

Information for Students on Exchange

A. University	City University of Hong Kong
	http://www.cityu.edu.hk/
	City University of Hong Kong (CityU) offers professional education that prepares its students for the challenges and exciting opportunities opening up in Hong Kong, the Asia-Pacific region and throughout the world in business, science and engineering, energy and environment, law, creative media and social sciences. Through its extensive links with relevant industries, CityU provides real-life opportunities for students to work with and learn from professionals in the workplace, from bachelor degrees and postgraduate studies to associate degrees and continuing education.
	CityU has achieved phenomenal growth since its establishment as a University in 1994. To date, it has a student population of more than 20,000 enrolled in more than 130 programmes at the associate degree, undergraduate and postgraduate levels.
B. Country	Hong Kong
C. Academics	
i) Module Mapping & Credits Transfer	Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.
	Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.
ii) Academic Calendar	Semester 1: September to December Semester 2: January to May
	http://www6.cityu.edu.hk/arro/ac_calendar.asp
iii) Exchange Duration	One semester or full-year exchange, depending on your home Faculty.
iv) Examination	Students are expected to attend the mandatory examinations at CityU before returning to NUS for the next semester.
v) Curriculum Structure	12-18 credit units per semester. Exchange students must take full-time credit-unit load, i.e. at least 12 credits per semester in order to meet the visa requirements set by the Hong Kong SAR Immigration.
vi) Entry	 be enrolled at the National University of Singapore (NUS) as a full-time



Requirements	 student; have completed at least two semesters of study before embarking on the exchange programme; have a sound academic record, i.e. minimum CAP of 3.0, and should not have any grade below grade 'C' (grade point of 2.0) in any module; have sufficient financial means to cover the necessary expenses for the duration of the SEP (ranging from \$\$5,000 to \$\$15,000 per semester, subject to the country and local conditions at the overseas Partner University during the period of exchange). When applying for your student visa, a number of countries may demand documentary proof of your financial status; obtain the Faculty's approval for the SEP; satisfy partner institution and host country entry requirements; and check with the issuer of any scholarship he or she is receiving to ensure there are no restrictions involving overseas study (e.g. Ministry of Foreign Affairs or Ministry of Education). 			
vii) Language Proficiency Requirements viii) Modules	The medium of instruction and assessment at CityU is English unless specified otherwise. Suitable for students from the following faculties:			
Compatibility	BIZ	 Accountancy Global Business Finance Management Marketing Business Operations Management 		
	FASS	 Social Sciences Asian and International Studies Chinese and History Media and Communication Political Science Economics 		
	FoE	 Civil Engineering Electronic Engineering Mechanical Engineering Biomedical Engineering Engineering Management Energy Science and Engineering 		
	FoL	• Law		



	FoS		
	SDE • Architecture		
	SoC • Computer Science • Systems Engineering		
	Please refer to the Schools & Departments at City University of Hong Kong for details :		
	http://www.cityu.edu.hk/cityu/depts/facultynschool.htm		
ix) Module restrictions and pre-requisites	Some courses with capacity limit do not accept exchange students. For pre- requisite required courses, students must have taken courses considered equivalent to the pre-requisite.		
	Exchange students are normally allowed to take courses at undergraduate level only (course level: B1-B4) unless approved otherwise.		
D. Application			
i) Procedures	Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.		
	Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host university. Please prepare the necessary documents before the start of the application period at your host university.		
ii) Deadlines	All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.		
	Failure to submit a formal application to the host university will result in your exchange being forfeited even if you have been selected by NUS for the exchange.		
E. Accommodations			
i) University Accommodation	Exchange students may apply for accommodation at Student Residence. However, the provision of on-campus accommodation is not guaranteed due		



to limited spaces.

Application for on-campus accommodation needs to be submitted together with exchange application.

For more information on accommodation, please refer to http://www.cityu.edu.hk/gso/ies accommodat.htm

ii) Private Accommodation

As the housing market is always booming, students should search for accommodation outside campus as early as possible. Please make use of this Off-campus Accommodation or contact the Student Residence Office for assistance. Some off-campus housing offers special packages to CityU students.

If you need to find a place to stay temporarily, before taking out a lease on a flat, click <u>here</u> to browse through the list of licensed hotels and guesthouses and youth hostels in Hong Kong.

Private accommodation is expensive and limited in Hong Kong. It may cost around HK\$12,000-HK\$15,000 for a two-room flat in some of the residential areas. If students choose to live off campus, they need to look up for private residence on their own and act fast.

Please refer to the links below for more

information: http://www.cityu.edu.hk/gso/ies accommodat.htm

F. Visa

Consular/Visa Regulation

Details and procedures can be found at http://www.immd.gov.hk and http://www.cityu.edu.hk/gso. Students are encouraged to apply for student visa to Hong Kong via CityU. CityU may act as local sponsor of exchange students who are accepted for admission and meet Hong Kong visa application requirements.

Completed application form and other necessary documents should be sent to the **Global Services Office**, Rm 3210, 3/F, Cheng Yick-chi Building, City University of Hong Kong, Tat Chee Avenue, Kowloon, Hong Kong SAR at least **6-8 weeks** before the semester starts.

http://www.cityu.edu.hk/gso/ies stdvisa.htm

G. Safety, Health & Medical Insurance

i) Health/Medical Insurance

All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the



university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/services/billing-insurance/insurance-matters.html

For more information on the blanket travel insurance, please refer to 'Insurance Cover for Official NUS Trips'

through http://www.nus.edu.sg/finance/students/student-travel.html

It is **mandatory** for non-local students (including exchange students) to have insurance.

Students must purchase insurance for themselves before they come to Hong Kong. The insurance should include, but not limited to, medical and travel insurance that will cover the entire period of their study in Hong Kong. If they are unable to do so or wish to have additional insurance coverage, they may enrol in the insurance plan for non-local students. For more information, please

see http://www.cityu.edu.hk/gso/ies healthninsur.htm

ii) Emergency Number at host university http://www.cityu.edu.hk/gso/ies_emergencontact.htm

H. Cost of Living

Estimated	
Monthly Living	3
Expenses	

Breakdown of Costs	Cost
Accommodation	HK\$1,440 – HK\$2,880
Food	HK\$3,000
Transport	HK\$300
Others (Entertainment, clothes, books, electricity etc)	HK\$1,200
Monthly Estimate	HK\$5,940 – HK\$7,380

http://www.cityu.edu.hk/gso/ies_costlivenfin.htm

I. Useful Links

Global Services Office

http://www.cityu.edu.hk/gso/ies introduction.htm