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| **Date:** | 16 November 2019 |
| **Time:** | 1:00 PM to 6:00 PM |
| **Venue:** | SOE/SOSS Seminar Room |
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| **Attendees:** | Christine, Wang Ting, Lifu, Yu Liang, Tee Yong |
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| **Agenda:** | 1. Continue on UI update 2. Manual Testing 3. JSON testing 4. Regressive testing 5. Prepare Final Presentation 6. Set up the next meeting 7. Commit minutes |

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| **S/N** | **Agenda** | **Person-in-charge** | **Due Date** |
| 1 | UI Update | Christine, Wang Ting | 16/11/19 |
| 2 | Testing (manual, JSON) | ALL | 16/11/19 |
| 3 | Regressive Testing | ALL | 16/11/19 |
| 4 | Debugging if necessary | All | 16/11/19 |
| 5 | Final presentation preparation | All | 16/11/19 |
| 6 | Setup next meeting | Yu Liang | 16/11/19 |
| 7 | Commit minutes | Tee Yong | 17/11/19 |

The meeting was adjourned at 6:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Tee Yong

Vetted and edited by,

Yu Liang