

# Direct Debit Mandate

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone number \_\_\_\_\_



environmental  
investigation  
agency

Ref: LDDAtt

Please fill in all the payment details below and return in the freepost envelope. Thank you.

I would like to make a monthly gift of

£

I would like to make annual gift of

£

To start

Month / Year

On or just after:

Please tick the relevant box. ✓

1st

8th

15th

22nd



environmental  
investigation  
agency

## Instruction to your Bank or Building Society to pay by Direct Debit.



Please fill in the form and send to:

Freepost RTLK -EZZJ – UACC, EIA, 62 Upper Street, London N1 0NY

Name and full postal address of your Bank or Building Society

Service User number

To: The Manager

Bank or Building Society

9

7

2

2

1

5

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Reference Number (OFFICE USE)

Instruction to your Bank or Building Society.

Please pay the EIA Direct Debits from the account EIA

Direct Debit

from the account detailed in this Instruction subject to

the

Name(s) of Account Holder(s)

safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with EIA and, if so, details will be passed electronically to my Bank / Building Society.

Bank / Building Society account number

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Branch Sort Code

--	--	--	--	--	--

Signature(s) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Banks and Building Societies may not accept Direct Debit Instruction for some types of accounts.



The Guarantee below should be detached and remain with the Payer.



### The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit EIA will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request EIA to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by EIA or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

- If you receive a refund you are not entitled to, you must pay it back when EIA asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.