Dear Human Resource Manager,

I would appreciate your kindness in considering my application for becoming a  
pharmaceutical representative.

I have just graduated from HCMC Medicine and Pharmacy University,  
majoring in the Pharmacist. I can speak English and familiar with MS - Word,  
Excel and Power Point rather well.

I am so interesting in this career and I’ve cherished a dream to be a successful  
saleman. I believe that this position for which I am particularly well  
qualified. Beside, I have got team-work skill and able to work under high  
pressure. I am enthusiastic and responsible with my job. Additionally, I also have  
sense of humour and good capabiility to form friendship. I will do well in this  
psition.

I would like to meet with you in person for an interview and discuss possible  
employment opportunities. I am available at your convenience and looking  
forward to hearing from you. Thank you for your assistance!