

Nguyen Thuy Dung

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Mr/Ms

Human Resources Department

LP&Associates Co.Ltd.

144 Phung Van Cung Street District Phu Nhuan Ho Chi Minh City

November 25, 2018

Apply to: Medical Representative (ETC) position

Dear Sir/Madam,

I am writing to apply for the position of Medical Representative through pharmlink.vn website. I would like to express my interest in consideration for this position at your company. The particular skills and requirements listed in your advertisement interest me a lot.

I have just graduated from Nguyen Tat Thanh University, my major is pharmaceutical industry. During years of college, I have achieved a solid foundation of knowledge in my career. I am interested in improving my understanding by seeking new challenges in this field. When I was a junior, there was an opportunity to use my specialized knowledge. I worked in Hong Diep Pharmacy as a pharmacist. Moreover, I also worked lots of part-time jobs. This gave me more experience which was very valuable.

As well as my knowledge, experience, I really enjoy communicating with others, working in a team as well as in individual. I believed that the combination of my business experience and unique skill make me a competitive candidate for this position.

I hope to hear from you soon, and to be given the opportunity to present myself at an interview.

Yours sincerely,



Nguyen Thuy Dung

Objective

- To get more experience and sales skills to contribute to company's success.
- Searching a dynamic and professional work environment with the ability to develop career.
- If possible, I hope to try myself as a best seller.



Education

NGUYEN TAT THANH UNIVERSITY

OCT 2013 - NOV 2018

Major: Pharmaceutical industry

GPA: 2.47/4



Work Experience

THIEN KIM REAL

SEP 2018 - NOV 2018

Part-time Sales Staff

- Contact the customer by available data to search for product the company is trading.
- Handle customer's requirements and support them in solving problems if any.
- Maintain and develop good relationship with customer.
- Make report, and other tasks as management's assignment.

Achievements and skills gained:

- Observing, learning and capturing customer tastes.

HONG DIEP PHARMACY

APR 2017 - SEP 2018

Pharmacist

- Sales of prescription drugs.
- Counseling, medication prescription.
- Guidelines for the use of drugs.

Achievements and skills gained:

- Provide good service to customer.
- Improve communication skill.



Activities

GREEN SUMMER CAMPAIGN

MAY 2016 - JUN 2016

Volunteer

- Share information about volunteer activities to school communications.
- Attend in campaign fundraising.



Certifications

TOEIC 550

2017

Writing, reading, speaking and listening skill: advanced



June 5, 1995



Female



0348162116



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98/121 Bui Van Ba Street,
District 7, Ho Chi Minh City

SKILLS

Computer Skill

Communication and Teamwork Skill

Language Skill

INTERESTS

- Reading book
- Listening to music: EDM, POP
- Traveling
- Dancing