

Halina Sundy

New Brunswick, NJ

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Skills

ESRI ArcGIS: ArcMap, ArcCatalog, ArcPy, Autodesk CAD, SQL, VBA, ERDAS, SPSS, Python, JavaScript, CSS, HTML, Git, Photoshop, Microsoft Office: Access, Excel, SharePoint, Word, PowerPoint, Outlook

Certifications

40 Hr HAZWOPER

HAZWOPER 8 Hr Refresher

RCRA Hazardous Waste and Non-Hazardous Waste

TWIC

Education

Pennsylvania State Univ.

Major: Geography

Minor: GIS

Emphasis: Cartography, Climatology

PROFESSIONAL EXPERIENCE

QC Data Specialist, SharePoint Specialist
USA Environment

Aug 2016 – Current

Manage the corporate SharePoint

Including content management and IT support

Work alongside the corporate Compliance Manager to create and maintain all, digital Quality Control data for active job sites in the Northeast Region.

Collecting, maintaining and analyzing Perimeter Air Monitoring Data

Writing Quarterly PAM Reports

Environmental Scientist/ GIS Specialist

Sep 2015 – Aug 2016

Najarian Associates

Perform a wide variety of tasks related to site remediation and environmental litigation

Log soil explorations via soil boring equipment and Geoprobes

Conduct sampling for soil, sediment, surface-water, groundwater, and air

Oversee subcontractors engaged in drilling/monitoring well installations

Assist in preparing technical reports (i.e. PA's, RIR and SI) for clients and the Department of Environmental Protection (DEP)

Prepare regulatory correspondences and project associated documentation

Prepare location, Geological, hydrogeological and analytical figures, graphs and tables

Tabulate, analyze and interpret laboratory analytical data

Prepare and submit electronic submittals

Maintain radiation monitoring locations and equipment

Quarterly sampling of Thermoluminescent Dosimeters (TLD) and Potable Waste water samples

Bi-monthly maintenance and sampling of Radiological Environmental Monitoring Program (REMP) Stations

Environmental Scientist/ GIS Specialist

Sep 2013 – Sep 2015

Newfields, LLC

Managed an enterprise GIS platform for large EPA and NJDEP environmental remediation projects

Field data acquisition techniques, Health and Safety oversight, data analysis,

QA/QC field data, Data processing systems

Created data driven maps used for current remedial action

Completed CEA and Deed notices for technical reports to ensure NJDEP compliance

Submitted NJDEP data

Developed forensic GIS models for litigation cases

Researched, developed, and built a comprehensive GIS detailing brownfield properties for a proposed power generating station based on several different environmental, and land use factors

CQA Administrator

Sep 2011 – April 2012

USA Environment, LP

Developed, maintained, and managed databases in Share Point

Reconciled data discrepancies amongst several data sources

Designed new and efficient safety protocols, and data collection forms

Developed and maintained filing hierarchy encompassing on-site and Share Point data