

COVER LETTER

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Gadeon Richter – Rep.Office

Tran Hung Dao, Hoan Kiem, Ha Noi

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Dear Sir/Madam!

I'm pleased to enclose my curriculum vitae to apply for Medical Representative at your office in Hanoi. Through social networking information, I know your company is looking for candidates for this position which I am particularly interested in.

Gadeon Richter is one of the leading pharmaceutical companies in Viet Nam and around the world. So, it would be my great pleasure to work in your company.

I have just graduated at Ha Noi University of Pharmacy. During years, I am provided with lots of knowledge about Clinical Pharmacy major and other related majors through internship at hospitals and companies. Moreover, I took part in social activities for example voluntary activities and be a Youth Union of Class. All of these bring me not only many meaningful experience but also soft skills such as work plan, communication, team work, competence in working under pressure and self – confidence. Those, I believe, are the qualities that are needed to be a professional Medical Representative.

I am always ready for an interview with the representative of your company and looking forward to your reply soon. Thank you for your consideration.

Yours sincerely,

Pham Thi Hai