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| **Date:** | 16 October 2019 |
| **Time:** | 03:00 PM to 05:00 PM |
| **Venue:** | SOA SR 3-7 |
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| **Attendees:** | Christine, Wang Ting, Lifu, Yu Liang, Tee Yong |
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| **Agenda:** | 1. PM handover 2. Discuss critical path 3. Discuss upcoming app functions 4. Discuss task allocation |

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|  |  |  | **Due Date** |
| 1 | PM handover | Wangting, Christine | 16/10/19 |
| 2 | Update project schedule | ALL | 16/10/19 |
| 3 | Commit minutes | Yu Liang | 16/10/19 |
| 4 | User Interface for project | Christine, Yu Liang | 20/10/19 |
| 5 | Add more Testcases for JSON | Wangting, Tee Yong | 20/10/19 |
| 6 | Update on add bid for round 2 | Lifu, Yu Liang | 20/10/19 |
| 7 | Start & clear round 2 | Lifu, Yu Liang | 23/10/19 |
| 8 | Drop Section | Lifu, Yu Liang | 23/10/19 |
| 9 | View bidding result (Admin) | Lifu, Yu Liang | 23/10/19 |
| 10 | Update on add bid for round 2 | Lifu, Yu Liang | 23/10/19 |
| 11 | Implement Pop-up / Confirmation screen. | Wangting, Tee Yong | 23/10/19 |
| 12 | Additional Feature: Timetable | Lifu, Yu Liang | 25/10/19 |
| 13 | Additional Feature: Search Function | Lifu, Yu Liang | 25/10/19 |
| 14 | Additional Feature: View completed course | Lifu, Yu Liang | 25/10/19 |

The meeting was adjourned at 05:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Tay Yu Liang

Vetted and edited by,

Christine