

## PERSONAL DETAILS

Medical Representative

# VU KHANH THIEN

**Date of birth:** March 20, 1995

**Gender:** Male

**Language Known:** English & Vietnamese

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Ho Chi Minh City, Viet Nam



## JOB OBJECTIVE

Hopefully, with 01 – year working experience in professional and dynamic environment especially in Pharmaceutical & Medical Supplies and Educational fields to show my advantages of skills, knowledge, working experience and understanding. Therefrom, I will contribute good advantages from my work to company, also improve my personal skills and achieve my goals in career. Besides I will try my best to have a strong attachment to company for a long time.

## CAREER PROFILE

**ISTAR ENGLISH EDUCATION JSC**

June 2018 – September 2018

*Sales & Marketing Executive*

**Main responsibilities:**

- Consulting into educational services for customer.
- Developing new customer resources; Establishing relations with them; Maintaining and consolidating existing customer base.
- Collecting information and analysis client's marketing strategy, to put forward the most suitable solutions to meet customers' needs in accordance with policies of company.

**Achievements and skills gained:**

- Communication skills.
- Convincing and Marketing skills.
- Online and Offline Marketing.
- Working experience & knowledge in english educational field.

***Validation Specialist - QA*****Main responsibilities:**

- Manage Validations of three different branch warehouses in Viet Nam.
- Design Protocol and writing Performance Qualification Report.
- Analysis databases and evaluating actual operation.
- Control documents of operational process.

**Achievements and skills gained:**

- Knowledge of Health care and Pharmaceutical distribution fields.
  - Approach to modern equipments and technologies.
  - High tolerance under pressure of high workload.
  - Making schedule skills.
  - Documents and materials control skills.
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***QA/QC Executive*****Main responsibilities:**

- Control quality of pharmaceutical products.
- Control documents of operational process.

**Achievements and skills gained:**

- Approach to SAP - Database management system in logistics.
  - Document management skills.
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***Laboratory Interns*****Main responsibilities:**

- Searching, reading English materials for reports.
- Making plan for doing experiments.
- Collecting, analysis and processing databases from experiments.

**Achievements and skills gained:**

- Internship Certificate from HCMCBIOTECH Center that I got over good one-year experience in research about “Bioactive compounds in seaweed” and “Application of Probiotics in Aquaculture”.
- Well-organized.
- Be more logical, creative, determined, meticulous and careful.

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**DE NHAT RESTAURANT**

Jan 2015 – Feb 2015

***Part-time Kitchen Assistant*****Main responsibilities:**

- Raw materials processing.
- Support to Chef for cooking.

**Achievements and skills gained:**

- Work quickly and correctly.
- Solve the troubles flexibly.

**SKILLS**

- MS-Office 365
- Internet ability
- English skills (Reading, Listening, Speaking, Writing)
- Reading English materials
- English communication

**EDUCATION****HO CHI MINH CITY UNIVERSITY OF FOOD INDUSTRY**

Sep 2013 - Jul 2017

***Major:*** *Biotechnology***GPA:** 3.02/4.0**CERTIFICATIONS**TOEIC Certificate with score 605 issued by IIG Viet Nam Apr 2017Certificate of Informatics Application March 2017Certificate of English Level C Feb 2016**ACTIVITIES****SOCIAL SECURITY CLUB**

Jan 2015 – Oct 2016

***Volunteer***

- Take part in Charity Program: “Giving the warmth to the peaceful countryside”.
- Take part in Charity Program: “Fundraising program for the people with disabilities and the orphans in Binh Phuoc province”.

**HONORS & AWARDS**

HUFI Scholarship in 2nd semester 2016-2017

Jul 2016