

STUDENT EXCHANGE PROGRAMME (SEP)

Information for Students on Exchange

A. University	Cracow University of Technology http://iro.pk.edu.pl/incoming-exchange-students/
B. Country	Poland
C. Academics	
i) Module Mapping & Credits Transfer	<p>Please ensure that your Study Plan is approved by the academics at your home faculty before the exchange. You can check with the SEP Coordinator in the Dean's Office of your home faculty.</p> <p>Modules approved in the past might not be offered by the host university or approved by your faculty when it is time for your exchange. Please check the latest course offerings at the host universities while you are preparing your Study Plan.</p>
ii) Academic Calendar	<p>Semester 1: Early October to mid-February Semester 2: Mid- February to late June</p> <p>http://iro.pk.edu.pl/academic-calendar/</p>
iii) Exchange Duration	NUS students are advised to go to CUT in semester 2 as there is severe overlapping of academic calendar and alternative assessment for semester 1 exchange is not guaranteed.
iv) Examination	Students are expected to attend the mandatory examination in mid-February if no alternative assessment is given for semester 1 exchange. NUS students have to seek approval from their home faculty for returning very late to start semester 2 in NUS.
v) Curriculum Structure	<p>Lectures, labs, design studio (at the Faculty of Architecture), seminars, workshops, presentations, papers, oral and/or written exams.</p> <p>Maximum 5 courses per semester while on exchange at CUT.</p> <p>Minimum workload is 20 ECTS (European Credit Transfer System) and regular workload is 30 ECTS per semester.</p>
vi) Entry Requirements	<p>(a) be a student of good standing at NUS with:</p> <ol style="list-style-type: none"> a minimum NUS CAP score of 3.0 out of 5.0 or a minimum 'B' average grade or 70% average marks or ranking in the top one-third of the class; a minimum 'B' grade in the current/intended discipline/major; and no single grade below 'C';

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	(b) propose an appropriate programme of study at the host university; (c) show the aptitude, motivation and maturity, to thrive in the environment at the host university								
vii) Language Proficiency Requirements	Students are reminded to check the list of English courses carefully.								
viii) Modules Compatibility	<p>NUS students participating in the Exchange Programme in CUT may read modules meant for exchange students offered by the following faculties/schools, subject to pre-requisites and availability:</p> <ul style="list-style-type: none"> • Faculty of Architecture • Faculty of Physics, Mathematics and Computer Science • Faculty of Electronical Engineering and Technology • Faculty of Civil Engineering • Faculty of Chemical Engineering and Technology • Faculty of Environmental Engineering • Faculty of Mechanical Engineering <p>List of courses can be found on: http://iro.pk.edu.pl/incoming-exchange-students/</p> <p>It is recommended that exchange students to choose courses offered within one Faculty. You may take 1 or 2 courses offered by a different CUT faculty from the one you are going to be assigned to as long as there is no clashes in timetable.</p>								
ix) Module restrictions	<table border="1"> <thead> <tr> <th>Faculty</th><th>Major</th></tr> </thead> <tbody> <tr> <td>FoE</td><td> <ul style="list-style-type: none"> • Mechanical Engineering - Only semester 2 exchange • Civil & Environmental Engineering - Semester 2 exchange is recommended • Environmental Engineering - Very restricted. Only semester 2 exchange </td></tr> <tr> <td>FoS</td><td> <ul style="list-style-type: none"> • Mathematics • Physics - Very restricted. Only semester 1 exchange </td></tr> <tr> <td>SDE</td><td> <ul style="list-style-type: none"> • Architecture - alternative assessments for semester 1 exchange can be arranged </td></tr> </tbody> </table> <p>Please check the module restrictions in individual faculty at CUT: http://iro.pk.edu.pl/incoming-exchange-students/</p>	Faculty	Major	FoE	<ul style="list-style-type: none"> • Mechanical Engineering - Only semester 2 exchange • Civil & Environmental Engineering - Semester 2 exchange is recommended • Environmental Engineering - Very restricted. Only semester 2 exchange 	FoS	<ul style="list-style-type: none"> • Mathematics • Physics - Very restricted. Only semester 1 exchange 	SDE	<ul style="list-style-type: none"> • Architecture - alternative assessments for semester 1 exchange can be arranged
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D. Application

<p>i) Procedures</p>	<p>All NUS student has to be nominated by NUS before they can apply for fee-waiver exchange at the host university.</p> <p>The application procedures and list of supporting documents needed by the host university can be found here. Please look for the SEP coordinator at your Dean's Office for the link to the SharePoint.</p> <p>Nominated students will be given the online application link by CUT. NUS student should fill in the online Application Form and send it together with the following supporting documents to CUT's International Relations Office directly:</p> <ul style="list-style-type: none"> • Application form • NUS transcript – please get your transcript from NUS Registrar's Office • A copy of passport • Proof of English proficiency – please provide your GCE "O" level results • Electronic passport-size photograph <p>After accepting the Application by the Faculty, CUT will send the Admission Letter to NUS students through NUS Registrar's Office.</p>
<p>ii) Deadlines</p>	<p>All NUS student must abide by the internal application deadline set by their home faculty for exchange participation in the following academic year. After clearing the internal application and selection process, students have to take note of the application deadline set by the host university</p> <p>Failure to submit a formal application to the host university will result your exchange being forfeited even if you have been selected by NUS for the exchange.</p> <p>All the above mentioned documents have to be send to Ms. Katarzyna Baron-Lisiakiewicz (kbaron@pk.edu.pl) before 15 May for semester 1 exchange and 15 November for semester 2 exchange.</p>

E. Accommodations

<p>i) University Accommodation</p>	<p>CUT does not guaranteed accommodation to exchange students. Applicants who need accommodation should submit their accommodation application to CUT's International Relations Office before 30 May, regardless of whether the study period commence in winter or spring semester of the following academic year.</p> <p>Co-educative student on-campus housing refers to double rooms with shared bathrooms (each bathroom is shared by four students) and shared kitchen.</p> <p>Students may check in in our dormitories few days before semester starts.</p>
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	<p>Fall Semester: after 16 September Spring Semester: after 16 February</p> <p>For more information, please refer to http://iro.pk.edu.pl/accommodation/ and http://www.akademiki.pk.edu.pl/ds4-balon.html (page only in Polish)</p>
ii) Private Accommodation	Students will have to source for their own private accommodation.
F. Visa	
Consular/Visa Regulation	<p>All students are advised to apply for the necessary visa immediately after they received the official offer letter/email from their host university.</p> <p>Some visa application process could take up to 2 months to process. Your exchange at the host university depends on the clearance by the immigration of the host country.</p> <p>Visa is required for a stay of more than 90 days for Singaporean and Malaysians. Non-EU students wishing to study in Poland should apply for an entry visa. All students should legalize their stay exceeding 3 months by obtaining temporary residence permit after their arrival to Poland. More information on http://www.msz.gov.pl</p> <p>Other information can be found here.</p>
G. Safety, Health & Medical Insurance	
i) Health/Medical Insurance	<p>Medical care in Poland is not free. Non-EU students are recommended to buy medical insurance in their home country before arriving in Poland. Insurance should cover not only accidents and but also general practitioner's consultation.</p> <p>For a general medical care insurance (Voluntary Health Insurance for Students from Foreign Countries), student can apply in the NFZ department in Poland (it costs approximately 50 PLN (€13) / month). Documentary proof of insurance will be required.</p> <p>All registered NUS students are covered under the university health insurance and the blanket travel insurance. For more information on the university health insurance coverage, please refer to http://www.nus.edu.sg/uhc/services/billing-insurance/insurance-matters.html</p> <p>For more information on the blanket travel insurance, please refer to http://www.nus.edu.sg/finance/InsuranceCoverforOfficialNUSTrips.html</p>

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	If the insurance coverage is not enough, students are advised to purchase additional health and/or travel insurance from their preferred agent.
ii) Emergency Number at host university	0048 12 628 20 00

H. Cost of Living

Estimated Monthly Living Expenses	Breakdown of Costs	Cost (CUT dormitory)	Cost (Private)
	Accommodation	PLN 375	PLN 2,000
	Food (3 meals a day)	PLN 500 to 1,000	
	Transport (Bus and Network Pass)	PLN50	
	Others (Entertainment, clothes)	PLN300 to 500	
	Monthly Estimate	PLN 1,225 - 1,935	PLN 2,850 - 3,550

I. Useful Links

	<p>Accepted NUS students who would like to participate in a buddy program and get assistance on arrival, accommodation, leisure time, etc. while studying at CUT, are welcome to contact CUT's students association at mentor.pk@esn.pl</p> <ul style="list-style-type: none"> NUS students may watch a short movie about CUT made by one of CUT students at https://www.youtube.com/watch?v=bBLz0nSLt7U http://www.study-krakow.com/
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