



G3 Genuine] computer office skills and Cases(Chinese Edition)

By GAN DENG DAI ZHU BIAN

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pub Date: 2004-08-01 Publisher: basic information about the title of the aviation industry: computer and office skills with Case List Price: 18 yuan: Gan Dengdai editor Press: aviation industry publication date: 2004 8-1ISBN: 9787801834041 words: Page: Edition times: Binding: Folio: product identification: Man Shunchang Xin: G ISBN: 9787801834041 Editor's Summary Office XP is one of the best computer office software. which mainly include electronic document editing and publishing software Word 2002. spreadsheets processing software. Excel the 2002 Slideshow Maker software PowerPoint 2002. e-mail management application software Outlook 2002 database application software Access 2002. Web authoring software FrontPage 2002 as well as some auxiliary tools. such as the formula editor. photo editing and so on. This book introduces the Word 2002. Excel 2002 and PowerPoint 2002 tips and case. The book consists of three major components. Among them. the first part focuses on the Word 2002 application skills instance; second part focuses on the Excel 2002 application skills and comprehensive examples; third part focuses on the PowerPoint 2002 application skills and comprehensive instance. Book to apply what they have learned...



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The book is great and fantastic. it absolutely was writtern very properly and beneficial. It is extremely difficult to leave it before concluding, once you begin to read the book.

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