**Colin Bradshaw**

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**Education**

**South St. Paul Secondary**, South. St Paul, Minnesota **September 2011 - June 2017**

**Previous Employment**

**Arby’s Team Member February 2017 – August 2017**

Worked as a Team Member. Primarily worked with customers on POS systems, and did so quickly and efficiently. When not dealing with customers, duties often included cleaning the dining room tables and floors, bathrooms, all surfaces, requiring attention to detail as the work was inspected by supervisors. Other duties included retrieving and stocking product to freezers and the back and front lines.

**UPS October 2017 – February 2018**

Worked as a package handler. Worked in pairs or in groups to load packages effectively into trailers, often under pressure and stressful conditions under the supervision of a conveyor belt manager.

**Arbys Team Member March 2018 – August 2018**

Returned to Arby’s as a team member until August of 2018.

**Arby’s Shift Manager August 2018 – October 2018**

Became a shift manager on the evening shift. Tasks included End-of-day cashier drawer counts and depositing money into a safe, data entry for stock coming in and out of store, as well as counting remaining stock; routine cleaning and equipment maintenance checks; delegation of roles and tasks to team members; and preparing for the morning shift.

**Mr. Pig Stuff Server**  **June 2019 - January 2020**

Worked as a server at Mr. Pig Stuff BBQ and Catering in Shakopee. **Regular serving duties** such as greeting tables, taking drink orders, taking meal orders, and passing out checks. On top of that, **hosting, bussing, bar, food running, and even light expodite duties** were common to be responsible for. This included greeting, seating, and taking reservations for guests; taking orders, questions, and screening catering calls over the phone during lunch and dinner rush or between; bussing my own tables as well as helping other servers; taking care of light bar duties, such as pouring beer or wine and retrieving bottled drinks; running food to my tables as well as other servers'; light expodite duties working with the kitchen to prepare food to go out to the table was occasionally the responsibility of the servers. Custodial duties at close and in the morning before opening was a daily part of the job. This included sweeping, mopping, cleaning off tables, getting tables set with sauces, paper towels, and condiments; cleaning out coolers; and removing pop nozzles and cleaning them overnight.

**Achievements**

**2016 - Academic Recognition**

The school recognizes students that maintain a GPA of 3.7 and above for the previous school year. I was recognized for my GPA in 11th grade, making it the third year in a row that I have been recognized for academic excellence.

**2015 - Academic Recognition**

The school recognizes students who have maintained a GPA of 3.7 and above for the previous school year, starting with 9th grade. I was recognized for my work in 10th grade, making it the second year in a row that I have been recognized for academic excellence.

**2014 - Academic Recognition**

The school recognizes students that have maintained a GPA of 3.7 and above for the previous school year, starting with 9th grade. I was recognized for my GPA and academic excellence in 9th grade.

**2017 - Workplace Recognition**

Arby’s Brand Champ was a meeting for team members and managers in Minnesota. I was recognized by my general manager for excellent customer service and work. **2017**

**Skills**

**Equipment**

* Proficiency in computer-based work.
* Able to keep track of, as well as retrieve and stock materials used in the workplace in a timely and organized fashion.
* Cleaning and operation of food equipment such as fryers, slicers, knives, while adhering to strict food safety guidelines.
* Regular maintenance on equipment, including changing filter pads and oil on fryer equipment.

**Software Skills**

* Proficiency in Microsoft Office applications.
* Proficiency in operation of POS systems and related computer programs.

**Communication Skills**

* Able to communicate effectively with customers in a professional and friendly manner.
* Able to communicate and cooperate effectively with coworkers and supervisors.

**Custodial Skills**

* Able to adhere to a checklist and effectively sweep, mop, and wipe floors, back rooms, surfaces, dining room, and bathrooms, demanding attention to detail as the work would be inspected by supervisors.

**General Speed and Efficiency**

* Able to multitask in high stress, fast-paced environments while maintaining a high quality of work due to prior work experience.

**References**

Jacob Whebbe, Supervisor

651-239-3602

John Rutt, Supervisor

952-233-7306

Dimitri Davis, Supervisor

800-742-5877

Alfredo Fierro-Montes, Coworker

651-354-6536