

Le Thi Hien

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Apply to: regulatory affair position

Dear Ms.Lien,

I am pleased to know about your recruitment advertising via my friend. I am writing to you to apply for the position of regulatory affairs in your company. During the time being the student, I always try to study hard as well as participating in activities inside and outside the school. So, I have tried to develop many skills. I understand this position requires a fluent, friendly, diligent spirit and hard-work attitude. I believe that you always create a professional and united working environment that brings big value for your company. With my academic background at school belong to personal experience, a hard-working and enthusiastic spirit associate with the ability to work independently and work under the high-pressure environment, I believe that I have the ability to meet your needs. Please consider the enclosed resume to know more about my professionalism, background, and skills. I look forward to having an opportunity of discussing this with you further. Thank you for your time and consideration.

Yours sincerely,

HIEN LE THI