

# COVER LETTER

**NGUYEN THI KHANH VINH**

121 Kim Nguu Street,  
Hai Ba Trung District, Ha Noi  
Mobile phone: **0948 375 667**  
Email: [vinhnol.288@gmail.com](mailto:vinhnol.288@gmail.com)

**ABBOTT VIETNAM**

Apply to: **Medical Representative Position in Hanoi**

October 20, 2017

Dear Sir/Madam,

I am writing to you with regards to the position within your company for **Medical Representative**. After researching into job requirements, as well as the skills required, I realize this is a suitable job for myself. Therefore, I submit this together with my profile, with the desire to be recruited to this position.

I graduated the Pharmaceutical Industry Department at Hanoi University of Pharmacy. I have been a good student for five years with my GPA is 3,29. I'm an extravert, enthusiastic, confident person. Besides, I am capable of communication, analytics, presentation. In addition, my extra-curricular activities at my university have given me skills in communication, time-management and teamwork. Furthermore, I am ready to cope with high working pressure and eager to learn from others. My career objective is to become an excellent **Medical Representative** in the future. Moreover, I have 2 months working in **Roche** with Product Specialist position. This time helps me understand and have a realistic view about Med Rep. Therefore, working for your company is a great opportunity for me to gain valuable working experience, to enhance my professional knowledge and to sharpen my skills.

In closing, I believe that I can satisfy your company's requirement with my knowledge and skills. I look forward to hearing from you at your earliest convenience. Thanks so much for your time and consideration.

Yours faithfully,

**Nguyen Thi Khanh Vinh**