

HOANG THI OANH

REGULATORY AFFAIRS INTERN



EDUCATION

HA NOI UNIVERSITY OF PHARMACY (08/ 2015 - NOW)

SENIOR STUDENT

MAJOR: INDUSTRIAL PHARMACY

GPA of the first 9 semesters: 3.37/ 4.0
7.67/ 10

WORKING EXPERIENCE

TIENG ANH LUYEN THI CO HOANG ANH ENGLISH CENTRE (01/ 2020 - NOW)

POSITION: TEACHING ASSISTANT

Main responsibilities:

- Helped teachers mark homework, mini tests, big tests.
- Helped teachers record the progress of students in every lesson which played an important role in helping parents keep track of the learning and teaching activities at the centre.
- Assisted teachers to create tests and teaching and learning materials.

BLA ENGLISH SCHOOL (01/ 2020 - NOW)

POSITION: IELTS COACH

Main responsibilities:

- Helped less able students keep up with fast-learners.
- Assisted teachers to test English levels of learners at the beginning of each English course in order to consult the appropriate course for each student.

ACTIVITIES

OPERATION SMILE VIET NAM


Volunteer (05/03/2019 - 20/03/2019)


- Provided help in terms of Medical Records that would be used for patients in Medical Missions.


BACKGROUND INFORMATION


 04/01/1997

 Female

 0972750713

 hoangoanh4197@gmail.com

 1A, Tho Lao, Lo Duc Street, Hai Ba
Trung District, Ha Noi City, Viet Nam

 <https://www.facebook.com/oanhngot>

CAREER GOALS

- To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.
- To secure a career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PERSONAL SKILLS

English for communication and major



Communication skills



Office IT



AWARDS

- Be awarded Academic incentive scholarship for the first semester.
- Be awarded Academic incentive scholarship for the third semester.
- Be awarded Hotamin scholarship which encouraged aspiring students from impoverished background.

- Sorted out the Medical Records by date, province, priority and got rid of unnecessary parts of each Medical Record which facilitated the transporting and storing processes.

SUMMER ENGLISH CLASS

Volunteer (6/2019-7/2019)

- Taught students English for free during summer holidays.
- Organized other activities for students in order to help them unwind and prepare well before a new academic year.

CERTIFICATES

IELTS overall 7.0 conducted by IDP

- Listening skill: 7.0
- Writing skill: 6.5
- Reading skill: 7.0
- Speaking skill: 6.5

REFERENCES

- Mrs. Thai Hong Phuong

Manager of Tieng Anh luyen thi Co Hoang Anh English Centre

Mobile: 0915689900

- Mr Tran Bao Lam

Leader of volunteer group for Operation smile Viet Nam

Mobile: 0974843868

- Ms Han Phuong Loan

Academic coordinator of Bla English school

Mobile: 0356570389

- Mr Nguyen Van Duc

Organizer of Summer English Class/

Secretary of Tao Son Village

Mobile: 0869866466