

CS/SE 2XB3: Final Project  
**MEETING AGENDA**

<b>Project Name:</b>	Step Safe	<b>Group Number:</b>	5
<b>Date of Meeting:</b> (DD/MM/YYYY)	03/22/2019	<b>Time:</b>	10:30
<b>Meeting Facilitator:</b>	Alice Ip	<b>Location:</b>	BSB 244

### 1. Meeting Objective

Formalize map implementation method, and the language and application that will be used to interact with the map

### 2. Attendees

Name (last name alphabetical order)	Student Number	Role in the Project
Alice Ip	400078727	Mapping Research
Meijing Li	400110713	Sorting Research
Robert Vardy	001425404	Mapping Research
Indika Wijesundera	001431996	Searching Research

### 3. What has your team done since the last meeting (documents, code, reading material, etc.)?

Description	Owner(s)
Researched possible map implementation methods	All
Studied and researched graphing algorithms	All

### 4. Is anything slowing your team down on in your way?

Description	Route cause(s)	The TA feedback
Other class work	School	

### 5. What you about to change from the way another team is doing? (Complete it if you have met another team today)

Topic	Another Team methods	Your reflection

This template should be used for all team meetings and should be submitted as an attachment to a project log entry.  
 Add rows to the tables when it is necessary.

Submitted by: [Name]

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**MEETING MINUTES**

5. Notes, Decisions, Issues					
Topic		Owner		Time	
Decision to use Directions API, Distance Matrix API, Maps JavaScript API and Roads API		All		10:45	
Decision to use Python to interface between search/sort/graphing algorithms and the map interface		All		10:50	
6. What will your team do before the next meeting? (Action Items)					
Action		Owner		Due Date	
Implement the interface between the API and sorting/search/graphing algorithm		All		2019-03-29	
Implement the graphing module based on the information needed and provided by the map API		All		2019-03-29	
Update the design specification as needed by the map API and the graphing algorithm		All		2019-03-29	
Write and finalize testing module		All		2019-03-29	
5. Next Meeting (if applicable)					
<b>Date:</b> (MM/DD/YYYY)	03/29/2019	<b>Time:</b>	9:30	<b>Location:</b>	BSB 249
<b>Objective:</b>	Discuss any major issues encountered while testing, implementing maps API, solutions, final implementation decisions, final presentation slide role allocation.				