

October 13, 2025

HON. KRUNIMAR ANTONIO ESCUDERO II, MDMG

Vice Governor

Province of Sorsogon

Dear Vice Governor Escudero,

Greetings!

I am a graduating student taking up a four-year Bachelor of Science in Information Technology at Aemilianum College Inc, Rizal St. Piot, Sorsogon City, Sorsogon. I am required to undergo an On the Job Training (OJT) for a minimum of 480 hours starting this December 2025, Second Semester in our academic calendar. This is in partial fulfillment of the requirements of the course.

I am applying in Sangguniang Panlalawigan as an On-The-Job trainee because I believe that the experienced I will obtain will surely enhance my skills and acquired additional knowledge in the field Information Technology.

I am hoping for your favorable feedback with this application. You can reach me at 09275514107 and enzoalbero.clark@gmail.com at your most available time. Thank you and God bless!

Respectfully yours,

Ralph Lauren John D. Albero

Applicant

## Ralph Lauren John D. Albero

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#42 Brgy. Tagdon, Purok 1 • Barcelona, Sorsogon 4712 • [enzoalbero.clark@gmail.com](mailto:enzoalbero.clark@gmail.com) • +639275514107

### Education

<b>Aemilianum College Inc.</b> Bachelor's Degree in Information Technology. GPA	Sorsogon City, SOR 2026
<b>Barcelona National Comprehensive High School</b> TVL – Computer System Servicing	Barcelona, SOR 2019

### Experience

<b>AIVT5 Station</b>	Sorsogon City
<b>Technical Staff</b>	August 2023 – January 2024
<ul style="list-style-type: none"><li>Works as a working student, being a Technical Staff that operates professional camera, sound systems, digital graphics and troubleshoots within the station.</li></ul>	

### Leadership & Activities

Organization	City, State
Role	Month Year – Month Year
<ul style="list-style-type: none"><li>This section can be formatted similarly to the Experience section, or you can omit descriptions for activities.</li><li>If this section is more relevant to the opportunity you are applying for, consider moving this above your Experience section.</li></ul>	

### Skills & Interests

**Technical:** Adobe Photoshop - Advanced Proficiency  
Microsoft Office – Advanced Proficiency (except Excel)  
AutoCAD 2D Drafting– Advanced Proficiency  
Adobe Illustrator – Intermediate Proficiency

**Language:** Filipino - Very Fluent  
English - Fluent

**Interests:** Exploring digital creatives and their process to make them.

**RALPH LAUREN JOHN D. ALBERO**

4712 Barcelona, Sorsogon

Email Address: [enzoalberoclark@gmail.com](mailto:enzoalberoclark@gmail.com)

**Personal Information**

Gender	:	Male
Nationality	:	Filipino
Religion	:	Roman Catholic
Date of Birth	:	January 10, 2001
Parents	:	Roberto Fulgar Albero Jr. Loreta A. Dacanay

**Education****Tertiary**

Bachelor of Science in Information Technology (BSIT)  
Aemilianum College Inc., Piot Sorsogon City  
2022-2026

**Secondary**

Barcelona National Comprehensive High School  
Barcelona, Sorsogon  
2014-2019

**Primary**

Kapalaran Elementary School  
Taytay, Rizal  
2007-2013

**Seminars Attended**

Bicol Information Technology Students Conference (BITSCON)  
April 2023

Camarines Norte State University, Daet, Camarines Norte

Bicol Information Technology Students Conference (BITSCON)  
February 22-23, 2022

Sorsogon State University, Sorsogon City

October 13, 2025

HON. EDWIN "BOBOY" B. HAMOR

Governor

Province of Sorsogon

Through: RADEN D. DIMAANO, CE

PGDH-PDRRMO

SPDRRMC HEAD SECRETARIAT

Dear Governor Hamor,

Greetings!

I am a graduating student taking up a four-year Bachelor of Science in Information Technology at Aemilianum College Inc, Rizal St. Piot, Sorsogon City, Sorsogon. I am required to undergo an On the Job Training (OJT) for a minimum of 480 hours starting this December 2025, Second Semester in our academic calendar. This is in partial fulfillment of the requirements of the course.

I am applying in SPDRRMO as an On-The-Job trainee because I believe that the experienced I will obtain will surely enhance my skills and acquired additional knowledge in the field Information Technology.

I am hoping for your favorable feedback with this application. You can reach me at 09275514107 and enzoalberoclark@gmail.com at your most available time. Thank you and God bless!

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