

---

# CURRICULUM VITAE

## **(A) Personal Profile**

Name : Lê Thị Ý Nhi

Permanent Address: 180/10 Tô Ngọc Vân, Phường Linh Đông, Quận Thủ Đức, TP.Hồ Chí Minh

Date of Birth : 21/11/1995

Nationality: Viet Nam

Mobile phone : 0778142973

## **(B) Education Background**

2018 : Graduated Nguyễn Tất Thành University- GPA 3,01/4,0

**Career Objective:** To work hard and diligent so as to carve a niche for myself and apply my skills and knowledge that learned in school to achieve personal as well as organizational goals ensuring desired value additions on all fronts.

### **Core Competency Area:**

- Clearly understanding about drugs
- Demonstrating and presenting products
- Composing new programs, new lines of product
- Develop, analyze the market for defining needs of client.
- Researching customer data and being willing to find new customer.
- Fluent communication, be innovative with creative and practical ideas.
- Project Monitoring & Co-ordination

## **(C) Computer Skill**

- Operating System: Windows XP/ 7
- Tools: MS Office- Word, Excel, Powerpoint

## **(D) Adding Skill**

- Good communication and presentation
- Independent working and researching skills: Reading English documents
- Responsible, self-motion and good problem solving
- Well-developed aim and success orientation
- Good Time management
- Good consulting and negotiation

## **(D) Professional Experience**

---

### Internship plays role in pharmacist (02/2018-03/2018)

#### **Hồng Diệp Pharmacy**

##### Main duties:

- Learning organize drugs on shelves, complying the GPP standards
- Learning give the advices the using effectitively of drugs

### Medical Representative (04/2018-05/2018)

**Minmax Pharma Trading Co.Ltd** as an internship for final semester within 1 month.

##### Main duties:

- Responsible for sales developing process of company
- Searching potential customer, having customer care making contract with present customers of company to promote buying products.
- Consulting, making advertising in Facebook, Zalo social media.
- Coordinating with other departments in bringing the best services for customer.
- Marking and organizing plans, inspecting, reporting to supervisor.

##### Achievement:

Establishing successfully the product delivering system of the company

Achieving the goals in level 2 with 9,187,000 VNĐ and grasp 1 mark plus for report.

### Medical Secretary (08/2018-current)

#### **Singapore-Vietnam Health Screening Center.**

##### Main duties:

- To handle the database of customer resources and medical record
- Consulting for customers the health care packages
- Preparing the file of customers in detail
- Inspecting, reporting to supervisor the problems during in work

### **(E) Additional Information**

To be recruiting and worked for a professional environment are what I expect. I believe I can contribute by developing all skills and experience I have learned and gained during five years in school.

I hereby declare that the above information furnished by me is accurate and true to the best of my knowledge and belief.