Lilia Salas

347-500-1882 | salaslilia00@icloud.com | https://www.linkedin.com/in/lilia-salas/ | https://portfolio-lilia-salas.herokuapp.com/

Senior International Trade Specialist with seven years of experience in customs clearance and extensive knowledge of import compliance and control processes. Problem solver with a passion for entrepreneurship, improving processes and technology with proven research, writing, and communication skills.

Computer skills: Cargo Wise, Slack, JavaScript, React.js, HTML5, CSS3, Express, Node.js, MongoDB, Git, GitHub, Jira, Microsoft Word, Outlook, Excel, and PowerPoint.

EXPERIENCE

Charter Brokerage LLC
Senior U.S Customs International Trade Specialist   New York, NY   11/2020 - Present
U.S Customs International Trade Specialist   New York, NY   09/2014 - 11/2020

- Finalize entries to report accurate information to U.S. Customs and Border Protection and pay Customs duties in a timely matter.
- Prepare, review, and submit post summary corrections.
- Prepare, review, and submit EIA-804 and EIA-814 reports to DOE.
- Collaborate with coworkers and other departments (Exports, PSA, and DOE) to ensure data integrity and compliance with governmental import regulations.
- Audit and identify risk areas of compliance.
- Develop SOPs to streamline the clearance of new products for new and existing clients.
- Clear a high volume of pharmaceuticals, metals, cosmetic ingredients, and food products that are subject to FDA, USDA, and DEA in compliance with current regulations.
- Ensure FDA releases and solve CBP examinations, FDA holds, FDA samples required, and FDA detentions.
- Determine HTS classification for a variety of food, metal, chemical and petroleum products.
- Prepare and send delivery orders to truckers and ensure terminals/warehouses/airlines have proper release and freight was delivered in a timely manner.
- Maintain good communication with clients, vessel agents, inspection companies, and CBP Officers.

Ecuamundo Insurance Agency - Administrative Assistant   Brooklyn, NY   11/08 – 06/10

- Sold commercial insurance to contractors and small business owners.
- Contacted insurance companies, specifically the underwriting department to find solutions to customers' needs.
- Translated documents from Spanish to English.

EDUCATION
Software Engineering Immersive | General Assembly | Remote April 2021 – October 2021
B.A. Economics | City College of New York |February 2014
B.A. International Trade | Benemerita Universidad Autonoma de Puebla | December 2007

COMMUNITY SERVICE
Organizacion Buenavista – Volunteer   2011- 2015

- Planned and organized cultural events and fundraisers for projects that aim to improve the infrastructure of members' hometown.
- Updated the organization social media networks with relevant information to members.