ANA CAROLINA LIMA

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Systems Analyst. Results-oriented Professional with a strong foundation in Information Technology, System Administration, and Database. Currently pursuing a degree in Database. Skilled in collaborating effectively with diverse IT teams to identify and promptly resolve technical issues, ensuring minimal downtime and optimal system performance. Proficient in MySQL, PostgreSQL, MongoDB, Python, and Bash Shell, with familiarity in Azure and AWS cloud computing. **Language skills:** Fluent in French, English, and Portuguese.

Education

- Associate Degree in Systems Analyst and Development UniCEUB, Brasília, Brazil – from July 2020 to July 2023

- Bachelor of Laws (LL.B.) UniCEUB, Brasília, Brazil – from August 2003 to June 2008

Work History

Jr. Data Analyst, 07/2022 to Current

SERPRO – Brazil

- Designed interactive Power BI dashboards to visualize and analyze contracts data for senior management.

- Automated data extraction and reporting processes, reducing report generation time.

- Created and maintained Power BI reports for sales performance analysis, resulting in improved decision-making.

- Contributed to the design and development of an automation system for standardized contract drafts using Python and SQL.

- Collaborated with the team to create a REST API in Python for data integration.

- Utilized proficiency in Excel and Word for data analysis, report generation, and documentation.

- Demonstrated knowledge of payment methods in the context of contract analysis and reporting.

Passenger Services Agent, 09/2015 to 08/2016
Swissport – Montreal, QC

- Welcomed, informed, and directed passengers during boarding and arrival on flights.
- Assisted passengers with check-in and boarding processes, ensuring compliance with airline policies. Operated the cash register and provided excellent customer service.

Skills

- System Administration
- Database Management (MySQL, PostgreSQL, MongoDB)
- Bash Shell
- Azure and AWS Cloud Computing
- Power BI
- ETL Fundamentals with Python
- Linux and Bash Shell
- Cybersecurity Fundamentals
- Scrum Methodology
- Networking and CCSK v4.1 Foundation Training
- Front-End Development (HTML, CSS, JavaScript - Eu Progr{amo})
- Microsoft Office 365 Proficiency