
Digital Portfolios: Student Guide

Here's Looking at You!

The Mission

Have you ever been asked to talk about yourself and didn't know what to say? Or, have you tried to introduce yourself and your interests but said something totally weird? Most of us have a difficult time introducing and talking about ourselves. By creating this portfolio, you'll always be prepared to talk about yourself in a positive and comfortable way. So, stop stuttering and start compiling! Put your best foot forward! Your face, too! Use this activity to showcase your talents, your accomplishments, and your interests.

Supplies

Item Description:	Specific Instructions:
Flash Drive or Google Drive	Save work from this year here.

Your Job

To complete your digital portfolio carefully carry out these tasks:

1. Complete the **About Me Worksheet** on a flash drive or google drive. (Make sure all grammar and typo-es are corrected before you **paste it to WordPress**).
2. Complete the **My Views of Technology Worksheet** on a flash drive or google drive. (Make sure all grammar and typo-es are corrected before you **paste it to WordPress**).
3. Share your WordPress portfolio with your teacher.
4. Create a menu with the label **IT Problem Solving**
5. Your Digital Portfolio for **IT Problem Solving** must be organized to show off the topics we will cover this year below are the list of topics:
 - a. About_Me
 - b. My_Views_of_Technology
 - c. Highlights (badges/awards, projects & assignments from this class or other)
 - d. Digital Portfolio
 - e. Binary_and_Logic
 - f. Computer Hardware to User
 - g. Database
 - h. Internet_networking
 - i. Cryptography
 - j. JavaScript
 - k. App Inventor
 - l. Ethical_Hacking
 - m. 3D Printing
6. Begin Setting up yourWordPress by creating 13 blank pages in your digital portfolio. Label each page according to the title in Step 1 (a-m) You will have an About_Me page, Views of Technology Page, Highlights page, etc.....
7. Update the blank About Me page in your digital portfolio using your About Me response.
8. Update the blank My Views of Technology Page using your essay.
9. In the Digital Portfolio Page on WordPress, write a 250-350 words essay highlighting **5 words from the WORDS TO KNOW section**.
10. Customize the look of your digital portfolio so that it has color and life. It should represent you but should be professional. Keep away from adding pics of celebrities, athletes, etc. This is about a very important person, YOU!
11. (Optional) Update the Highlight page with your accomplishments.

When you are finished, you will have a starter Digital Portfolio of yourself

Words to Know

links	isolate	document	drives	portfolio	social media
categories	digital	cloud			

About Me Worksheet

Instructions:

Your goal is to complete an essay that demonstrates your ability to write clearly and concisely on a selected topic and helps you distinguish yourself in your own voice.

What do you want the visitors of your portfolio to know about you apart from you as a student? Choose the option below that best helps you answer that question and write an essay of no more than 650 words, using the prompt to inspire and structure your response. Remember: 450 words is your minimum. Use the full range if you need it, but don't feel obligated to do so. (A response shorter than 450 words will not be accepted.)

- **Some students have a background or story that is so central to their identity that they believe their application would be incomplete without it. If this sounds like you, then please share your story.**
- **Recount an incident or time when you experienced failure. How did it affect you, and what lessons did you learn?**
- **Reflect on a time when you challenged a belief or idea. What prompted you to act? Would you make the same decision again?**
- **Describe a place or environment where you are perfectly content. What do you do or experience there, and why is it meaningful to you?**
- **Discuss an accomplishment or event, formal or informal, that marked your transition from childhood to now within your culture, community, or family.**
- **What have you undertaken or done on your own in the last year or two that has nothing to do with academic work?**
- **Imagine that you have the opportunity to travel back through time. At what point in history would you like to stop and why?**
- **What is the best advice you ever received? Why? And did you follow it?**
- **Tell us about the neighborhood that you grew up in and how it helped shape you into the kind of person you are today.**
- **If you could be a “fly on the wall” to observe any situation -- historical, personal, or otherwise -- describe what you would choose to observe and why. What would you hope to learn and how would it benefit you?**
- **You are you and your..?**
- **The mantis shrimp can perceive both polarized light and multi spectral images; they have the most complex eyes in the animal kingdom. Human eyes have color receptors for three colors (red, green, and blue); the mantis shrimp has receptors for sixteen types of color, enabling them to see a spectrum far beyond the capacity of the human brain. What might they be able to see that we cannot? What are we missing?**

My Views of Technology Worksheet

Complete the following phrases in the sentence requirements.

- A. My view of technology is... (4 or more sentences)

- B. When I hear the word technology I imagine...(4 or more sentences)

- C. The best or worst thing about technology is...(4 or more sentences)

- D. What I learned last year about technology was...(4 or more sentences)

- E. What my goals for this course are...(3 or more sentences)

- F. Describe what you know about each of the topics below in 3 to 5 sentences. Have you done anything in the past related to the word below. **Do NOT** look up the words if you do not know them. It is okay, simply say I do not know but do **take an educated guess**.
 - Digital Portfolio
 - Binary_and_Logic
 - Computer Hardware
 - Databases
 - Internet_networking
 - Cryptography
 - JavaScript
 - App Inventor
 - Ethical_Hacking
 - 3D Printing

Student Name: _____

Stay On Track

Place this page in your folder or journal. The purpose of the document is to help you "Stay on Track" with the tasks. You can add components to the table if you need to. Submit this sheet when you have completed all work.

	Completion	Completion Date:	Teacher Sign-off	Comments:
Created and saved Folders on my flash drive or google docs. Put the files into their appropriate folders.	<ul style="list-style-type: none"> • Yes • No 			
Decided what my backup will be for my work during the year. Write the location in the comments box ->	<ul style="list-style-type: none"> • Yes • No 			
Create, Save in storage, and Paste it on a Page on WordPress About Me (450-650 words).	<ul style="list-style-type: none"> • Yes • No 			
Create, Save in storage, and Paste it on a Page on WordPress My Views of Technology (A-F)	<ul style="list-style-type: none"> • Yes • No 			
Share WordPress Account with Teacher	<ul style="list-style-type: none"> • Yes • No 			
Created 13 blank PAGES (not posts) on wordpress for each topic. <i>ex. Networking</i>	<ul style="list-style-type: none"> • Yes • No 			
In Digital Portfolio Page use <i>4 of Words To Know</i> <i>highlighted</i> in 250-350 essay	<ul style="list-style-type: none"> • Yes • No 			
Customized the look of my digital portfolio	<ul style="list-style-type: none"> • Yes • No 			
(<i>Extra Credit</i>) on Highlights Page add pictures or listed awards from other classes, sports, etc.	<ul style="list-style-type: none"> • Yes • No 			