



NGUYEN THI MAI KHANH

Marketing Trainee

Oct 15, 1994

Female

0975658873

kaylee.ng94@gmail.com

43 Ho Van Hue Street - Ward
9 - Phu Nhuan District

OBJECTIVE

- Short-term goal: working in MNC pharmaceutical company, constantly learning to understand the job thoroughly and being a highly productive Marketing Trainee
- Long-term goal: looking forward to a long-term commitment to the company and desire to gain promotion in the career path.

SKILLS

Microsoft Office

Team-work

Communication

Presentation

Medical English



CERTIFICATIONS

Short course on Basic Marketing

10/2019

Textbook: *Principles of Marketing* - Philip Kotler & Gary Armstrong

Learn different basic marketing principles and examples related to pharmaceutical industry.

Continuing Medicine Education on different topics, issued by HCM University of Medicine and Pharmacy

2018 - 2019

- Approach to endocrine diseases based on clinical cases
- The pharmacokinetics of antibiotics

English: IELTS 7.5, issued by British Council

09/2017

Attendant in the 4th Student Scientific Research

04/2017

Conference, awarded by Hue University of Medicine and Pharmacy

Research topic: Simultaneous determination of short-chain fatty acids in rat feces by HPLC



EDUCATION

HUE UNIVERSITY OF MEDICINE AND PHARMACY

2012 - 2017

Bachelor of Pharmacy

GPA: 8.19/10



WORK EXPERIENCE

HOAN MY SAIGON GENERAL HOSPITAL

03/2018 - PRESENT

Clinical Pharmacist - Pharmacy Department

INPATIENT DEPARTMENT (5/2019 - PRESENT)

- Review patient's medication regimens, counsel patients about use of drugs.
- Monthly collect ADRs (adverse drug reactions), MEs (medication errors) and report directly to Head of Department
- Active member of *Drug Information Unit*: share knowledge and answer doctors/nurses' questions about medicine; translate English articles, compile pharmacy newsletter for posting on the Hospital's intranet site.
- Active member of *Clinical Governance Team*: attend weekly meeting to analyze cases and make suggestion on appropriate medication.

OUTPATIENT DEPARTMENT (3/2018 - 4/2019)

- Training pharmacy and nursing staff about medicine/pharmacy processes through internal educational programs (Continuing Pharmacy/Nursing Education).
- Conduct a quality improvement research: "Evaluation of the interventions' effectiveness in reducing medication errors in hospital"
- Monthly audit the storage and usage of drugs in clinical departments, directly report to Quality Management Department.
- Monitor and ensure processes comply with SOPs

ROHTO-MENTHOLATUM VIETNAM

11/2017 - 2/2018

R&D Staff - Research and Development Department

- Research formula for new product in Vietnam market (Hada Labo Shirojyun Premium Whitening Lotion).
- Improve current cosmetic products' quality: adjust formulas, check and make

assessment about products' stability after improvement.

- Support Marketing Team in checking the accuracy of company products' benefits claimed



ACTIVITIES

PACIFIC PARTNERSHIP 2019 - TUY HOA, PHU YEN

**05/05/2019 -
10/05/2019**

Interpreter

Interprete in seminars: Discussing and exchanging experience in Clinical Pharmacy practice between hospitals in the USA and hospitals in Phu Yen province.

HOAN MY DAY 2019

**14/04/2019 -
14/04/2019**

Actress

Play a role in the deparment's play, performed at Hoanmy Day's show.

HUMANITARIAN MEDICAL CAMP CARRIED OUT BY SATHYA THAI INTERNATIONAL ORGANIZATION - HUE CITY

**17/09/2016 -
19/09/2016**

Volunteer

Work in pharmacy counter, prepare prescribed medicines.

PACIFIC PARTNERSHIP 2015 - DA NANG

**22/08/2015 -
28/08/2015**

Interpreter

Interprete in seminars presented by American doctors for Vietnamese doctors on Mercy hospital ship and at 115 Emergency Center.

ENGLISH CLUB - HUE UNIVERSITY OF MEDICINE AND PHARMACY

09/2014 - 09/2016

Member of Content Department

- Be responsible for programming and making content for weekly activities and annual events such as Halloween, Christmas, English Competiton.
- Being the Master of Ceremony for the 3rd English Competition