2012) <ul style="list-style-type: none">● One of eighteen BBH employees selected to participate in an accelerated development program consisting of in-depth leadership training, financial modeling, marketing, and business line simulations
Supervisor – U.S. & Global Proxy (2011-Present) <ul style="list-style-type: none">● Managed team of seven employees responsible for the execution of shareholder votes● Drove product marketing and new business review for prospective clients● Maintained power of attorney database, validating data from numerous external sources● One of twelve 2012 Operations Paperless Committee members driving paperless strategy across the business line
Senior Operations Specialist (2011) <ul style="list-style-type: none">● Conducted extensive research and created dynamic marketing materials contributing to a successful business bid for top-three fund client● Participated in Corporate Actions Mentor Group to guide less-experienced employees
Lead Operations Specialist (2010-2011) <ul style="list-style-type: none">● Responsible for mitigating operational risk for production team● Managed production workflows for Corporate Actions Notification product
Operations Specialist (2008-2010) <ul style="list-style-type: none">● Worked with team of three to deliver Corporate Actions Notification product in timely manner | Boston, MA |

EDUCATION

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| 2004-2008 | DARTMOUTH COLLEGE
B.A. in Economics and Spanish, June 2008, Cum Laude <ul style="list-style-type: none">● National Society of Collegiate Scholars; Golden Key International Honour Society; Varsity Sailing Team; Psi Upsilon Fraternity; Vice President● GPA: 3.70 | Hanover, NH |
| Winter 2006 | KNOX COLLEGE PROGRAM IN BARCELONA
Cultural & language immersion program | Barcelona, Spain |

PERSONAL

- Interests: sailing, music, snowboarding, art and travel
- Languages: advanced Spanish (speaking, reading and writing)