

1. abolish	(v.) to end an activity or custom officially Congress decided to ____ taxes on imported fruit	11. aptitude	(n.) a natural ability or skill My son has no/little ____ for sport We will take your personal ____s and abilities into account
2. abstract	(adj.) existing as an idea, feeling, or quality, not as a material object Copland spent thousands of dollars on an ____ painting for the lobby. Ideals such as loyalty may seem ____, so employees need specific examples.	12. array	(n.) a large group of things or people, especially one that is attractive or causes admiration or has been positioned in a particular way There was a splendid ____ of food on the table. They sat before an ____ of microphones and cameras.
3. accomplished	(adj.) skilled She's a very ____ pianist/painter/horsewoman. He was ____ in all the arts.	13. as it is	already I'm not buying the children anything else today - I've spent far too much money __ __.
4. accountable for	Someone who is ____ is completely responsible __ what they do and must be able to give a satisfactory reason for it All employees are ____ the duties they have been assigned to complete. Politicians should be ____ /to the public who elected them.	14. bend over	to move your body or part of your body so that it is not straight Now, ____ forward/____ and touch your toes!
5. acquaint sb with sth	to give someone information about something The training program ____s new employees ____ company procedures.	15. briefcase	(n.) a flat rectangular bag, used especially for carrying business documents A ____ is a narrow hard-sided box-shaped bag or case used mainly for carrying papers and equipped with a handle.
6. adhere to	to continue to obey a rule or have a belief All staff should do their best to ____ the company's policies.	16. brisk	(adj.) quick, energetic, and active A ____ market is developing in online shopping.
7. advisable	(adj.) prudent; recommend; wise It is ____ to update computer equipment regularly.	17. by means of	a method or way of doing something; via; through She tried to explain ____ sign language.
8. after all	despite earlier problems or doubts used to add information that shows that what you have just said is true The rain has stopped, so the game will go ahead ____. I do like her - ____, she is my sister.	18. care for	to love someone and feel romantic towards them You know I ____ you, Peter.
9. aim	(v.) to intend (n.) a result that your plans or actions are intended to achieve Sport Apparel developed athletic gear ____ed at teenagers. The division head will outline the ____s of the marketing strategy.	19. cast	(v.) to throw something (v.) (in fishing) to throw something, such as a line, into the water to catch fish with The knight ____ the sword far out into the lake. He ____ the line to the middle of the river.
10. apprehensive	(adj.) feeling worried about something that you are going to do or that is going to happen Many people ____ before an important job interview.	20. conceal	(v.) to prevent something from being seen or known about The listening device was ____ed in a pen. I tried to ____ my surprise when she told me her age.
		21. concrete	(adj.) clear and certain, or real and existing in a form that can be seen or felt (n.) a very hard building material made by mixing together cement, sand, small stones, and water reinforced ____/ a ____ floor/path/ a grey ____ building We have a general idea of what we want, but nothing ____ at the moment

22. defy	(v.) to refuse to obey a person, decision, law, situation, etc. (v.) challenge It is rare to see children openly ___ing their teachers. The documentary series ___s conventional wisdom about fitness.
23. defy description	to be extreme or very strange and therefore impossible to believe, describe, or explain The chaos at the airport ___s _____. The play ___ed all _____.
24. disregard	(v.) to ignore something (n.) the fact of showing no care or respect for something The company should not _____ customers' opinions if it wants to improve the service quality. What amazes me is her complete _____ for anyone else's opinion.
25. do one's utmost	the most or best that is possible: Sun Manufacturing ___s its ___ to ensure the quality of its products. He's ___ing his ___ to disrupt the proceedings.
26. drastic	(adj.) (of a change) severe and sudden; extreme Resolving the financial crisis will require _____ action. Private citizens want _____ reform of the banking industry.
27. fairly	(adv.) more than average, but less than very; quite; impartially Concerns over the bankruptcy are _____ widespread.
28. favorably	(adv.) in a way that shows someone or something is liked or approved of; positively The product demonstration was _____ received by consumers. Earnings continue to develop _____.
29. have a monopoly on	have exclusive control of Panatronic Company has a virtual _____ the manufacture of digital recorders.
30. implication	(n.) an occasion when you seem to suggest something without saying it directly (n.) the effect that an action or decision will have on something else in the future She accused the party and, by _____, its leader too. The Supreme Court ruling has _____s for small businesses.

31. improvise	(adj.) to invent or make something, such as a speech or a device, at the time when it is needed without already having planned it The performers _____ed a jazz melody.
32. in compliance with	the act of obeying an order, rule, or request The company said that it had always acted _____ environmental laws.
33. in total	_____ means including everything added together Last week 45 people _____ came to the senior center.
34. in use	being used Is the washing machine _____ right now?
35. keypad	(n.) a small set of keys with numbers on them used to operate a television, phone, calculator, etc., or the keys with numbers on them usually found on the right side of a computer keyboard A _____ is a set of buttons arranged in a block or "pad" which bear digits, symbols or alphabetical letters.
36. lightly	(adv.) gently (adv.) If food is _____ cooked, it is cooked for only a short time. She patted him _____ on the shoulder. _____ cooked vegetables
37. log on	to connect a computer to a computer system by typing your name, so that you can start working I need a password in order to _____/in.
38. mandate	(v.) to give official permission for something to happen (n.) the authority given to an elected group of people, such as a government, to perform an action or govern a country The board of directors has _____ed an increase for research funding. Congress gave the committee a _____ to make budget cut
39. mastermind	(n.) someone who plans a difficult activity, often a crime, in detail and makes certain that it happens successfully (v.) to plan a difficult activity, often a crime, in detail and make certain that it happens successfully Mr. Dane is the _____ behind the innovative design. He's believed to have _____ed the attacks.
40. mounting	(adj.) gradually increasing There is _____ pressure/tension form management to increase productivity.

41. on the wane	becoming less strong, powerful, popular, etc. Consumer spending is _ _ _.
42. paper jam	Printer problem that can be caused by damp paper, not fanning the paper properly before placing it in the tray, or defective feed rollers When working with any printer, it is inevitable that you will encounter a _ _ _.
43. shelf	(n.) a long, flat board fixed horizontally, usually against a wall or inside a cupboard so that objects can be stored on it One wall had ____s from floor to ceiling, crammed with books.
44. shovel	(n.) a tool consisting of a wide, square metal or plastic blade, usually with slightly raised sides, attached to a handle, for moving loose material such as sand, coal, or snow (v.) to move with a ____ Would you give me a hand ____ing the snow away from the garage door?
45. showing	(n.) the quality of someone's performance in a competition We attended the premiere ____ of the Rita Garner movie. There will be another ____ of this artist's work.
46. spare	(adj.) If something is ____, it is available to use because it is extra. Customers may order ____ parts at the service counter. Do you have a ____ pen? a ____ key/ tire/ ____ sheets and blankets
47. spare no expense	to use a lot of effort, expense, etc. to do something The shopping mall ____ed _ ____ on the 10th anniversary promotion.
48. subsequent	(adj.) happening after something else Some employees received separation pay _____ to the company's closing.
49. wrap	(v.) to cover or surround something with paper, cloth, or other material She ____ed the present and tied it with ribbon. ____ the chicken in foil and cook it for two hours.