

Information for Students on Exchange

A. University	University of Stuttgart www.uni-stuttgart.de/
B. Country	Germany
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	Semester 1: 1 October to 31 March (lectures end mid-February) Semester 2: 1 April to 30 September (lectures end mid-July)
iii) Exchange Duration	Semester based exchange is possible
iv) Examination	<p>Examinations might be conducted after the lecture-period, before the end of semester.</p> <p>Students are strongly recommended to introduce themselves personally to their professors at the beginning of classes and arrange the details and date of their examinations if necessary. Should professors not be able to provide an alternative exam timing or assessment, students should respect the professors' position and change courses at the beginning of the semester rather than only checking with professors and asking for exceptions in the middle or end of the semester.</p>
v) Curriculum Structure	Credit for Bachelor's and Master's courses is given in accordance with the European Credit Transfer System (ECTS).
vi) Entry Requirements	(a) registered as a full-time undergraduate student of NUS (b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university; (c) not eligible for exchange in the graduating year (d) a student of good standing at NUS with a. a minimum upper division second class honours or;

	b. a minimum B average grade or; c. a CAP of at least 3.0 (out of 5) for NUS students
vii) Language Proficiency Requirements	Either one of the options below: <ol style="list-style-type: none"> 1. German language level of C1 2. German language level of B2 and B 1 + mandatory participation in the intensive German; arrival one month in advance 3. German language level of A2 + English language level of at least B1 (this regulation does not apply to native speakers of English) + mandatory participation in the intensive German course mandatory; arrival one month in advance.
viii) Modules Compatibility	Recommended for FoE students. Suitable for students from the following NUS faculties: FASS, FoE, FoS, SoC For the departments at Stuttgart, please refer to: https://www.uni-stuttgart.de/universitaet/fakultaeten-institute/ Please refer to the course catalogue for more information: https://www.student.uni-stuttgart.de/studienorganisation/vorlesungsverzeichnis/
ix) Module restrictions and pre-requisites	
D. Application	
i) Procedures	All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university. The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint. Please check with your faculty for its internal application deadlines. After you have been selected by and accepted your faculty's internal offer, your faculty would give you the application instructions of the partner. You will need the following documents for your application to the host university: <ol style="list-style-type: none"> 1. Proof of German language skills 2. Proof of English language skills 3. Passport sized photo 4. Application form for admission after first printing it out from C@MPUS portal and signing it 5. Transcript of records

	6. Higher education entrance certification or confirmation of enrolment
ii) Deadlines	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>Deadline for submitting application to host university: Semester 1: 1 May Semester 2: 1 November</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
E. Accommodations	
i) University Accommodation	<p>The Office of International Affairs can arrange housing for exchange students from overseas in student dorms on request. Further information on how to register online for student housing will be emailed to successful applicants. It is the responsibility of the Studierendenwerk Stuttgart/SWS (organisation managing the dormitories) to allocate the dormitory rooms. We do not have any influence concerning the location or the exact price category of the allocated rooms.</p> <p>According to the regulations of the SWS students are required to book a minimum rental period: either from Sept 1, 2018 (students who attend the intensive German course) or from Oct 1, 2018 (students who do not attend the intensive German course) until Feb 28, 2019. Students who will stay for two semesters will receive a rental contract until Aug 31, 2019. Other periods of rental contracts are unfortunately not possible.</p> <p>In case you need to stay longer because of exams contact the IZ at the beginning of the lecture period.</p>
F. Visa	
Consular/Visa Regulation	<p>EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Auslaenderbehörde" (Immigration Office) if you are staying for more than three months.</p>

	<p>Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. You must not under any circumstances travel to Germany on a tourist visa.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>For more visa information, please refer to http://www.singapur.diplo.de/Vertretung/singapur/en/04/2_Visa/seite_22_National_Visa.html#topic15 </p>
G. Safety, Health & Medical Insurance	
i) Health/Medical Insurance	<p>In Germany by law a proof of health insurance must be provided. Non-EU citizens have to purchase a student health insurance in Germany upon arrival. Otherwise you will not receive your residence permit. Foreign insurances or insurances of your home university will not be accepted. Further information will be provided by the IZ after your arrival. If you participate in the intensive German course previous to the lecture period, you are strongly recommended to take out a travel health insurance for the period of March or September (only). The student health insurance in Germany covers medical fees for visiting a doctor/dentist, hospital expenses and medicines.</p> <p>In addition, all registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html.</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p>
ii) Emergency Number at host university	<p>110 (for police) 112 (for medical services and fire brigade)</p>
H. Cost of Living	

i) Estimated Monthly Living Expenses		
	Breakdown of Costs	Cost
	Accommodation	€280 - €400
	Transport (per semester)	€200
	Semester contribution (one-time cost)	€110
	Insurance	€90
	Food	€150
	Others (Books, entertainment etc.)	€100
	Monthly Estimate	€700-€900