Minutes of Client Meeting

Minutes for 09/05/2017

Present: Liang Yuan, Siwen Ou **Absent:** None

1 Time and Place

The client meeting for the Master of computing and innovation project was held in, Room 408 at 1:00pm on Tuesday 09 May 2017.

2 Quorum Announcement

The Chairman announced that a quorum of the group was present, and that the meeting, having been duly convened, was ready to proceed with its business.

3 Summary of Previous Meeting

In previous meeting, Team 7 demonstrated the progress of milestone 2 to supervisor, supervisor was satisfied with our progress and gave some advices for promoting the practicality of website

4 Group Milestone

4.1 Overview

Team 7 has basically completed milstone2, but this website still had a bug. There was an application error if this website try to extract some text that includes many strange characters. Based on this application error, supervisor gave team 7 with an

advice to avoid this error and let team 7 to fix it in next week.

4.2 Detailed Presentation

Supervisor tested our website on line, this website work well when extract normal text, but there still be a bug when website extract text that includes many strange characters. According website logs, this error is caused by out of memory. Team 7 need to fix it in next week.

5 Individual Milestone Report

5.1 Liang Yuan

• Participated in client meeting

• Take minutes for client meeting

• Developed code for our project.

5.2 Siwen Ou

• Participated in client meeting

• Developed code for our project

• Take agenda for this meeting

6 Things to Do

• Fix application error

7 Adjournment

The next meeting is a client meeting and will be held in Ignkarni Wardii 4th floor 408, at 3:00 pm to 3:30 pm on 16/05/2017.