

## CURRICULUM VITAE

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### PERSONAL INFORMATION.

Full name : **NGUYEN THI PHUONG THAO**  
Date of birth: November 7<sup>th</sup>, 1993.  
Place of birth : Daklak  
Gender : Female.  
Present Address : 125/16/22 Bui Dinh Tuy St, Binh Thanh Dist,  
Ho Chi Minh City.  
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### CAREER OBJECTIVE.

- I would like to work in a professional , dynamic and challenges environment to acquire more practical knowledge in pharmaceutical fields. Moreover, in such environment, I hope to be learned and trained more so that I can apply my knowledge in reality and get experience for my future job.

### EDUCATION.

- ❖ Buon Ma Thuot High Schools(2008-2011)
  - ❖ Hue University of Medicine and Pharmacy (2011-2016)
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### CERTIFICATE.

- ❖ Bachelor of pharmaceutical science : GPA :7,71 points
  - ❖ Certificate of Achievement TOEIC :660 points.
  - ❖ Certificate of Computer skills Level B
  - ❖ Certification “ Presentation and Meeting Skill” at Pace Institute of Management.
  - ❖ Certification “ Using KPIs to access work performance” at PTI Education Group.
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### EXPERIENCE.

- ❖ Marketing Executive at Hoa Linh Pharma Co., Ltd (7/2016-7/2017)
  - Deploying marketing strategy and plans to develop products.
  - Coordinating with business team to achieve business goals.
  - Presenting the product at the customer conference.
  - Making training plan to train product knowledge for new staff.
  - Solving customers’ complaint which is related to products of the company.
  - Master of Ceremonies at Company party.
- ❖ Medical Representative at GlaxoSmithKline : (7/2017- Present)
  - Product: Antibiotics- Zinnat, Zinacef, Fortum
  - Territories: Pediatrics Hospital 2, Blood Transfusion Hematology Hospital, District 10 Hospital

- Managing, following up the situation of the territory, ensure the covering and right frequency of visits of target
- Conducting analysis of market/competitors to identify territory business opportunities
- Building trust and credibility with customers by demonstrating professionalism acting within call detailing
- Planning implement activities, group to provide information for customers
- Attending actively in meetings, product and skills training to improve my self
- Participating in core team to assist Brand Manager: joined Mind tickle Project, writed CE Book, ...

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## **SKILLS**

- ❖ Information Technology:
  - MS Word, MS Excel, PowerPoint.
- ❖ English:
  - Fluent in speaking English.
- ❖ Teamwork:
  - Working with other members of deparment.
  - Frequently working with many people to deal with assignments and presentations.

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## **SOCIAL ACTIVITIES.**

- ❖ Member of Hospital Guide Club
  - Guiding patients about medical procedures at hospital of Hue University of Medicine and Pharmacy
- ❖ Member of Blouse Blue Club
  - Organizing activities for cancer children at Hue central hospital
- ❖ Volunteer in Hue freshwater charity
  - Donating drugs for poor people in Thua Thien Hue Province

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## **HOBBIES AND INTERESTS.**

- ❖ Hobbies: Music, Communicating, Travelling and Exploring new places, Reading.
- ❖ Especially interested in: Classical music, Reading Children's books.

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## **STRENGTH.**

- ❖ Keen on learning, persistence
- ❖ Sociable, adaptable to new environments
- ❖ Dynamic, high sense of responsibility

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## **Weakness.**

- ❖ Perfectionists at work.