



Be a Great Manager - Now!: The 2-in-1 Manager: Speed Read - Instant Tips; Big Picture - Lasting Results

By Audrey Tang

Pearson Education Limited, United Kingdom, 2016. Paperback. Book Condition: New. 214 x 148 mm. Language: English . Brand New Book. This book is packed full of little gems which will help managers at all levels be at their best - a must read. Debbie Niven, Director and Co-founder of Momentum Training Management Consultants Discover how to Be a Great Manager - Now! This 2-in-1 guide is designed to help you become a more effective manager in an instant, whilst giving you the deeper knowledge to ensure long-lasting results. With the unique 2-in-1 approach, you can learn your way. Use the seven Speed Read tips immediately, then take your time exploring the Big Picture chapters. * Understand how to be a great manager - quickly * Effectively manage the issues that teams face * Communicate with confidence and get the right message across * Encourage your staff for exceptional performance and professional development As an ambitious manager, you need the right information at the right time to help you advance in your career. The 2-in-1 Manager will ensure you improve and succeed in business, right now and in the future. An excellent book - one every manager should read if they...



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Reviews

Extensive information for book fans. It is written in basic words and never hard to understand. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- **Otis Wisoky**

This publication is great. It is full of wisdom and knowledge You will not really feel monotony at any time of the time (that's what catalogs are for relating to when you ask me).

-- **Dr. Everett Dicki DDS**