

# **Minutes of First Client Meeting**

Minutes for 2,28,2017

**Present:** Siwen Ou

Liang Yuan

**Absent:** None

## **1.Time and Place**

The first client meeting for the Master of computing and innovation project was held in, Room 408 at 2:00pm on Tuesday 28 Feb 2017.

## **2.Quorum Announcement**

The Chairman announced that a quorum of the group was present, and that the meeting, having been duly convened, was ready to proceed with its business.

## **3 Summary of Previous Meeting**

None

## **4.Group Milestone**

### **4.1 Overview**

The lecturer gave us a brief description about this project and gave us several links that lead us how to commence this project.

### **4.2 Detailed Presentation**

The lecturer gave us several link and let us to learn these basic acknowledge that are needed in our project. Before first iteration, we are required to deploy a very simple website on Internet.

## **5.Individual Milestone Report**

### **5.1 Siwen Ou**

- Participated in first client meeting
- Take minutes for client meeting
- Helped with determining questions to be asked

### **5.2 Liang Yuan**

- Participated in first client meeting
- Helped with determining questions to be asked
- Installed required system environment for our project.

## **6.Project Administration**

- Figure out project requirement
- Installed system environment for this project.

## **7 Requirement Elicitation**

- Q1:Is the input plain text or structured text?
- Response: The input from Users would be totally plain text.
- Q2:What kind of product should be produced?
- Response:This project aim to set up a web application on Internet. User could use this web application to extract machine order when they input plain text.
- Q3:Does the project need to be implemented by specified technology?
- Response: It is up to us. The lecturer do not require any specified technology in this project.
- Q4:What kind of configuration parameters that user provide?
- Response: Configuration parameters would be detail explained after first iteration.
- Q5: The algorithm would be provided?
- Response: Yes. Extract algorithm would provide. What we need to do is apply this algorithm in our website.

## **8 Things to Do**

- Installed required system requirement.
- Learned how to deploy web application on Internet
- Learn JSP acknowledge
- Learn this algorithm and understand how this algorithm work.

## **8.Adjournment**

The next meeting is a client meeting and will be held in Ignkarni Wardii 4th floor 408,at 2:00 pm to 2:30 pm.