

17<sup>th</sup> February 2022

Han Chiang High School  
1, Jalan Han Chiang,  
Georgetown,  
11600 Pulau Pinang.

Dear Sir/Madam,

**Attendance of Classes (Remain With Online Lesson – 18/02/2022)**

I wish to inform/apply that **Ooi Li Hung (181003)** from **SE21** to continue his school lessons via online classroom on 18/02/2021. This is due to personal concerns on health and safety during this ongoing pandemic. Thus, I hope you could permit him to continue attending classes via online for the mentioned duration. Should you require further clarification, kindly contact the undersigned.

Thank you.

Best regards,

.....  
Heng Man Hooi  
Mother of Ooi Li Hung  
Contact No.: (+60)124945228