



## HOANG THI HA

Pharmacy

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583/21 Le Duc Tho, Ward 16, Go Vap District, HCM

## OBJECT

Desire to have a stable job, learn, gain more experience, practice communication skills to handle work effectively and accurately.

## SKILLS

Communication, Teamwork

Computer

English



## EDUCATION

### MEDICINE AND PHARMACY UNIVERSITY OF HO CHI MINH CITY

9/2014 - 11/2019

Bachelor of Pharmacy

Specialized: Pharmacognocny



## EXPERIENCE

### KI TA PI DA MEDICAL DEVICE CO., LTD

10/2019 - PRESENT

Tender

- Making bids, dossiers of proposals
- Drafting documents, official letters of clarification / notification to Hospitals / Departments of Health in bidding work.
- Monitor and update the winning results nationwide.
- Making quotes provided to hospitals / Department of Health.
- Drafting contracts to send to hospitals / Department of Health.
- Manage documents, documents, records transferred to other departments.
- Support Sales in organizing seminars, events of sales department.

### QUY PHAM TRADING & SERVICE CO. LTD

11/2018 - 5/2019

Internship

- Enter the candidate's profile on Work4sales.com
- Enter the application file via email daily to the Human Resources system.
- Support Recruitment department to find candidate profile as required.
- Send email to the candidate.- Support other activities as required by management

### AN PHU 1 DRUGSTORE

5/2018 - 9/2018

Internship

- Receive training in drug sales, drug counseling and drug coordination.
- Sort, manage drugs by lot / date and all properties in the drugstore.
- Instructions for using drugs as directed, answering customer questions.
- Develop communication skills and skillful behavior with customers.



## ACTIVITY

### MEDICINE AND PHARMACY UNIVERSITY OF HO CHI MINH CITY

Volunteers

- Volunteer Spring 2016: Volunteer at Ung Buu Hospital
- Camp 26/3: Participate in camp activities