

Consumer Complaint Letter

Date: July 09, 2025

John Doe 123 Main St, Anytown, NY 10001

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ABC Company Customer Service 789 Business Blvd, Corporate City, NY 10003

FORMAL COMPLAINT

Dear ABC Company Customer Service,

I am writing to formally complain about Tenant is not paying his fees.

This situation has caused me significant concern and I am requesting that you take appropriate action to resolve this matter.

I look forward to your prompt response and resolution of this issue.

Sincerely,

[Your Name]

[Your Title/Relationship]