

CST8390 - LAB
BUSINESS
INTELLIGENCE &
DATA ANALYTICS

Week 3

LAB 3 - Data Preparation and
Cleaning

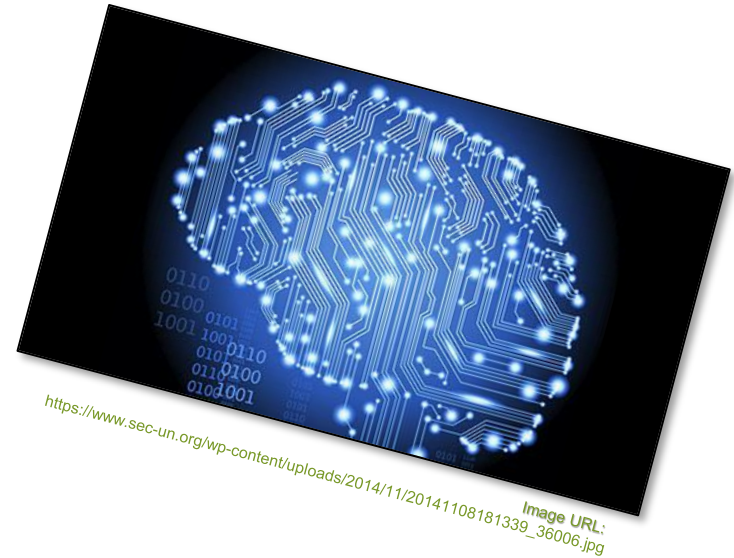
Lab 3 – Data Preparation

PART I

- Preparing and Cleaning Data

PART II

- Steps
- Results



CST8390 - Lab

Business intelligence & data analytics

Lab 3 – Data Preparation

Part I – Preparing and Cleaning Data



New Economy

- DATA:
 - More important “value” of an enterprise / company;
 - It is part from the new economy.

So, it is important know how to deal with (process, tools) in order to get its real value.

Remember: One important skill for business analysts is to know how to get, prepare and use the date



The “good” data



<https://www.scnsoft.com/blog/big-data-quality>

- Problems:
 - Inconsistences (duplications, contradictions, gaps);
 - Imprecision;
 - Lack of information;
 - Untracking data;
 - Impossibility of relation and comparison.

5 Steps of the Data Analysis Process

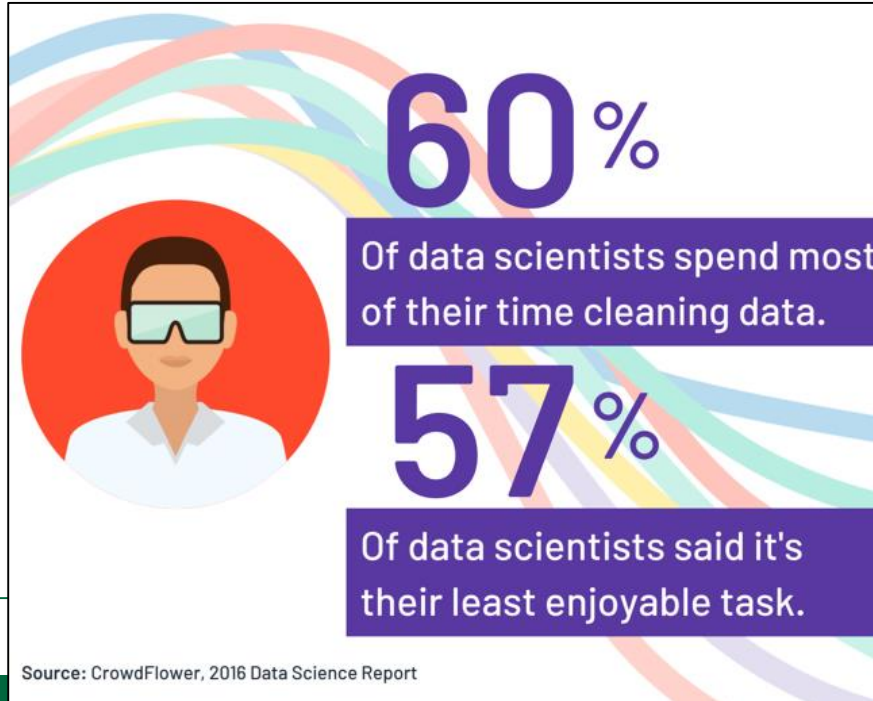
<https://learn.g2.com/data-analysis-process>



Preparing Data

<https://learn.g2.com/data-analysis-process>

- Some statistics...



Weka Introduction

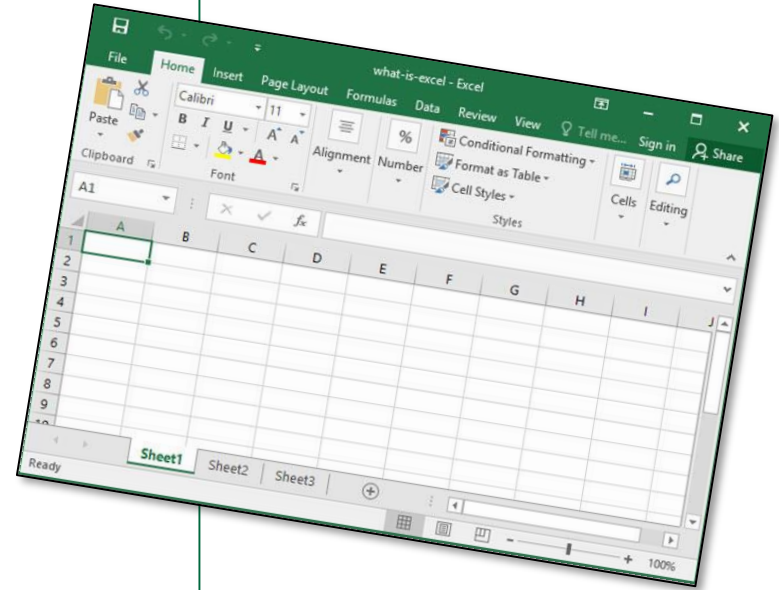
Demo



Step-by-step (A)

I. BASIC OPERATIONS

1. Download [EmployeesSalaryBigFile.csv](#) file from [Brightspace](#);
2. Open [EmployeesSalaryBigFile.csv](#) in [Excel](#) and explore it;
3. Identify the **attributes** of the data. Record the attributes and the type of attribute for the data.




Step-by-step (B)

4. Load the **CSV** file into **Weka** by selecting 'Open file' in the 'Preprocess tab' (Select CSV data files for the file type).
5. Check different attributes including Branch. Branch is considered as numeric by default. Save the file as **arff** file by clicking on **Save** on the right corner.
6. Open **EmployeesSalaryBigFile.arff** file in **Notepad++**. Change the attribute types of **first_name**, **last_name**, **email**, **address**, Address and Branch with the required types. Save the file. (This can also be done by applying filters).



Step-by-step (C)

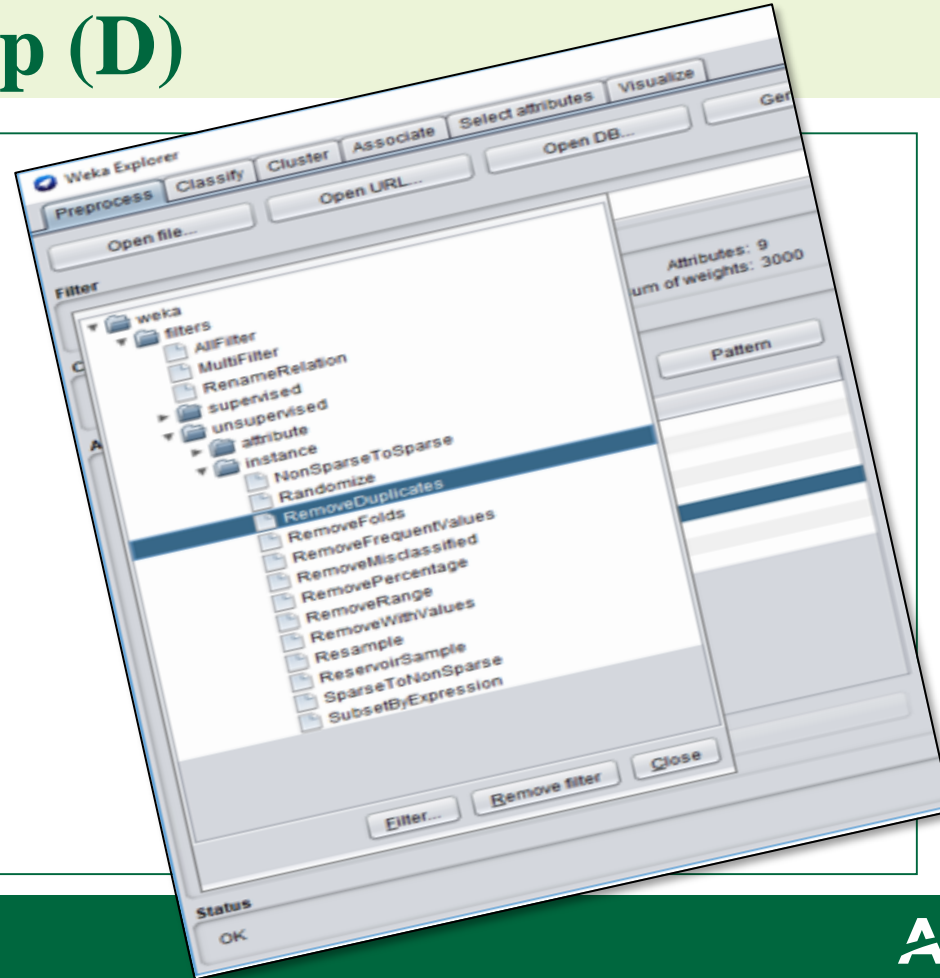
7. Open the file again in **Weka**. Check all attributes and their values.
8. How many instances do you have now? _____. 
9. Take a **screenshot** and save it in a word document named **Lab3**.

II. DUPLICATES REMOTION

10. Check manually whether any duplicates exist in the file.
11. Now run **RemoveDuplicates** filter to remove duplicates. To do this, from '**Filter**', (**Choose weka > filters > unsupervised > instance > Remove Duplicates**).



Step-by-step (D)



Step-by-step (E)

12. Select [Apply](#) to run the filter operation.

13. How many **instances** do you have now? _____

Duplicates: _____



14. Take a **screenshot** and paste it in [Lab3](#) document.

15. Save this new file as [EmployeesSalaryBigFileNoDuplicates.arff](#).



Step-by-step (F)

III. CONVERTING ATRIBUTES

16. How many nominal attributes do you have? _____



17. With those nominal values, we cannot apply any of the distance-based classification methods. Convert them into binaries using [NominalToBinary](#) filter. For that, from Filter, select [Weka > filters > unsupervised > attribute > NominalToBinary](#), and hit [Apply](#).

18. Take a **screenshot** and paste it in [Lab3](#) document.

19. Save this file to [EmployeesSalaryBigFileNoDupBinary.arff](#)



Step-by-step (G)

20. Open the file in **Notepad++** and see the data.

21. Take a screenshot of the file while it is opened in **Notepad++**.
Header should be visible.

In order to get the credit for this lab:

1. Show the screenshots of Q14, Q16 & Q21 (2 marks);
2. Show EmployeesSalaryBigFileNoDupBinary.arff in Weka (3 marks).

Remember: Include a minimal analysis in the end.



What about my analysis?

- The previous questions can help you to do your **own analysis**;
- For instance:
 - About the importance of transforming data (ex: nominal to binary, string to nominal, etc.) or removing data:
 - In which circumstances you should perform these operations and why?
 - Give additional examples



<https://www.marketingdirecto.com/wp-content/uploads/2018/01/ciencia-datos.jpg>
Image URL:

Open questions...

- Before we start, do you have any doubt / question?



Image URL: <https://cdn-az.allevvents.in/events3/banners/26b150363d5757da8578fa6a1481585a368f12d4247adfe99837e6ea6c5ab2af-rimg-w1200-h549-gmir.jpg?v=1569691155>

See you...

- Remember:
 - Labs require practice and it is ok committing errors and learning with them.
 - Do not forget to show your results...
 - Any questions, let me know...

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Image URL: https://thumbs.gfycat.com/MaleFrigidBull-size_restricted.gif

Thank you for your attention!

