

1. affair	(n.) a situation or subject that is being dealt with or considered She organizes her financial ____s very efficiently. He's always meddling in (= trying to influence) other people's ____s.	12. deputy	(n.) a person who is given the power to do something instead of another person, or the person whose rank is immediately below that of the leader of an organization I'm acting as ____ while the boss is away.
2. aggression	(n.) spoken or physical behavior that is threatening or involves harm to someone or something Some types of dog are bred for ____.	13. distress	(n.) a feeling of extreme worry, sadness, or pain (v.) to make someone feel very upset or worried She claimed that the way she had been treated at work had caused her extreme emotional and psychological ____. I hope I haven't ____ed you with all these personal questions.
3. bare	(adj.) without any clothes or not covered by anything (adj.) only the most basic or important Don't walk around outside in your ____ feet There isn't much time, so I'll just give you the ____ facts/details.	14. factually	(adv.) in a way that relates to facts and whether they are true or not If your article is not ____ correct, we will have no choice but to sue you.
4. blemish	(n.) a mark or fault that spoils the appearance of someone or something (n.) a fault in a person's character Makeup can cover up your skin ____es. Is any politician's record without ____ on this issue?	15. faulty	(adj.) A ____ machine or device is not perfectly made or does not work correctly. ____ wiring/brakes His arguments were based on ____ reasoning.
5. button up	to fasten something, usually a piece of clothing, using buttons: ____ _ your coat, it's cold outside.	16. fleetingly	(adv.) in a way that lasts only a short time I glimpsed her ____ through the window.
6. censure	(n.) strong criticism or disapproval (v.) to criticize someone officially His dishonest behavior came under severe ____. Ministers were ____ed for their lack of decisiveness during the crisis.	17. graciously	(adv.) politely and pleasantly She ____ accepted the flowers that were presented to her.
7. ceremonial	(adj.) formal acts, often fixed and traditional, performed on important social or religious occasions The men were dressed in ____ black robes.	18. handheld	(adj.) A ____ object has been designed so that it can be held and used easily with one or two hands a ____ computer/device/phone
8. claims department	(n.) the place assists the policyholder in the event of a loss A ____ ____ is the section of an insurance company that manages the settling of claims.	19. intercept	(v.) to stop and catch something or someone before that thing or person is able to reach a particular place Police ____ed a boat carrying over a million packs of cigarettes into the country illegally. The ball was ____ed by Grady.
9. compelling	(adj.) If a reason, argument, etc. is ____, it makes you believe it or accept it because it is so strong (adj.) very exciting and interesting and making you want to watch or listen ____ evidence I found the whole film very ____.	20. a loaf of	bread that is shaped and baked in a single piece and can be sliced for eating I baked _ _ _ brown bread.
10. cut back	to spend less, do less, or use less of something: The government has announced plans to _ _ _ on defense spending by 10 percent next year.	21. nourish	(v.) to provide people or living things with food in order to make them grow and keep them healthy (v.) If you ____ a feeling, belief, or plan, you think about it a lot and encourage it Children need plenty of good fresh food to ____ them. Lisa has long ____ed the hope of becoming a famous writer.
11. depot	(n.) a building where supplies or vehicles, especially buses, are kept an arms/weapons /a fuel/storage /a bus/ service ____	22. pharmacist	(n.) a person who is trained to prepare and give out medicines in a hospital or shop Rachel is studying to be a ____.

23. prepaid	(adj.) paid for earlier Admission tickets are \$20 ____, \$25 at the door. Use a ____ phone card if you're someone who rarely makes long-distance calls.
24. retrospective	(n.) a show of the work an artist has done in their life so far (adj.) relating to or thinking about the past a Hockney _____ of work a _____ album of solo Freddie Mercury tracks
25. slip one's mind	to be forgotten I forgot I'd arranged to meet Richard last night - it completely ____ed ____.
26. soak up	If a dry material or substance ____s ____ a liquid, it absorbs the liquid through its surface. I tried to ____ ____ most of the spilled milk with a dishcloth.
27. sparsely	(adv.) with only a small number or amount of people or things The event was _____ attended.
28. swiftly	(adv.) quickly or immediately Walking _____, he was at the office within minutes.
29. testimonial	(n.) a formal written description of someone's character and qualities given by a previous employer We have received a glowing _____ from her former employer.
30. unwavering	(adj.) never moving or looking away from something (adj.) never changing or becoming weaker She met his _____ stare. Her belief in the project has been _____.
31. wardrobe	(n.) a tall cupboard in which you hang your clothes She was showing me her new built-in/fitted _____s.