

# TRẦN NGỌC MỸ

PHARMACIST

**“ Learning well for  
working well ”**



 Binh Tan Distric ,  
Ho Chi Minh City

 September 8<sup>th</sup> 1994

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I desire to find a challenging job and professional working environment for a long-term commitment and personal development. My short-term goal is to find a position where I can use the knowledge and strengths that I have. I value progressive spirit and make it my motto.

## EXPERIENCE

### **PRODUCTION**, Amvipharm J.S.C

Ho Chi Minh City

Aug 2017 - Now

*Production officer in Powder injection workshop:*

- Support and supervise production activities. (manufacturing and packing process)
- Make plan for manufacturing as forecast.
- Combine QA department for validation.
- Compile SOP and relevant document.
- Make daily, monthly report; calculate labor hours, machinery hours, productivity.
- Inspect manufacturing machinery.
- Ensure fully recording manufacturing logbook.
- Manage, train and assign personnel in process
- Support for liquid workshop and solid workshop when need.
- Handle consumable materials for cleanroom.

### **SALE STAFF (PART –TIME)**, Lotteria Viet Nam

Can Tho City

Oct 2014- Dec 2015

#### **Main responsibilities:**

- ▶ Sale fast food for Foreigner and Vietnamese at shop
- ▶ Advertise produce on media publication such as leaflets, posters,...
- ▶ Make reports of sales everyday

#### **Accomplishments:**

- ▶ Improve self-confident
- ▶ Improve English communication
- ▶ Customer care skills

## SKILLS & PERSONALITY

- ✓ Good at English (speaking, listening, reading, writing)
- ✓ Build relationship with co-workers, vendors.
- ✓ Manage time, personnel.
- ✓ Always have friendly and kind attitude, working professionally.
- ✓ Solve problem flexibly.
- ✓ Have spirit of learning and progress.
- ✓ Have listening skill.

## EDUCATION

### **CAN THO UNIVERSITY OF MEDICINE AND PHARMACY**

Major in Pharmacy

2012-2017

GPA: 7.26