

Nguyen Thi Lan Anh

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THE SANTEN HUMAN RESOURCE MANAGEMENT

Subject: Apply for Medical Representative Position

APPLICATION LETTER

Dear Sir or Madam,

I am applying for the position of your company as medical representative in Hai Phong. I knew about this vacancy from my friend. This is definitely an unique opportunity for me.

I strongly believe I am capable of accomplishing job tasks as medical representative at Santen. I am a student in Hai Phong University of medicine and pharmacy with good result. Besides, through my social works at the university, I am equipped myself with meticulousness, result oriented, and ability to work under tight deadline and pressure. Furthermore, perseverance in work and excellent communications with people are my competitive advantage when working as a medical representative.

Santen attracts me, above that of any other company, because friendly image and professionalism that company express. Your company has a famous trade name, an outstanding cultural enterprise. On the other hand, I find that your company has a lot of potentialities and all of your products are high quality. Moreover, I also want to learn the style of foreign working and have opportunities to promote.

I think when working in an active and disciplined environment, I can become more and more active and creative.

Bases on these experience and personal values that makes me confident of my skills and knowledge to successfully meet the demands of this position. I promise to complete all my tasks with the best results if you give me a chance.

I am looking forward to sit in the interview at your company at your soonest convenient. I am easily contacted by the phone number **0369190768** or email thienmynt212@gmail.com. Thank you for your consideration. I am eagerly looking forward to hearing from you.

Sincerely yours,

Nguyen Thi Lan Anh