



## OXPAY MERCHANT APPLICATION FORM

TYPE OF PAYMENT SERVICES					
Payment Acceptance:	Visa AliPay	MasterCard WeChat Pay	American Express GrabPay	Diners/Discover PayNow	CUP Others:
<u>Payment Point:</u> E-Commerce (URL: _____) Terminal Device (No. of Unit: _____)					
Payment Solution / E-Comm. Features / Setting:	Customized Payment Page Logo Tokenization      Recurring      Batch Processing      Pre-Auth & Capture Payment Link      QR Code      Email Invoice      Others _____				
Transaction Currency:			Settlement Currency:		
MERCHANT DETAILS					
Registered Legal Name:			Business Registration No:		
Trading or DBA Name:			Nature of Business:		
MCC Code:					
<u>Business Entity:</u> Sole Proprietor      Limited Liability Private Limited      Partnership Others _____			Paid Up Capital:		
<u>Registered Legal Address:</u>  Country:      Postal Code: Website Address:			Date Business Commenced:		
			Tel:		
			Email:		
<u>Outlet / Business Address:</u>  Country:      Postal Code:			No of Employees:		
			Tel:		
			Email:		
If more than 1 outlet, how many _____					

## BUSINESS INFORMATION

Business Model:	Physical Store	Online Store	Physical Goods	Services	Retailer
	Distributor	Wholesaler	Direct-Selling	Manufacturer	
	Multi-Level Marketing		Others (Please specify)		

Please describe what services / products will be sold to customers via OxPay payment solution:

Please describe the money flow process among customer, business and/or suppliers:

Please describe your refund policy:

Please share with us the profile of your customers:

<input style="width: 80%;" type="text"/> % Local	<input style="width: 80%;" type="text"/> % Foreigners	<input style="width: 80%;" type="text"/> % Others:
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Please advise the Countries where the major transactions are from:

Total Annual Cash / Credit Turnover  
(Local Currency):

Current / Past Acquirer(s):

Total Annual Credit Card Turnover (Local Currency)

Average Ticket/Sales Amount:

Min. Amount:

Max. Amount:

Amount / No. of Chargeback (last 12 months):

Amount / No. of Refund (last 12 months):

What is the product / service delivery time frame? From the day payment is made to the day goods / service is received by the consumer.	Service Delivery Period	Service Delivery Breakdown in %
	Instant	
	1-7 days	
	7-14 days	
	14-30 days	
	30-90 days	
	90-180 days	
	180-365 days	

**COMPLIANCE INFORMATION****BENEFICIAL OWNER**

Beneficial Owner's Name:		% owned:
Residential address:		Postal Code:
ID Type:	Passport / ID No.	Date of Birth:
Nationality:		Business Position:

**DIRECTORS / PARTNERS / SHAREHOLDERS**

1st Name:	Please select:	% owned:
Residential address:		Postal Code:
ID Type:	Passport / ID No.	Date of Birth:
Nationality:		Business Position:
2nd Name:	Please select:	% owned:
Residential address:		Postal Code:
ID Type:	Passport / ID No.	Date of Birth:
Nationality:		Business Position:
3rd Name:	Please select:	% owned:
Residential address:		Postal Code:
ID Type:	Passport / ID No.	Date of Birth:
Nationality:		Business Position:

4th Name:	Please select:	% owned:
Residential address:		Postal Code:
ID Type:	Passport / ID No.	Date of Birth:
Nationality:		Business Position:

### DOCUMENTS CHECKLIST

Mandatory :	Y/N
Signed Merchant Application Form (MAF)	
Certificate of Incorporation and Business Registration Certificate (i.e. ACRA) <b>**Within last 3 months**</b>	
Copy ID of UBOs and Directors. Acceptable ID include valid passport, national ID, driver license.	
Settlement bank account statement / Cheque Sample <b>**Within last 3 months**</b>	
Site photos / tenancy Agreement	
Copy of business license (If any)	
Products/Services offering price list	
If Applicable :	Y/N
Service Terms and Conditions, Privacy Policy and/or Refund Policy. (If any)	
Company Financial Statements	
Signed organisation chart showing share holding structure and percentage.	
Latest three months cards processing statements. CB and refund information should be included. Applicable for credit card only.	
Website demo / beta version include product, T&C, Private Policy. Applicable for e-Commerce business without live website.	
PCI documents.	
Mailing, acknowledgement or form sample. Applicable for Mail Order/Form Application/Recurring business only.	
Copy of Memorandum & Article (M&A)	

### APPLICANT ACKNOWLEDGEMENT

I/We hereby acknowledge all information provided are accurate and agree to the terms and conditions stated in [www.oxpayfinancial.com](http://www.oxpayfinancial.com). I authorized the company to conduct cross check on all information provided. The company is also given consent and authority to disclose above information to any related banks, financial institutions, related company and personnel who may require the information in order to process the application.

Authorized Person's Name & Signature / Date: