

## Information for Students on Exchange

<b>A. University</b>	Free University Berlin (Freie Universität Berlin)  <a href="http://www.fu-berlin.de/en/">http://www.fu-berlin.de/en/</a>
<b>B. Country</b>	Germany
<b>C. Academics</b>	
<b>i) Module Mapping &amp; Credits Transfer</b>	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
<b>ii) Academic Calendar</b>	<b>Semester 1:</b> Early October to End March <b>Semester 2:</b> Early April to End September
<b>iii) Exchange Duration</b>	Semester based exchange is possible
<b>iv) Examination</b>	Students are strongly recommended to introduce themselves personally to their professors at the beginning of classes and arrange the details and date of their examinations if necessary. Should professors not be able to provide an alternative exam timing or assessment, students should respect the professors' position and change courses at the beginning of the semester rather than only checking with professors and asking for exceptions in the middle or end of the semester.
<b>v) Curriculum Structure</b>	Credit for Bachelor's and Master's courses is given in accordance with the European Credit Transfer System (ECTS).
<b>vi) Entry Requirements</b>	(a) registered as a full-time undergraduate student of NUS (b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university; (c) not eligible for exchange in the graduating year (d) a student of good standing at NUS with <ul style="list-style-type: none"> <li>a. a minimum upper division second class honours or;</li> <li>b. a minimum B average grade or ;</li> <li>c. a CAP of at least 3.0 (out of 5) for NUS students</li> </ul>

<b>vii) Language Proficiency Requirements</b>	<p>Direct exchange students are exempt from a German language exam (DSH or TestDaF), which is otherwise required for international degree-seeking students studying at a German university.</p> <p>However, language skills equivalent to level B 2 of CEFR (Common European Framework of Reference for Languages) is expected in the humanities and the social science departments and B 1 at the John F Kennedy Institute for North American Studies and natural sciences.</p> <p>Almost all subjects are taught in German. Please note that subjects taught in English outside the Departments of English and North American Studies are very limited. Availability may vary and cannot be guaranteed. An overview of the subjects taught in English is available at <a href="http://www.fu-berlin.de/vv">http://www.fu-berlin.de/vv</a>. Please use the “advanced search option” to find courses in English.</p>
<b>viii) Modules Compatibility</b>	<p>The Freie Universität Berlin offers a broad variety of undergraduate programs: Arabic Studies, Art History, Chemistry, Chinese Studies, Classical and Ancient Studies, Communication Science, Comparative Literature, Computer Science, Dutch Studies, Educational Science, Egyptian Studies, English Studies, Film Studies, French Studies, Geography, Geology, German Studies, Greek Studies, Hebrew, History, History and Culture of the Middle East, Iranian Studies, Italian Studies, Japanese Studies, Jewish History, Jewish Studies, Korean Studies, Languages and Literatures of the Christian Orient, Languages of the Classical Antiquity, Latin American Studies, Latin Studies, Mathematics, Meteorology, Middle Latin Studies, North American Studies, Philosophy, Physics, Political Science, Portuguese-Brazilian Studies, Psychology, Semitic Studies, Social and Cultural Anthropology, Spanish Studies, Studies of Religion, Theatre Studies, Turkish Studies</p> <p>With few exceptions, all undergraduate programs are open for exchange students. The School of Business Administration and Economics requires excellent German language skills (at least level B2) for classes taught in German. There is only a varying and very limited number of classes in English.</p> <p>The Freie Universität Berlin offers a range of master’s programs. The following programs are open for exchange students without restriction: Modern German Literature, Philosophy and Political Science. Recommended for Political Science and Psychology students. Suitable for students from the following faculties: FASS, FoS</p> <p>Detailed module descriptions specifying contents, structure, contact hours and credits (Leistungspunkte, LP) can be found in the study and examination regulations (Studien- und Prüfungsordnung) at <a href="http://www.fu-berlin.de/studium/studienorganisation/pruefung/Archiv_stud-pruef-ordnungen.html">http://www.fu-berlin.de/studium/studienorganisation/pruefung/Archiv_stud-pruef-ordnungen.html</a> (German only).</p>

	<p>The courses offered during the current semester are listed in the course catalogue (Vorlesungsverzeichnis, VV) which is available about one month prior to the beginning of the semester at <a href="http://www.fu-berlin.de/vv">www.fu-berlin.de/vv</a>. It is structured by departments, degrees and modules.</p> <p>Recommended for USP and Global Studies students. Suitable for students from the following NUS faculties: FASS, FoS, USP</p>
<b>ix) Module restrictions and pre-requisites</b>	<p>Enrolment in the following courses is subject to availability of lab classes and to prior approval by the institute/department: Biochemistry, Bioinformatics and Biology. Restrictions apply in Pharmacy, Law and Economics and Business Administration. The Law Department prefers direct exchange students from institutions who also accept law students. There are only very few places available for other exchange programs.</p> <p>All master's programs (other than Modern German Literature, Philosophy and Political Science) are restricted and need prior approval by the institute/ department. In order to attend individual classes in a master's program, students need prior approval by the faculty members. Admission to a master's program (non-degree status), is only possible with the approval of the department offering the master's program. Please contact us if you plan to nominate students for a particular master's program. Fee-based continuing education master's programs are NOT open to exchange students.</p> <p>Please also note that Medicine and Veterinary Medicine are NOT open to exchange students. Restrictions apply in Law, Pharmacy, Economics and Business Administration.</p>
<b>D. Application</b>	
<b>i) Procedures</b>	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university. Please check with your faculty for its internal application deadlines.</p> <p>After you have been selected by and accepted your faculty's internal offer, your faculty would give you the application instructions of the partner. The application procedures and list of supporting documents needed by the host university can be found in the SharePoint. Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint.</p>
<b>ii) Deadlines</b>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p><b>Deadline for submitting application to host university:</b></p>

	<p>Semester 1: 30 April Semester 2: 30 October</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
<b>E. Accommodations</b>	
<b>i) University Accommodation</b>	<p>Students can either organize their own private accommodation (such as student share apartments, so-called WGs) or use the university's housing service ERG.</p> <p>Our housing service offers a variety of accommodation options, including dorms, shared flats and fully furnished single apartments. All housing options are available from the beginning of September or October onwards and cost about 220 – 460 € per month. For more information please see the following website:</p> <p><a href="http://www.fu-berlin.de/en/sites/unterbringung/index.html">http://www.fu-berlin.de/en/sites/unterbringung/index.html</a></p>
<b>F. Visa</b>	
<b>Consular/Visa Regulation</b>	<p>EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Auslaenderbehörde" (Immigration Office) if you are staying for more than three months.</p> <p>Students from all other countries must apply for a visa for study purposes via the German diplomatic representation in their home country. You must not under any circumstances travel to Germany on a tourist visa.</p> <p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>More information is available at: <a href="http://www.fu-berlin.de/en/studium/international/studium_fu/einreise_aufenthalt/visum/index.html">http://www.fu-berlin.de/en/studium/international/studium fu/einreise aufenthalt/visum/index.html</a></p>

	For more visa information, please refer to <a href="http://www.singapur.diplo.de/Vertretung/singapur/en/04/2_Visa/seite_22_National_Visa.html#topic15">http://www.singapur.diplo.de/Vertretung/singapur/en/04/2_Visa/seite_22_National_Visa.html#topic15</a>
<b>G. Safety, Health &amp; Medical Insurance</b>	
<b>i) Health/Medical Insurance</b>	<p>Exchange students must have comprehensive health insurance valid in Germany for enrolment as a full-time student at Free University of Berlin and for obtaining a residence permit.</p> <p>Students who EITHER have the European Health Insurance Card (EU and EEA students only) OR who can provide proof of an adequate comprehensive health insurance valid in Germany may request an insurance waiver. A waiver can only be obtained at a German state-regulated health insurance company, not at our university. Since many insurance policies purchased outside Germany require substantial co-payments, have caps or exclude many illnesses it has been increasingly difficult for exchange student to obtain a waiver.</p> <p>We therefore urge all students younger than 30 years to purchase a German student health insurance for about 91 Euros per months. The German student health insurance policies are very comprehensive and are also accepted automatically by the office granting residence permits.</p> <p>More information is available at</p> <p><a href="http://www.fu-berlin.de/en/studium/international/studium_fu/einreise_aufenthalt/krankensversicherung/index.html">http://www.fu-berlin.de/en/studium/international/studium_fu/einreise_aufenthalt/krankensversicherung/index.html</a></p> <p>In addition, all registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to <a href="http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html">http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html</a>.</p> <p>For more information on the blanket travel insurance, please refer to <a href="http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html">http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</a></p>
<b>ii) Emergency Number at host university</b>	+49 30 838 73921 110 (for police) 112 (for medical services and fire brigade)
<b>H. Cost of Living</b>	

<b>i) Estimated Monthly Living Expenses</b>		
	<b>Breakdown of Costs</b>	<b>Cost</b>
	Accommodation	<b>€220 - €460</b>
	Transport	<b>€80</b>
	Insurance	<b>€80</b>
	Food	<b>€160</b>
	Others (Books, entertainment etc.)	<b>€160</b>
	<b>Monthly Estimate</b>	<b>€700-€940</b>