



Nguyen Hieu Thao

12/12/1994

(84)-169-911-7741 hthao127@gmail.com  
 1287/21Q 3/2 Street, Ward 16, District 11, Ho Chi Minh City

Apply postion: Regulatory Affairs

CAREER GOAL

Being a competent and professional employee is my career objective. I am hunger to learn new things and gain working experiences from the organisation that I work for. I am happy to take a job for the beginner where I have opportunities to contribute my effort to the success of the company.

EDUCATION

**Bachelor of Pharmacy** **09/2012 - 08/2017**  
**University of medicine and pharmacy, HCM city** **GPA: 6,54**

EXPERIENCE

**Sales staff** **09/2016 - 03/2017**  
**Vietlott – Vietnam lottery company**



Sale lottery tickets at Vietlott store, Tay Thanh Ward, Tan Phu Distric, HCM city. Introduce new upcoming Lottery Products and answer game related questions to customers.  
**Achievements and skills gained:** Contribute new ideas for selling: invite more customer outside and increase store’s revenue to 8 million VND per day.

**Data entry clerk** **04/2015 - 07/2015**  
**Sanisphere Vietnam**



Collect patient surveys about hypertension, heart-failure, diabetes diseases from analyst; translate information to english and enter data into database management system.  
Review data to ensure accuracy of data input and output and record results to make daily reports.  
**Skills gained:**  
English skill, data entry skills and computer skills.  
Ability to work under pressure and meet deadlines (complete over 700 correct records on time).

ACTIVITIES

Member of French club committee: organized French language workshops  
Activities of Academic Club: researched and summarized learning materials  
Organizing committee of the Pharmacy Camp 2017: organized the Big Race  
The Career Day: edited content and prepared for presentation.

COURS-RELATED EXPERIENCE

Finished a 4-day internship at Ladophar corp, Da Lat City, Lam Dong province: Visited Ladophar company's headquarters at 18 Ngo Quyen St, Da Lat city and GMP - WHO standard factory.  
Visited and learned the process and the procedures of a GMP company (production area, QA, QC - labs, RD department...) and made a final report.

PERSONAL SKILLS

- |               |                          |
|---------------|--------------------------|
| English       | Computer skills          |
| Presentation  | Time management          |
| Team-working  | Work independently       |
| Communication | Work under high pressure |