

HOW TO USE SORTYOURMEDIA PROGRAM

LIAM BOYD

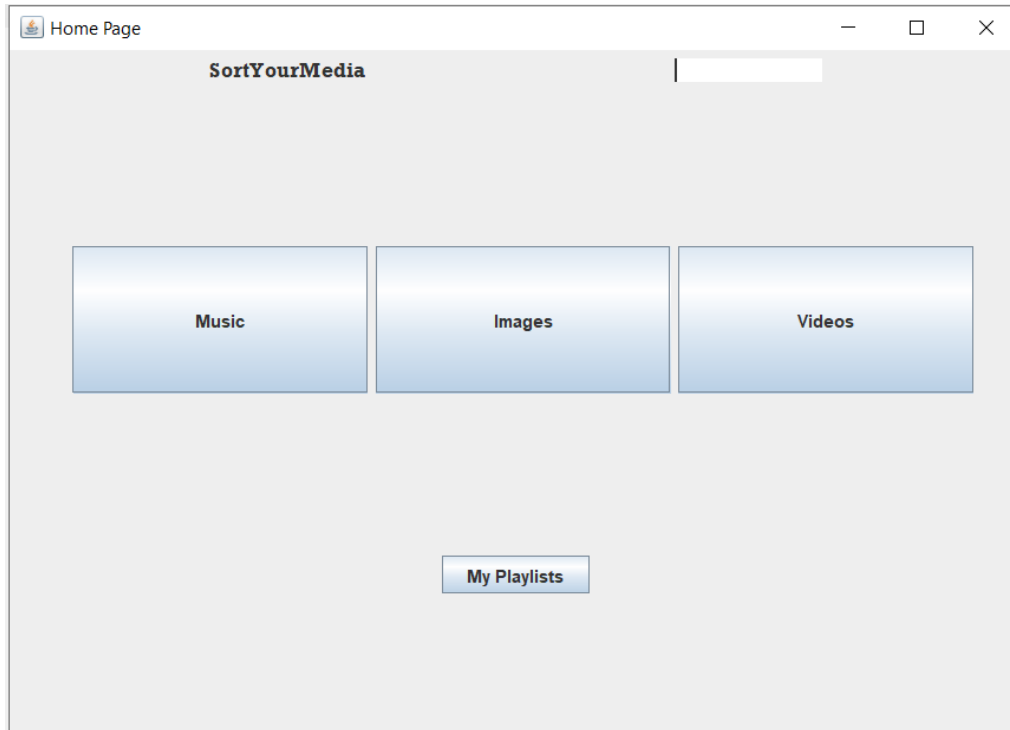
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How to start the program:

To first start using the program, you must run the HomeScreen.java class you should be presented with a screen that looks something like this:



You are given the option here to access Music, Images, Videos, your created playlists or to search through any directory on your system.

If choosing to view Music, Images or Videos go to **Page 2**

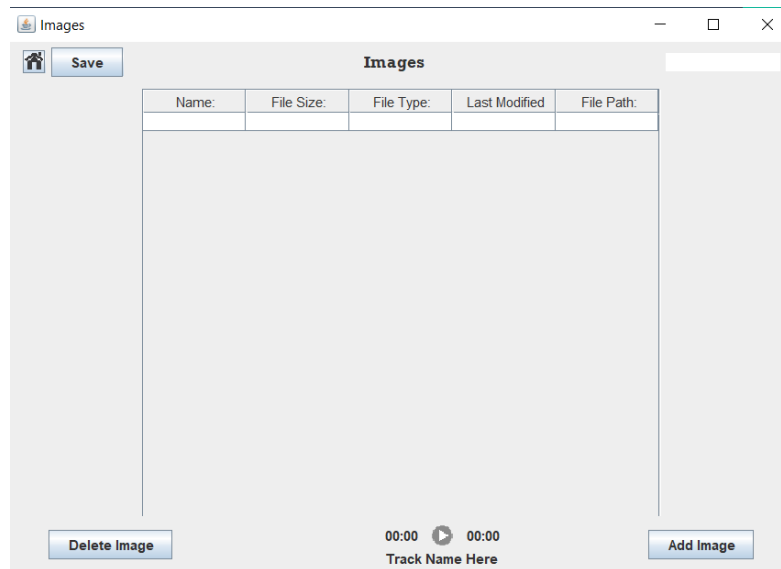
If choosing to view your playlists go to **Page 8**

If choosing to search through a directory go to **Page 10**

Using the Music, Images or Videos Screen:

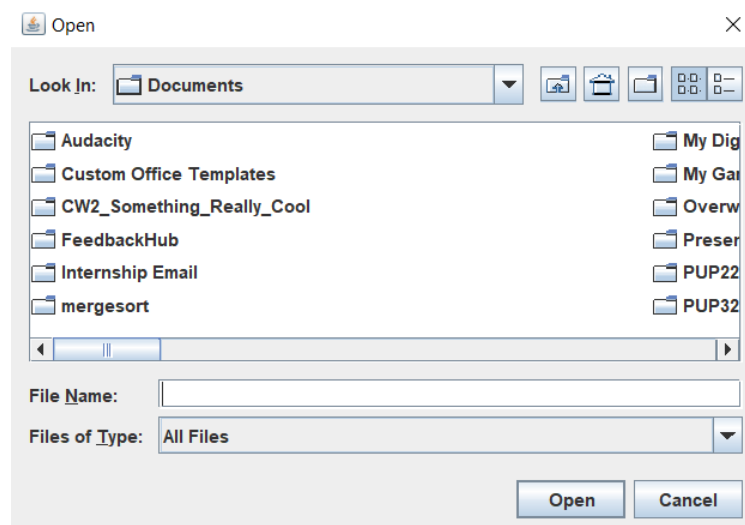
When clicking on any of the 3 options presented on the Home Screen, you will be taken to a screen that displays a blank empty table along with a selection of buttons and a label that will inform you as to which screen you are currently on. Every screen you enter, whether it is Music, Images or Videos will all look the exact same with the exception of the title label at the top of the screen.

Here is an example of what the starting Image screen looks like:

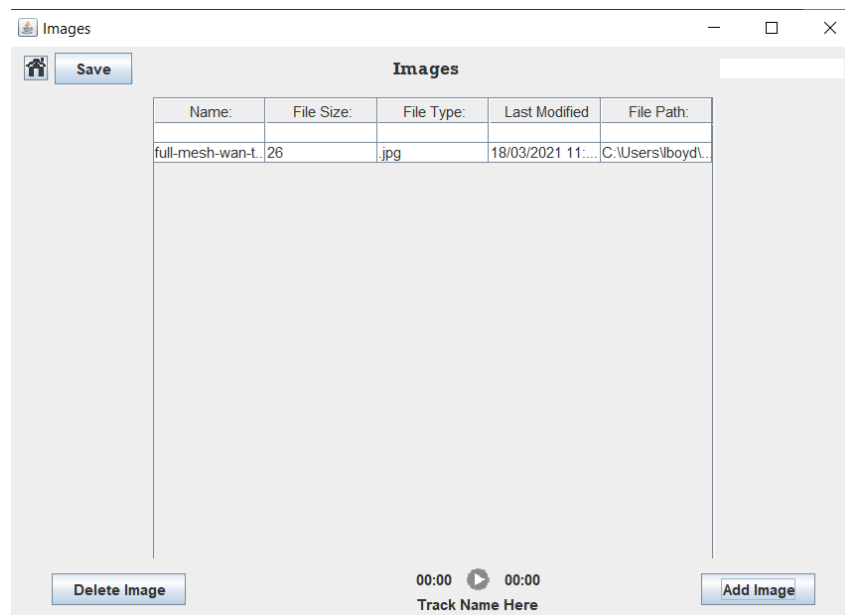


To start to properly use this screen, you must first add a file, you can do this by clicking on the “Add ___” button at the bottom right of your respective screen. Upon clicking this button you will be shown a new box which contains every file on your system, you can now navigate to an Image file of your choosing and click “Open” at the bottom right of this box to upload the file into the table.

Here is an example of what the Add box looks like:



And here is what the Image screen will look like once you have clicked “Open” after selecting a file:



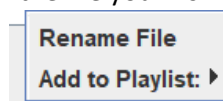
After you have uploaded a file and it is present within the Image screen, you now have a number of options, to either Play the file, rename the file, add the file to a playlist or to delete the file. We will first start by going over how you are able to play the file.

Playing the File:

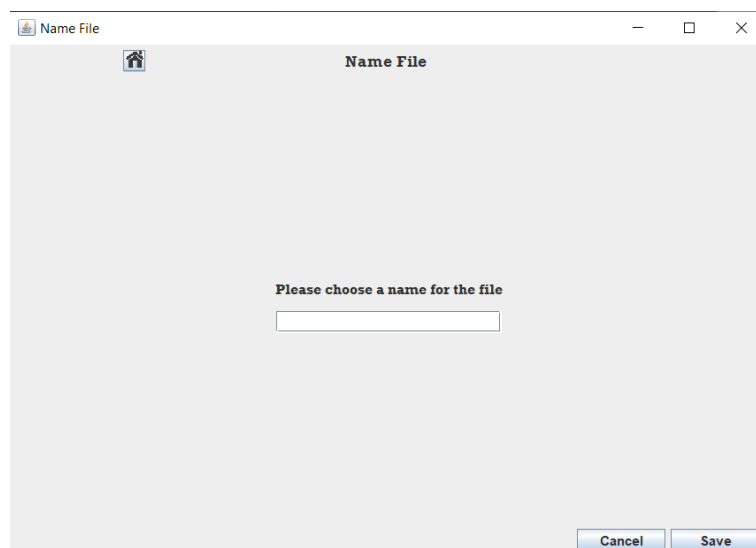
To play the file, all you have to do is to single click on any part of the row that contains your files data within the table, and your file will open in your systems default media viewer.

Renaming the File:

To rename the file, you must first right click on the file you wish to rename, and you should be presented with a box that looks like this:



If you wish to rename the file, you should be brought to a

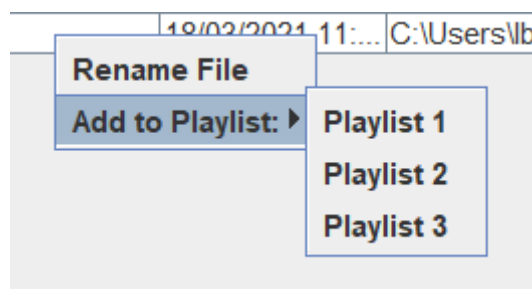


To enter a new name for the file, simply click on the white empty text area just below where it says “Please choose a name for the file” and enter your text in. Once you are happy with the new name click the Save button at the bottom right of the screen. If you wish to no longer rename the file click the Cancel button and you will be brought back to the original screen you started on.

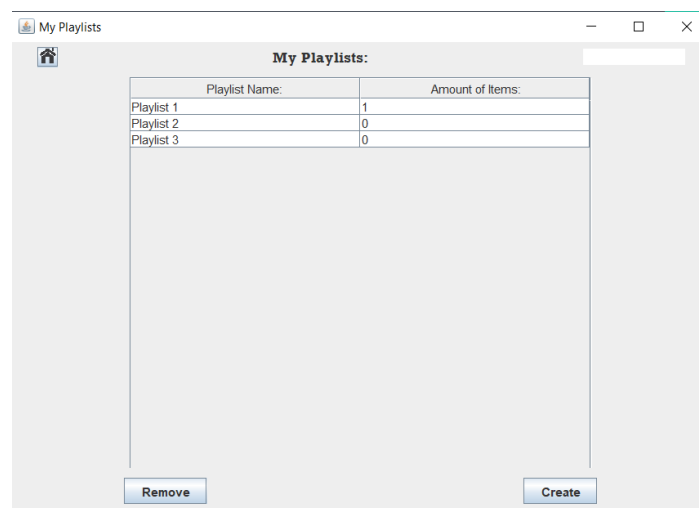
Add the File to a Playlist:

Within the program, there are 3 already created playlists, each have no items in them upon start up so you are able to use them as a way of collecting together any combination of Video, Music and Image files. You are also able to create a new Playlist by heading onto the “My Playlists” screen and clicking “Create”, this will be discussed later in this document.

Similar to renaming the file, you must first right click on the row of any file you wish to add to a playlist, you will be brought up with the same popup menu as before, showing just two options. When you hover over the “Add to Playlist” option you will be given more options as shown below:



At this point you can either add the file to Playlist 1, 2 or 3. Upon clicking any of the 3 options you will notice that a new screen will appear that contains the 3 different playlists along with the amount of items in each playlist, this screen will look like this:



Deleting the File:

If you wish at any point to delete a file you have uploaded to the program, you must first select the row of the file you wish to remove, and then click on the “Delete” button at the bottom left of the screen, this will remove the row from the table and the file from the program.

Saving your uploaded files:

If you wish to save your uploaded files, such as all of the video files you uploaded into the program, you must click on the Save button at the top of either the Music, Images or Videos screen. This will bring up a message box that should display that the save has been completed.

To find the file in which the uploaded files data has been saved into you will have to search in your systems files using your systems File Explorer:

For the Video file you must search for **TestV.txt**

For the Music file you must search for **TestM.txt**

For the Image file you must search for **TestI.txt**

Heading back to the Home Page:

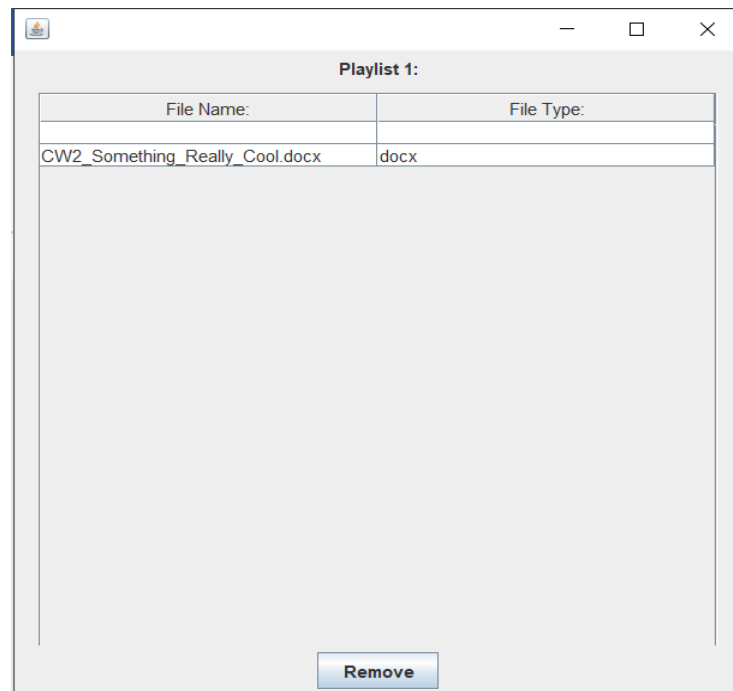
If you ever want to go back to the home page from the screen you are on, you should see a small button containing a house symbol on the top left of the screen. When you click on this button you will be taken back to the Home starting screen.

Using the Playlists Screen:

Viewing items within a Playlist:

After adding an item into a playlist following the previously shown method, you can view all the items within a playlist by simply single clicking on the row containing the playlists information.

You should then be taken to a screen that looks something like this – swap out Playlist 1: for 2 or 3 if viewing any of the 3 playlists:

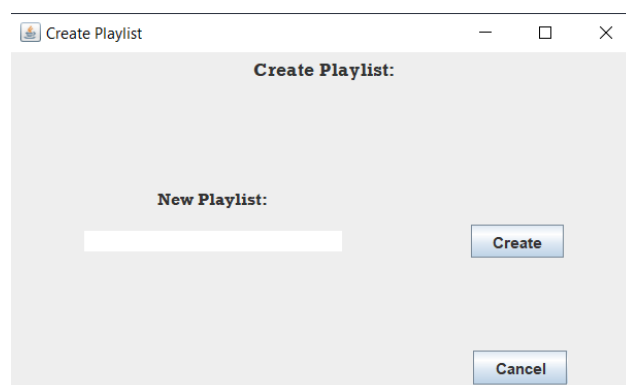


Removing items from a Playlist:

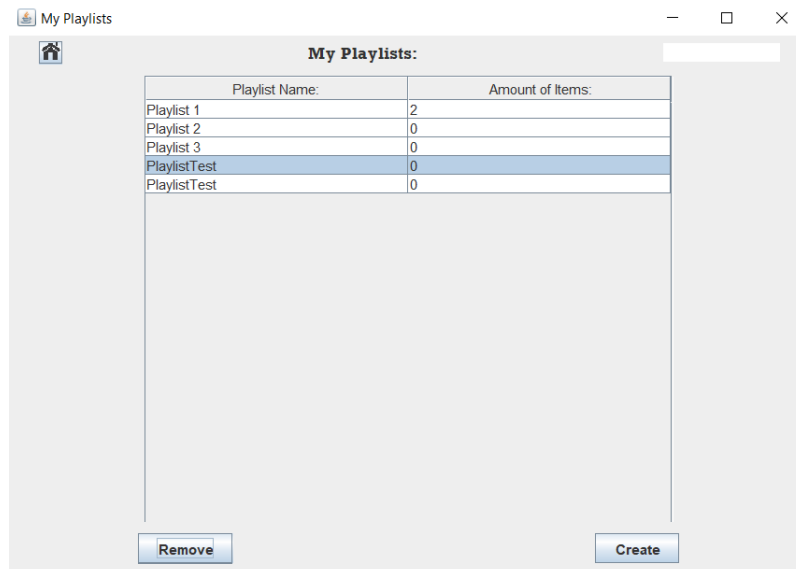
Staying on the same playlist screen, to remove any item from a playlist, simply select the row that contains the item and click on the "Remove" button at the bottom of the program.

Creating a Playlist:

To create a new playlist alongside the pre-created playlists, you must first be on the screen where all of the different playlists are shown. You must then click on the "Create" button at the bottom right of the screen, you should be taken to a screen that looks like this:



To create a new playlist, first enter the name of the playlist you wish to create in the white area under where it says “New Playlist:.” After entering a name or some form of text, click on the “Create” button to add the playlist into the program. If done correctly, your playlist screen should now look like this – replace “PlaylistTest” with the name you just entered into the text box:



If you decide that you no longer wish to create a new playlist when on the “Create Playlist” screen, click on the Cancel button and you will be brought back to the My Playlists screen.

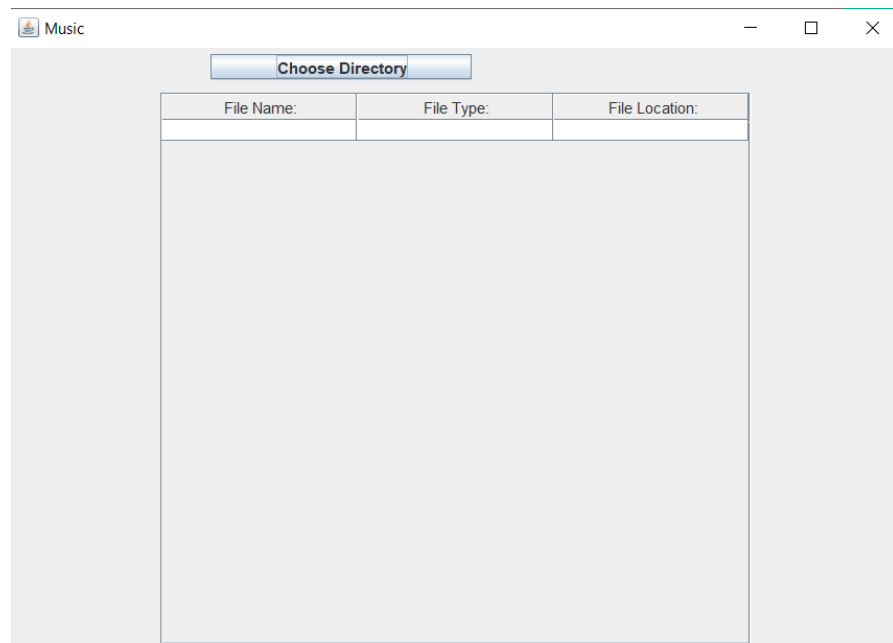
Deleting a Playlist:

If you choose to delete a playlist that either you have created or that was pre-created, simply single click on the row of the playlist you wish to delete and click the “Remove” button at the bottom right of the screen.

Using the Search Feature:

To use the search feature within the first program, first click on the white text box present at the top right of almost every screen you will be on in the program. Then type any text into the box, even entering just one single character will take you to the next step.

You should be then brought to a screen that looks like this:



At this point the table should be empty, to fill this table up, start by clicking on the “Choose Directory” button at the top of this screen. You will be brought to a similar file chooser as before when adding a file to the program, but it will just be looking at directories (e.g. a folder location on your PC, that usually starts with C: but can start with D:, etc.)

To display all of the files within your directory, select the directory or the folder you wish to look in and click “Open”

If the steps have been followed correctly, the table in the search screen should now be full and should look similar to this:

