

October 13, 2025

HON. KRUNIMAR ANTONIO ESCUDERO II, MDMG

Vice Governor

Province of Sorsogon

Dear Vice Governor Escudero,

Greetings!

We are graduating students taking up the Bachelor of Science in Information Technology at Aemilianum College Inc., Rizal St., Piot, Sorsogon City, Sorsogon. As part of the requirements for the completion of our degree program, we are required to undergo an On-the-Job Training (OJT) for a minimum of 480 hours starting this December 2025, during the Second Semester of our academic calendar.

We are humbly applying for OJT placement at the Sangguniang Panlalawigan. We believe that the experiences and knowledge we will gain from your esteemed office will greatly enhance our skills and prepare us for our future careers in the field of Information Technology.

We are hoping for your kind consideration and favorable response to our application. You may reach us at 0927 551 4107 or through enzoalbero.clark@gmail.com should you require any further information.

Thank you very much, and God bless!

Respectfully yours,

Ralph Lauren John D. Albero

Vea Estrellado

Maria Isabelle Francisco

Pauline Anne Patosa

Jomer Malcontento

Applicants