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## MEETING MINUTES

Library Technology Task Force Meeting  
Friday, March 4<sup>th</sup>, 2011  
**Time:** 9:30 am to 11 am  
**Location:** LAC L103

Call to order 9:30 by Dena Laney

Members present: Dena Laney, NhaAnh Pham, Ward Smith, Henry DuBois, Kolap Samel, Nenita Buenaventura

Guests present: Dele Ukwu

Agenda approved by committee

### Purpose of Group

We discussed the purpose of the group, per the handout of the email Dena sent on January 13, 2011, entitled "Library Technology Task Force."

### Scheduling Challenges

Scheduling challenges were discussed. Since we have a large membership base that consists of many adjunct librarians with complex schedules, we agreed that certain members would be working "virtually" and that those who were able would attend the monthly face-to-face meeting, scheduled for the first/second Friday of the month. We agreed that Fridays work best, especially for classified staff members, who are better able to get away from their areas for the meeting's duration, since Fridays have much less patron traffic than other workdays. We agreed to keep the time from 9:30 to 11:00 am. The task force will also continue to work collaboratively online.

### Membership and Strengths/Interests of Group Members

A large portion of the meeting was spent discussing present group members' interests and strengths that would benefit the task force projects. Members identified their interests, as follows:

- **Ward Smith** – discovery tools/federated search systems, user-interface design, creating of LibGuides, LBCC website, Voyager updates, datasets and MARC records, exploring open source/third-party software.
- **NhaAnh Pham** – identifying bugs within Voyager system particularly in the Circulation module and OPAC. Revision of OPAC, best design practices of library websites.

- **Kolap Samel** – open source/third-party software, instructional media and emerging technologies, identification of bugs within Voyager system particularly in the Circulation module and OPAC.
- **Nenita Buenaventura** – instructional tutorials, ProQuest migration, E-books migration, electronic resources and database access.
- **Henry DuBois** – demand-driven acquisitions (such as Ebsco's upcoming E-books model), exploring third-party software and vendor contacts, creating and migrating LibGuides.

Other members who were not present will be contacted via email and included in the next meeting discussion.

## Status of Projects

### In Progress

- Federated Searching/Discovery Tools** (Ward)  
Ward provided an overview of Federated Search/Discovery Tools and provided a summary of the research he has been working on, which identifies the various systems that are available. He attended the demo of Ebsco's Discovery Tool with Dena and Nenita, held last month at CSULB, and was impressed with their system. He is currently testing out some freely available open-source discovery systems that we might be able to utilize at LBCC. Pricing, pros and cons and design of each system is being considered. More details and possible demonstrations will be shared at an upcoming meeting.
- Instructional Tutorials** (Heather)  
Heather, while not present in person, provided an update on her instructional tutorials that she has been working on. She has been teaching herself the Adobe Captivate software and has developed four Voyager tutorials for a recent LibGuide. Her tutorials may be viewed at <http://lbcc.libguides.com/content.php?pid=193526&sid=1622549> by clicking on the Voyager Tutorials on the right panel.
- LibGuide Additions/Approval** (Dena)  
Dena reported that we currently have 28 published Research Guides. In February, we published 5 new guides (Computer Science, Children's Literature, Speech 10 Course Guide, Psychology 2 Course Guide, Controversial Issues) and in March, so far, we've published 3 guides (Poetry, Television & Society, and College English Skills). Thanks to Gabriel, Heather, Suzie, Ted, and Henry for working on the guides that have been recently published! Keep up the great work!
- Website Update** (Dena)  
Dena demonstrated the new library website redesign. After extensive research of the best designed library websites, Dena selected components from several excellent examples to incorporate into the new library website. One of the requirements librarians had for the new design was multiple search tabs on the main home page that would allow for easy searching of Voyager, Course Reserves, Journal Titles, and list databases. Dena created the new search tabs via AJAX technology and demonstrated how they would work on the home page. Suggestions included having a list of

databases or a list of highly used databases (ProQuest, Opposing Viewpoints, etc.) linked to this area as well. Additionally, task members wanted another tab added that contained information about database access instead of links under the tabbed section.

Other features of the library home page will include highlighting our news/important information that will feature Henry's Library Updates and any important information about closures or things that may impact any area of service. Additionally, there will be a calendar of events/workshops displayed, a rotating graphical "ad" that highlights certain events, services, or resources and links to our social media sites (Facebook, Twitter, etc.).

Dele asked that the library website be demonstrated at the next librarians' meeting, so that all librarians may see it and provide comments/suggestions.

### **Upcoming Projects**

e. **ProQuest update** (Dena/Nenita)

We will migrate to the new ProQuest interface over the summer, to go live for the students in the Fall, 2011, semester. The delay will allow librarians and staff to become familiar with the new interface and also allow us to create tutorials to demonstrate how the system works for students. Librarians will also need to change their course assignments to reflect the significant interface changes. Dena and Nenita will work cooperatively to ensure the smooth transition to the new interface. Dena will send out the link for the interface to all library staff in the coming week and provide instructional handouts. Note: The on-campus access url is: <http://search.proquest.com/index>. Off-campus access has not been configured yet.

f. **NetLibrary/E-books update** (Dena/Henry)

Dena, Henry, Nenita, and Ward were fortunate to see a short demo on the new E-books interface that Ebsco will be unveiling (automatic transition). NetLibrary will be dropping the name NetLibrary, so it will now just be referred to as LBCC E-books. Interface changes will be coming in April, 2011, with other changes being implemented in October, 2011. Some exciting features of the new system will include being able to download/check out a particular e-book and read it on e-reading software (epub-compatible) for computers or smart phones. Patrons will be able to save or print 60 pages from a book. This is a huge advancement over the current e-book system, and we hope that many students will benefit from this welcomed change! We discussed the possibility of purchasing another e-book collection, since our last collection was in 2008, and our electronic books are starting to show their age.

g. **Voyager update** (Dena/Ruben)

We will be upgrading from 7.2.1 to 7.4.2 before the end of the semester, hopefully on a Friday. Dena is currently working with Ex Libris to schedule this procedure. Ruben and Ward will assist with the installation of client modules on all computers and updating of our customizations. Remember, all updates overwrite existing customizations made in the OPAC, and we will need time to bring those customizations back into the system, as many files are involved in this process.

## **Other Matters**

During our meeting, the following additional topics were brought up through our conversation.

a. **ACIT Support of Library Technology**

One of the problems/roadblocks identified in working on the new technology projects in the library is our lack of support from LBCC's ACIT department. We have good support for our computing needs (especially in the Research Centers and L103); we do not have support for assisting with larger needs, such as our need for a VM setup for the library's creation of internal data-driven applications or datasource connections for our website. In October, 2010, Dena, Dele and Scott Voelkner had a meeting to discuss our departmental needs. We were given permission for all of our requests, but we are still waiting. However, ACIT did have a large move this semester which could have prolonged our requests. Dena will follow up once again with Scott to determine the status of these tasks. It was also discussed that the Systems Librarian should request to be included on the College's technology task force committee and that we work on strengthening our relationship with ACIT, so they recognize us as a technological asset to the College.

b. **E-book Interface/Voyager Discrepancy**

Librarians have reported discrepancies in e-book holdings between Voyager and the NetLibrary/E-book system. It was suggested that we gain access to the titles we should have available in the NetLibrary/E-book system (i.e., which titles are in the collections we have purchased) and compare them to our Voyager holdings. Nenita will provide Dena with a list of titles that we own in our E-book system, and Dena/Ward will create a report to isolate the titles in Voyager and run a comparison to determine where the discrepancy lies.

c. **Reference Statistics Software**

Henry informed us about a local vendor who has created reference-statistics software whom he would like to demonstrate their product to see if it would better meet the needs of the LBCC Library. Nenita will contact the vendor and setup a demonstration of the product for the task force/librarians. This vendor allows for a six-month free trial, which we may be interested in using during the Fall, 2011, semester to test out.

Meeting adjourned 11 am.