

Project Status Report I

Date of Report Issue/Prepared: January 19, 2020

Report Prepared By:

Maria Lillian Yang, Aldrin Jacildo, Francis Victa, Sir Angel Naguit

Employer/Organization: N/A

Project Name:	Martial Arts Gym Information Tracking System.	
Project Team:	TeamBits	
Period Reporting:	Start Date: Jan 06, 2020	End Date: Jan 19, 2020
Overall Project Health	Yellow (Warning)	

Summary

Project Status Summary

- Task breakdown and milestones have been modified to fit 5 phases of deliverables
- There were a number of tasks that were unfinished from first phase/milestone and is moved to Phase 2.
- Every module or manager is divided into 2 parts, the front-end and the back-end. A developer is tasked to do either a back-end or front-end.
- The team has encountered issues such as:
 - Dealing with other course activities diminishing the time allotted for the project.
 - Less UI mobile responsiveness that diminishes the user experience
 - New unfamiliar issues keep popping up with the current backend infrastructure that takes time to fix.
- The team has perceived risks such as:
 - Incorrect task finishing time estimation due to unfamiliar risks.
 - MongoDB service outage while developing the project.
 - UI/UX Design Risk that fails standards due to less experience in dealing with UI/UX development.

Accomplishments As Planned	Planned but not Accomplished
1. Login and logout Module	
2. Member Account Manager Backend	1. Member Account Management Frontend
3. Course Enrollment for Members Backend	2. Course Enrollment for Members Frontend
4. Member Module Backend	3. Member Module Frontend
5. Instructor Account Manager	
6. Instructor Module Backend	4. Instructor Module Frontend
	5. Course Manager Backend and Frontend
	6. Membership Type Manager Backend and Frontend
7. Member Registration Module	
8. User Navigation	

Upcoming Objectives for Jan 20, 2020 to Feb 2, 2020

	Planned Activities/Tasks for Phase 2		
Activity/Task	Assigned To	Duration	Date
Weekly Meeting	Team	30 mins	Jan 20, 2020
1. Member Account Management Frontend	Aldrin	2 days	Jan 24, 2020
2. Course Enrollment for Members Frontend	Aldrin	2 days	Jan 22, 2020
3. Member Module Frontend Views	Sir Angel	9 days	Jan 30, 2020
4. Course Manager Backend	Francis	5 days	Jan 24, 2020
5. Course Manager Frontend	Aldrin	3 days	Jan 30, 2020
6. Membership Type Manager Backend	Francis	4 days	Jan 30, 2020
7. Membership Type Frontend	Aldrin	1 day	Jan 28, 2020
8. Instructor Module Frontend Views	Lilian	9 days	Jan 30, 2020
Weekly Meeting	Team	30 mins	Jan 27, 2020
Sprint 6 submission and prep	Team	8 hrs	Jan 31, 2020

Milestones for Next Period		
Milestone	Estimated Milestone Target date	Assigned to
Completion of Phase 2:	Jan 31, 2020	

	(4th week)	
1. Member Account Management Frontend	Jan 24, 2020	Aldrin
2. Course Enrollment for Members Frontend	Jan 22, 2020	Aldrin
3. Member Module Frontend Views	Jan 31, 2020	Sir Angel
4. Course Manager Backend	Jan 24, 2020	Francis
5. Course Manager Frontend	Jan 31, 2020	Aldrin
6. Membership Type Manager Frontend	Jan 30, 2020	Aldrin
7. Membership Type Manager Backend	Jan 28, 2020	Francis
8. Instructor Module Frontend Views	Jan 31, 2020	Lilian

Managing Issues and Risk

Issues/Problems	Resolution Strategy	Due Date
Other course activities takes up a lot of time	Manage schedule wisely, allocate time for other course activities	Every week
Issue displaying web app properly in mobile browsers	Use the Responsive Web Design(RWD) approach to make our web pages render properly on different devices.	Jan 31, 2020
New unfamiliar issues keep popping up with the current backend infrastructure	Allocate more time with debugging and resolving these issues	Jan 31, 2020

Upcoming Risks	Risk Ranking (Hi, Med, Low)	Risk Impact (Hi, Med, Low)	Mitigation Strategy
Incorrect time estimation for task completion which could delay production	Med	High	Consult with timetable regularly and adjust tasks and due dates accordingly. Project leader will also need to be stricter with due dates.

MongoDB service outage	Low	High	We will be unable to test and develop when service outages occur. Installing local MongoDB to test locally will help mitigate risk.
UI/UX Design Risk that fails standards	Low	High	Will need to implement design strategies to further ensure quality and functionality of design.