



EXPANDED TERTIARY EDUCATION EQUIVALENCY AND ACCREDITATION PROGRAM (ETEEAP)

APPLICATION FORM

2” x 2”

ID Picture

INSTRUCTION

Please type or clearly print your answers to all questions. Provide complete and detailed information required by the questions. All the declarations that you make are under oath. Discovery of any false claim in this application form will disqualify you from participating in the program.

I. PERSONAL INFORMATION

1. Name: 

Last Name

First Name

Middle Initial

2. Address:

Zip Code:

3.Telephone No:

4. Birthdate:

5. Birthplace:

6. Civil Status:

7.Gender:

8. Language and Dialect Spoken:

9. Degree Program or field being applied for:

First Priority:

Second Priority:

Third Priority:

10. Statement of your goals, objectives, or purposes in applying for the degree.

11. Indicate how much time you plan to devote for personal learning activities so that you can finish the requirements in the prescribed program. Be specific.

12. For overseas applicants, describe how much you plan to obtain accreditation/equivalency. (e.g. when you plan to come to the Philippines.)

13. How soon do you need to complete equivalency accreditation?

less than one (1) year

2 years

1 year

3 years

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4 years

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more than 5 years

II. EDUCATION:

This section will require you to provide information on your past formal, non-formal and informal learning experiences.

1. Formal Education

Course/Degree Program	Name of School/Address	Inclusive Dates of Attendance
.....	.....	.....
.....	.....	.....
.....	.....	.....

**Note:** All entries should be supported by authenticated photocopy of appropriate certificates/diploma obtained from the institution through the program.

2. Non-Formal Education

Non-formal education refers to structured and short-term training programs conducted for particular purpose such as skills development, values orientation and the like.

Title of Training Program	Title of Certificate Obtained	Inclusive Dates of Attendance
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.....	.....	.....
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**Note:** All entries should be supported by authenticated photocopy of appropriate certificates/diploma obtained from the institution through the program.

3. Other Certification Examination

Please give detailed information on certification examinations taken for vocational and other skills.

Title of Certification Examination	Name/Address of Certifying Agency	Date Certified	Rating
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

**Note:** All entries should be supported by authenticated photocopy of appropriate certificates/diploma obtained from the institution through the program.

III. PAID WORK AND OTHER EXPERIENCES

1. Position/Designation
- .....
2. Inclusive Dates of Employment (Attach service record if any)
- From: ..... to .....
3. Name and Address of Company
- .....
- .....
4. Terms/Status of Employment
- .....
5. Name and Designation of Immediate Supervisor
- .....
6. Reason(s) for moving on to the next job
- .....
- .....
- .....

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7. Describe actual functions and responsibilities in position occupied.

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8. In case of self-employment, name three (3) reference persons:

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**Note:** Use another sheet if necessary, following the above format.

**IV. HONORS, AWARDS, AND CITATIONS RECEIVED**

In this section, please describe all the awards you have received from schools, community and civic organizations, as well as citations for work excellence, outstanding accomplishments, community service, etc.

**1. Academic Award**

Awards Conferred	Name and Address of Conferring Organizations	Date Awarded
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.....	.....	.....
.....	.....	.....

**2. Community and Civic Organization Award/Citation**

Awards Conferred	Name and Address of Conferring Organizations	Date Awarded
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.....	.....	.....
.....	.....	.....

**3. Work Related Award/Citation**

Awards Conferred	Name and Address of Conferring Organizations	Date Awarded
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**V. CREATIVE WORKS AND SPECIAL ACCOMPLISHMENTS**

In this section, enumerate the various creative works you have accomplished and other special accomplishments. Examples of these are inventions, published and unpublished literary fiction and nonfiction writings, musical work, products of visual performing arts, exceptional accomplishments in sports, social, cultural and leisure activities, etc. which can lead one to conclude the level of expertise you have obtained on certain field of interest. Include also participation in competitions and prizes obtained.

1. Description:

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2. Date Accomplished:

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3. Name and Address of Publishing Agency (if written, published work), or an Association/institution which can attest to the quality of the work.

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**Note:** Use additional sheet if necessary, following the same format.

**VI. LIFELONG LEARNING EXPERIENCE**

In this section, please indicate the various life experiences from which you must have derived some learning experiences. Please include here unpaid volunteer work.

**1. Hobbies/Leisure Activities**

Leisure activities which involve rating skills for competition and other purposes (e.g. "belt concept in Taekwondo) may also indicate your level for ease in evaluation. On the other hand, watching Negosiyete on a regular basis can be considered a learning opportunity.

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**2. Special Skills**

Note down those special skills which you think must be related to the field of study you want to pursue.

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**3. Work-Related Activities**

Some work-related activities are occasions for you to learn something new. For example, being assigned to projects beyond your usual job description where you learned new skills and knowledge. Please do not include formal training programs you already cited. However, you may include here experiences which can be classified as on-the-job training or apprenticeship.

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**4. Volunteer Activities**

List only volunteer activities that demonstrate learning opportunities, and are related to the course you are applying for credit. (e.g. counseling programs, sports coaching, project organizing or coordination, organizational leadership, and the like).

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**5. Travels: Cite places visited and purpose of travel**

Include write-up of the nature of travel undertaken, whether for leisure, employment, business or other purposes. State in clear terms what new learning experiences was obtained from these travels and how it helped you become a better person.

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**VI.** To sum up, please write an essay on how the degree you are seeking can contribute to your personal development, your community, your workplace, society, and country.

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**DATA PRIVACY NOTICE.** Central Luzon State University (CLSU) values your privacy and upholds its commitment to protecting personal data in compliance with Republic Act No. 10173, also known as the Data Privacy Act of 2012. This form collects personal data such as Full name (Last, First, Middle), ID photo, Sex, Civil status, Birthdate, Birthplace, Address Zip code, Telephone number(s), Community Tax Certificate number, Government-issued IDs, NSO-authenticated birth certificate, Formal education history (schools attended, course/degree, dates), Non-formal education/training (titles, certificates, dates), Certification exams (name, agency, date certified, rating), Most recent academic record or diploma, Work Experience, Employer name and address, Inclusive dates of employment, Status/terms of employment, Functions and responsibilities, Academic, civic/community, and work-related awards (with conferring organizations and dates), Creative works and accomplishments (with validating institutions), Work-related learning activities, Volunteer activities (description, purpose), Travel history (places visited, purposes, learning outcomes) etc.

The data you provide will be used solely for the purpose of **evaluating your application to a program under ETEEAP**. Your personal data will be processed fairly and lawfully, accessed only by authorized CLSU personnel, and stored securely with appropriate safeguards to ensure confidentiality, integrity, and availability. Data will be retained only as long as necessary to fulfill the stated purpose. CLSU will not share your personal data with any third party without your knowledge and explicit consent, unless required by law.

You have the right to be informed, to access and correct your personal data, to object to or restrict its processing, to withdraw consent at any time, and to seek redress in case of any violation of your rights under the Data Privacy Act.

For questions or to exercise your rights, you may contact the CLSU Data Protection Officer at [dpo@clsu.edu.ph](mailto:dpo@clsu.edu.ph).

**CONSENT:** I have read and understood the Data Privacy Notice above. I voluntarily consent to the collection, use, and processing of my personal data by CLSU for the purpose of evaluating my ETEEAP application, in accordance with the Data Privacy Act of 2012 (RA 10173).

Signature over Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

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I declare under oath that, the foregoing claims and information I have disclosed are true and correct. Done in \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_.

**Signed:**

\_\_\_\_\_  
**Printed Name and Signature of Applicant**

Community Tax Certificate \_\_\_\_\_  
Issued on \_\_\_\_\_ at \_\_\_\_\_