



BUI THI MY DUNG

666/46/49 Ba Thang Hai St., HCM City

Buimydung93@gmail.com

01666177158

EDUCATION

HUE UNIVERSITY OF MEDICINE AND PHARMACY

2011 - 2016

MAJOR: PHARMACY

Degree Classification: **Good** - Average grade 7.65

WORK EXPERIENCE

NOVARTIS

JUN 2017 - PRESENT

QUALITY ASSURANCE ASSISTANT

- Cooperating with RA, SC dept. & the distributors to maintain and implement QA system in VN for Novartis imported finished products to ensure the compliance with local regulatory requirements.
- Prevent quality or regulatory non-compliance issues which could lead to product stock-out or withdrawal, product approval delays or which would negatively impact the final performance of the company as well as the reputation.

HOANG DUC PHARMACEUTICAL & MEDICAL SUPPLIES

APR 2017 - MAY 2017

SALES REPRESENTATIVE

- For Boston, St Jude - Abbott medical devices (stent, catheter,...)
- Territories: Nhan Dan Gia Dinh Hos., Binh Dan Hos.

HERA BIOPHARMACEUTICAL

JUL 2016 - AUG 2016

QUALITY ASSURANCE STAFF

- Monitor regulations, ensure that all activities of the departments meet GMP standard.
- Compose SOPs for QA department.

MILAN FASHION SHOP, 989 NGUYEN TAT THANH, HUE

JUN 2016 - OCT 2016

SALES ASSISTANT

- Make a contribution to opening the shop; make pricing, make choice on clothing designs;
- Give advise, sell, decorate and arrange clothing in the store.

BICH NGOC DRUG STORE, 143 DINH TIEN HOANG, HUE

JUL 2014 - MAR 2015

PHARMACY SALES ASSISTANT

- List all pharmaceutical products imported.
- Identify kinds of product, arrange products in the store.
- Communicate, give advices and sell drugs.

TUTOR

NOV 2012 - JUNE 2013

- Train math for a university entrance examination.

SKILLS

English	TOEIC 825 ; Good at 4 skills. English specialized in Pharmacy.
Office	Office certificate level B ; Good at word, excel, powerpoint.
Soft skills	Effective collaboration Fluent communication Negotiation Analytical and strategic thinking

REFERENCES

Le Kieu Minh Thao Novartis QA Head Mobile: 0903900763	Le Duc Chinh Area Manager - Hoang Duc Pharmaceutical & Medical Supplies Mobile: 0913755033	Hera Biopharmaceutical Mobile: 0543778803
-------------------------------------------------------------	-----------------------------------------------------------------------------------------------------	--------------------------------------------------