

Minutes of Committee Meeting 28/2/24 - Guildford Health Walks

Venue: Horse and Groom, Merrow at 4.30pm.

Attendees: Annelize Kidd, Andy Wilson, Nick Trier, Roger Philo, Georgina Churchlow, Martyn Parker, Graham Rutherford (representing the Shere walk)

Apologies: Roger Bowen

1. Minutes from last Committee Meeting on 20/9/23

Accepted. Outcomes of actions included in relevant sections below.

2. Treasurers report

The latest balance is £969.85 (£150 donation from the Shalford Group).

Nick has arranged for himself, Annelize, Andy and Roger P to be added to the bank account as signatories.

Action Nick: To apply for internet banking for GHW bank account, 4 signatories to have access.

3. Update on Guildford Health Walks

We are currently about 150 registered members, up from 135 in October 2023.

4. Adopting the new constitution

The new constitution was formally adopted, signed by Annelize Kidd (Chair), Nick Trier (Treasurer) and Andy Wilson (Secretary).

5. Website

Amreen (web designer) has a friend who has agreed to complete our website in a week. The committee approved up to £350 to be spent on this.

The scope of the website is currently for static data (pictures, documents, walk descriptions etc) but does not include the recording of weekly walk registers so these must continue to be maintained manually.

Documents to be password-protected. Website to be linked to Facebook page.

Action Annelize/RogerP: To meet up with designer and hand over the content to be included on the site.

Action RogerP/Annelize: To send out GHW email addresses to walk group leaders and individuals for other roles.

Action Georgina, Martyn, Andy, RogerB/Graham, RogerP, Annelize: To check relevant email addresses work OK.

6. Fundraising and Funding

Martyn has contacted Angella Goodwin, awaiting to hear.

Application for Community Fund Action Grant to be made in March.

It was agreed by the committee that it was not worth pursuing funding from the National Lottery due to the amount of effort involved.

It was agreed that Walk group leaders should apply to parish councillors for funding, Martyn has a proforma to use.

Action Georgina, Martyn, Andy, Graham/RogerB, RogerP: To approach parish councillors as above.

Helen Corbett has suggested booking a slot to serve refreshments at St Martha's church this summer which would enable joint fundraising for GHWs and St Martha's. It would be a Saturday 10am-4pm.

Action Annelize: To liaise with Helen to book a slot and advise committee members when known.

Nick suggested possibility of participating in the Coop's fundraising for local charities and will discuss with his friend Lynda.

Annelize advised that annual funding needs to allow for: Insurance, website hosting, website build, hosting of biannual Walk Leader training, reprinting leaflets annually.

Suggestions for walk leader training venues included: Solicitor's offices (Georgina) or Experience Guildford may have rooms available on Saturdays.

7. Safeguarding

An action left from last meeting raised by Martyn concerned Safeguarding and who these issues should be reported to. Annelize advised that the contact is Ben Carter of GBC's Wellbeing team at The Hive.

8. Volunteers

Numbers:

Boxgrove - 3 new volunteer recruits (existing walkers to be trained) . Soussan has offered to backmark once a month. Myra has retired from helping with the walks. With the absence of RogerB, we are now 7 volunteers.

Worplesdon - 5 regular volunteers (Nick has completed walk leader training). Lizzie Spall and Emily not really available.

Shalford - 8 volunteers

Shere - 9 volunteers

Whitmoor - 8 volunteers

Our total number of volunteers: 30 (some volunteers go across more than 1 walk group)

All walk leader volunteers will need to remind walkers at the start of walks to tell someone before they leave the walk group during a walk.

Action Martyn: To add to walk leader guidance.

Action Annelize: To check with Roger B if he wishes to remain as Shere contact.

9. Publicity

Brigitte and RogerP will attend the Worplesdon Parish Council meeting on Monday 18th March to publicise GHWs and hand out leaflets.

Action Annelize: To write an article on GHWs to go in local free magazines.

Andy has offered to take over the role of publicity.

Action Annelize: To liaise a handover.

Action Annelize: To ask Roger B if he wants to be removed as the point of contact for the Shere walks on the leaflets when they are reprinted.

10. **AOB**

We will be participating again in Guildford Walkfest in September.

Action Annelize: To remind people an all GHWs whatsapp groups not to post multiple holiday pictures, to have person-to-person chats directly not on the group and that only if walkers are personally participating in a fundraising effort would a message be permitted in the group chats.

Shere group representative for next meeting TBD.

For next AGM, **Annelize** will organise the Monday Boxgrove walk to start and complete from/at the H&G when we have our next AGM there to (hopefully) ensure higher attendance.

11. **Date of next meetings**

Tuesday 7th May, 4 pm, Worplesdon Place

Tuesday 10th September, 4 pm, The Seahorse Inn, Shalford

AGM on Monday 11th November, 12 noon, The Horse & Groom, Merrow.