

**Team Name:** NPRTS

**Report Number:** 4

**Reporting Week:** Week4, Week of Jan 30

**Summary of work completed in prior week:**

- Held requirements interview with Sean
- Made a requirements document, classifying functional and nonfunctional requirements based on the discussion during the interview

**Summary of work planned for next week:**

- Prepare for the requirements presentation, translating the requirements from the document we worked on this week to slides and adding information such as use case diagrams.
  - Put current list of requirements into priorities, list their volatility, standalone vs. dependent, and other pieces of information (see Sean's message in Slack #project-presentations for more details). This presentation is due 2/14.
- Finish the team website; Robert will contact OIT for information on student site hosting.

**Open issues and action plan to resolve them:**

- Allocation of developer(s) to each requirement. This will be a team discussion next week.
- Determine what tools to use to build each part of the website. The team can research and discuss this in the coming weeks.

**Project Management Summary**

Team member	Tasks completed	Hours worked for week	Total hours
Tyler Yankee	Attended requirements interview and weekly team meeting. Met with Professor Jukic to determine feasibility of a MySQL database for the project.	2	5
Peter Dorovitsine	Attended requirements interview and team meetings detailed below	2	4

Robert Licata	Attended requirements interview and team meetings.	2	5.5
Niall Pepper	Attended requirements interview and team meetings.	2	5
Sangwon Youn	Attended requirements interview and team meetings.	1.5	5

### Meeting Summary

*For each team meeting provide the date, time, and location of the meeting. Indicate which members attended the meeting and action items discussed in the meeting.*

Monday 1/30/23, 1:30-1:45 p.m., Zoom: Requirements Interview

- Discussed requirements for the software with the customer and took notes. Touched base briefly at the end to plan for the weekly meeting later in the week.

Friday 2/3/23, 4:00 p.m., Zoom: Regular Weekly Meeting

- Constructed a requirements document based on the requirements interview.
- Decided to build a website (instead of desktop application).
- Held an informal discussion about roles for the project and general vision for development.