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| **NGUYEN THI THUY LUYEN**  ***Pharmacist*** | |  | **WORK EXPERIENCE** | |
|  | **Regulatory Affairs Assistant – Roche Diagnostics Vietnam**  **04/2008 to present**   * Prepare registration dossiers of the in-vitro diagnostics medical for submission according to the Circular No.36 of Vietnam Ministry of Health. * Source for documentary from manufacturers and ask them to rearrange the dossier in proper manner to get complete registration dossiers. * Translate the Instruction for use into Vietnamese. * After submitting, keep track of the dossier status until regulatory clearance is obtained.   Achievement: Fluent in RA policies and working structure of Regulatory. Responsible to full preparation of 10 IVD test kit dossier submisions and got 6 licenses for systems.  **Claim Officer - Pacific Cross Vietnam**  **12/2014 to 06/2017**   * Investigate and monitor the process of health insurance claims, ensuring fair settlement of claims. * Handle customer complaints associated with claim results. * Contact trades with hospitals or clinics from our direct billing network to collect accurate information and document.   Achievement: Superb data entry skills with high accurateness and skill at negotiation.  **Technologist Assistant - Vietnam Brewery Limited (Heineken)**  **07/2011 to 04/2013**   * Follow up process, responsible to support Brewing Department in adjusting parameters in beer, especially woking on GC instrument. * Collect data in system and analyze for supporting to control the quality of beer product through beer fermentation process. * Being proficient in physical chemical analysis through spectrographic techniques.   Achievement: Be fluent of laboratory equiqment and manufacturing process | |
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| **OBJECTIVE**  To obtain a fulfilling position as a **Pharmacy job** in a reputatble company where I can utilize my medical knowledge and strengths to devote myself to the company success. | |
|  | |  | **EDUCATION** | |
|  | |  | 11/2017: | **HCMC University of Medicine and Pharmacy**  Faculty of Pharmacy |
|  | |  | 11/ 2012 | **HCMC University of Science**  Faculty of Chemistry |
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|  | |  | **PERSONAL SKILLS** | |
|  | |  | * Fluently in English (equalevant TOIEC 750) * Good at PC skill (Word, Excel, Acrobat, PowerPoint) * Quick learning ability and good decision making skill * Communication skills and deal with people often in difficult circumstance * Able to work under pressure and to strict deadlines | |
|  | 22/26/21/22 Nguyen Duy Trinh Street, Phu Huu Ward, District 9, HCMC |  |
|  | [nttluyen@hcmus.edu.vn](mailto:nttluyen@hcmus.edu.vn) |  | **HOBIES AND INTERESTES** | |
|  |  |  | * Reading * Cooking | |
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