

Information for Students on Exchange

A. University	Technical University of Hamburg-Harburg (TUHH) https://www.tuhh.de/alt/tuhh/international/outgoing-incoming-students/study-at-tuhh.html
B. Country	Germany
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: 1 October to 31 March (lectures end early Feb) Semester 2: 1 April to 30 September (lectures end mid-July)</p> <p>For more information on TUHH's academic calendar, please refer to https://www.tuhh.de/tuhh/studium/studieren/organisatorisches-rund-ums-studium/termine-fristen.html</p> <p>Orientation week for new incomings is always 1st week of April/last week of September.</p>
iii) Exchange Duration	One semester, preferable semester 2
iv) Examination	<p>Alternative examination for semester 1 might not be available. Semester 2 exchange is recommended.</p> <p>Students are strongly recommended to introduce themselves personally to their professors at the beginning of classes and arrange the details and date of their examinations if necessary.</p> <p>The examination registration for exchange students is carried out within two weeks in May and in December.</p> <p>If TUHH professors are not be able to provide an alternative exam timing or assessment, students should respect the professors' position and change courses at the beginning of the semester rather than only checking with professors and asking for exceptions in the middle or end of the semester.</p>

v) Curriculum Structure	<p>Some courses may have prerequisites. Students should make sure that they meet the requirements. For courses with a limited number of participants, students should contact the organising institute/department well in advance and check the availability. Students are advised to choose mainly courses of one school, as mixing different programs might result in timetable issues; preferably these courses should be offered by the school responsible for the agreement.</p> <p>TUHH is in the process of modularization. Many modules will consist of several sub-modules and will be taught in one or two semesters. As the final exam will cover all sub-modules, students should make sure to choose only entire modules, when preparing their learning agreements. Grades will not be reflected in the TUHH transcript if students do not complete the entire module and given an exception to undergo an exam. Therefore, students should only choose to opt for entire modules.</p> <p>For list of modules meant for exchange students, please refer to: https://www.tuhh.de/t3resources/tuhh/download/internationales/suitable_exchange_student_modules_courses_w17_18_neu.pdf</p> <p>Or access NUS SharePoint via NUS VPN.</p> <p>For course catalogue by course of studies, please refer to: http://intranet.tuhh.de/stud/vvz_eingabe.php3?Lang=de</p>
vi) Application Requirements	<ul style="list-style-type: none"> (a) registered as a full-time undergraduate student of NUS (b) have successfully completed at least two (2) semesters of study at NUS upon admission to the host university; (c) not eligible for exchange in the graduating year (d) a student of good standing at NUS with <ul style="list-style-type: none"> a. a minimum upper division second class honours or; b. a minimum B average grade or ; c. a CAP of at least 3.0 (out of 5) for NUS students

<p>vii) Modules Compatibility</p> <p>Students are reminded to review the online course list carefully as it contains important information which is often ignored. Please read so that you will save time, effort and have less stress in your application process.</p>	<p>Most modules in TUHH are taught in German.</p> <p>Limited undergraduate modules are taught in English. More master level modules are taught in English, however NUS students need to meet the pre-requisites of the master level module.</p> <p>Suitable for students from the following faculties:</p> <table border="1" data-bbox="472 607 1452 965"> <tr> <td>FoE</td><td> <ul style="list-style-type: none"> • Civil Engineering • Electrical Engineering • Mechanical Engineering • Chemical Engineering </td></tr> <tr> <td>FoS</td><td> <ul style="list-style-type: none"> • Mathematics </td></tr> <tr> <td>SoC</td><td> <ul style="list-style-type: none"> • Computer Science </td></tr> </table>	FoE	<ul style="list-style-type: none"> • Civil Engineering • Electrical Engineering • Mechanical Engineering • Chemical Engineering 	FoS	<ul style="list-style-type: none"> • Mathematics 	SoC	<ul style="list-style-type: none"> • Computer Science
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<p>viii) Language Proficiency Requirements</p>	<p>As German language is the language of instruction at TUHH, especially within the Bachelor degree courses. The incoming exchange students need to be proficient in German language at a level that enables them to conduct academic study.</p> <p>TUHH requires NUS to only send students who have German proficiency equivalent to A1 language certificate.</p> <p>Information on the available language courses at TUHH https://intranet.tuhh.de/stud/vvz_ausgabe.php3?sg_s=SPRACH&ssi=23&Lang=de&period=A</p> <p>TUHH offers NUS student a 2 week preliminary German course (45 hrs) which start around the last week of September. Registration is always in the beginning of September. The link will be provided to nominated students by email.</p>						
<p>D. Application</p>							
<p>i) Procedures</p>	<p>Students can apply for SEP one year in advance through their home faculty in NUS between September and June. Please look out for your faculty's announcement regarding the application period.</p> <p>Once you have been selected by your home faculty for SEP, your faculty will contact you and provide information regarding application with your host</p>						

	<p>university. Please prepare the necessary documents before the start of the application period at your host university.</p> <p>You will need the following documents for your application to the host university:</p> <ol style="list-style-type: none"> 1. Learning agreement / Study Plan (with a list of modules that you intend to take at TUHH) 2. Transcript of records 3. German Language Certification – A1 level (you will need this even if you are attending courses taught in English) 4. Motivation letter
ii) Deadlines	<p>All NUS students must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university.</p> <p>NUS students have to be nominated by NUS before they can apply for fee-waiver exchange at the host university. TUHH will provide the link to TUHH's application portal via email to nominated students.</p> <p>Deadline for submitting application to host university: Semester 1: 15 June Semester 2: 15 December</p> <p>Failure to submit a formal application to the host university will result in your exchange being forfeited even if you have been selected by NUS for the exchange.</p>
E. Accommodations	
i) University Accommodation	<p>Student accommodation in Hamburg is extremely limited. Please apply as early as possible during the application period.</p> <p>Accommodation application deadline:</p> <p>Semester 1: 15 June Semester 2: 15 December</p> <p>For more information about accommodation, please refer to https://www.tuhh.de/alt/tuhh/international/incoming-international-students/accommodation-office.html</p>

F. Visa

Consular/Visa Regulation

EU citizens and citizens from the following countries do not need a visa to enter Germany: Australia, Canada, Honduras, Iceland, Israel, Japan, Korea, Liechtenstein, Monaco, New Zealand, Norway, San Marino, Switzerland and the United States. However, after entering Germany, you will have to apply for a residence permit at the local "Auslaenderbehörde" (Immigration Office) if you are staying for more than three months.

Students from all other countries must apply for a Student Applicant's visa via the German diplomatic representation. **You must not under any circumstances travel to Germany on a tourist visa.**

All students are advised to open a German bank account and then apply for the necessary visa immediately upon the receipt of the official offer letter/email from their host university.

Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.

For more visa information, please refer to

<https://singapur.diplo.de/blob/1257976/fba8b03c23be24c8d54313c794ea5038/download-visa-study-applicants-data.pdf>

G. Safety, Health & Medical Insurance

i) Health/Medical Insurance

All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to <http://www.nus.edu.sg/uhc/healthservice/insurance-schemes/undergraduate-scheme.html>.

For more information on the blanket travel insurance, please refer to <http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html>

All students in Germany are obliged to be insured. The proof of valid health insurance must be presented to TUHH as part of the enrolment procedure.

Students from non-EU member countries and from countries without a social security agreement with the Federal Republic of Germany, should be insured at a German health insurance company. Monthly fees for students younger than 30 years are approximately €75. Exchange students from overseas will get support in organization of the health insurance by Compass-Tutors within the Orientation Program in the student halls. More information found here:

	https://www.tuhh.de/alt/tuhh/international/incoming-international-students/exchange-students.html Health insurance has a different coverage compared to Travel Insurance. The host university cannot accept travel insurances as they do not usually cover the real costs incurred in the case of accident or illness.														
ii) Emergency Number at host university	110 (for police) 112 (for medical services and fire brigade)														
H. Cost of Living															
i) Estimated Monthly Living Expenses	<table><tr><th>Breakdown of Costs</th><th>Cost</th></tr><tr><td>Accommodation</td><td>€300 - €450</td></tr><tr><td>Food</td><td>€200</td></tr><tr><td>Transport</td><td>€65</td></tr><tr><td>Insurance</td><td>€80</td></tr><tr><td>Others (Entertainment, clothes)</td><td>€200</td></tr><tr><td>Monthly Estimate</td><td>€750 - €900</td></tr></table>	Breakdown of Costs	Cost	Accommodation	€300 - €450	Food	€200	Transport	€65	Insurance	€80	Others (Entertainment, clothes)	€200	Monthly Estimate	€750 - €900
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I. Useful Links															
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