

TEAM PERFORMANCE ASSESSMENT

This Team Performance Assessment is designed to create an objective discussion about team performance during the course of doing the artifacts in CS 191 Software Engineering 1. It helps team members work out how well they are working at the moment and identify the areas they want to address to help them perform better in the implementation, test and release of the software (CS 192 Software Engineering 2).

This assessment has four areas of concentration in terms of team performance, namely,:

Purpose and Shared Direction. A team that has a shared understanding of what they are trying to achieve, why and what success looks like, produces best outcomes. They show the way and model right behaviors- both in terms of direction and how people behave and work together.

Result-oriented. A team pays attention to the things that matter and their proper direction. They make tough calls and consciously divide their time and stay focused on their joint goals.

Joint Accountability. A team's members take responsibility for their own part in delivering the team's goals and helping others to achieve them. Failing to deliver or letting others down is not OK.

Team relationships. Everyone treats each other with respect, is open on uncomfortable issues and takes time to understand others' needs. It's OK to admit mistakes and weaknesses.

INSTRUCTIONS:

- 1.) Use the descriptions below to score your personal assessment of the way that your team worked together. For each statement, give a rating from 0 to 4.
- 2.) Share your individual assessment with other team member to come up with an overall team assessment, calculating the average score for each category.
- 3.) The team should reflect on the results and develop an action plan to improve overall effectiveness in working together in the implementation and testing phase.

Team Member's Name: James Gabriel Abaja

Group No.: 3

Project Title: UPCC

Sprint No.: 5

PART 1. INDIVIDUAL ASSESSMENT

INSTRUCTIONS: Using the scale below, place a check mark on the response which applies to your team. Be honest and go with your first response.

4 = Always 3 = Usually 2 = Sometimes**1 = Rarely 0 = Never**

| PURPOSE AND SHARED DIRECTION | 4 | 3 | 2 | 1 | 0 |
|---|---------------|---|---|---|---|
| 1. We have a clear and shared understanding of the team's mission and purpose. | ✓ | | | | |
| 2. We have a clear and shared understanding of what we are trying to achieve. | ✓ | | | | |
| 3. We agree on how we behave with each other. | ✓ | | | | |
| 4. We understand how the work of the team fits into the larger picture. | ✓ | | | | |
| 5. We all agree on what success looks like and how we will know when we have achieved it. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

| RESULT-ORIENTED | 4 | 3 | 2 | 1 | 0 |
|--|---------------|---|---|---|---|
| 1. We make the tough calls about priorities. | ✓ | | | | |
| 2. We divide our time well to accomplish team goals. | | ✓ | | | |
| 3. We make sacrifices willingly (such as budget, turf, head count) for the good of the team. | ✓ | | | | |
| 4. We pay attention to what really matters most. | ✓ | | | | |
| 5. We sort out any failures to reach team goals | ✓ | | | | |
| TOTAL | 19/ 20 | | | | |

| JOINT ACCOUNTABILITY | 4 | 3 | 2 | 1 | 0 |
|---|---|---|---|---|---|
| 1. We understand individual roles and what is expected by each individual team. | ✓ | | | | |

| | | | | | |
|---|---------------|---|--|--|--|
| 2. We are clear about what individual strengths each member of the team brings. | ✓ | | | | |
| 3. We are clear about commitments and areas of accountability. | | ✓ | | | |
| 4. We look out for each other. No one is left to struggle on their own. | ✓ | | | | |
| 5. We do what we say we will do. | | ✓ | | | |
| TOTAL | 18/ 20 | | | | |

| | | | | | |
|---|---------------|----------|----------|----------|----------|
| TEAM RELATIONSHIPS | 4 | 3 | 2 | 1 | 0 |
| 1. We accept and use the team member's different experiences, skills and gifts. | ✓ | | | | |
| 2. We trust and are open with each other. | ✓ | | | | |
| 3. We share unspoken reservations or unexpressed feelings about the team and its issue. | ✓ | | | | |
| 4. We take time to understand each other's needs and concerns in each new situation. | ✓ | | | | |
| 5. We celebrate successes and spends time to learn from failure. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

Review your scores for the statements above. In the boxes below write three (3) statement you scored highest and which you believe are the most important.

| | |
|----------|--|
| 1 | We make the tough calls about priorities. |
| 2 | We are clear about commitments and areas of accountability. |
| 3 | We accept and use the team member's different experiences, skills and gifts. |

Review your scores for the statements above. In the boxes, below write three (3) statement you scored lowest and which you believe are the most important to address to enhance the effectiveness of your team.

| | |
|----------|---|
| 1 | We divide our time well to accomplish team goals. |
| 2 | We do what we say we will do. |
| 3 | We celebrate successes and spends time to learn from failure. |

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|--|--|

Team Member's Name: Ciana Lim

Group No.: 3

Project Title: UPCC

Sprint No.: 5

PART 1. INDIVIDUAL ASSESSMENT

INSTRUCTIONS: Using the scale below, place a check mark on the response which applies to your team. Be honest and go with your first response

4 = Always 3 = Usually 2 = Sometimes**1 = Rarely 0 = Never**

| PURPOSE AND SHARED DIRECTION | 4 | 3 | 2 | 1 | 0 |
|---|---------------|---|---|---|---|
| 1. We have a clear and shared understanding of the team's mission and purpose. | ✓ | | | | |
| 2. We have a clear and shared understanding of what we are trying to achieve. | ✓ | | | | |
| 3. We agree on how we behave with each other. | ✓ | | | | |
| 4. We understand how the work of the team fits into the larger picture. | ✓ | | | | |
| 5. We all agree on what success looks like and how we will know when we have achieved it. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

| RESULT-ORIENTED | 4 | 3 | 2 | 1 | 0 |
|--|---------------|---|---|---|---|
| 1. We make the tough calls about priorities. | ✓ | | | | |
| 2. We divide our time well to accomplish team goals. | | ✓ | | | |
| 3. We make sacrifices willingly (such as budget, turf, head count) for the good of the team. | ✓ | | | | |
| 4. We pay attention to what really matters most. | ✓ | | | | |
| 5. We sort out any failures to reach team goals | ✓ | | | | |
| TOTAL | 19/ 20 | | | | |

| JOINT ACCOUNTABILITY | 4 | 3 | 2 | 1 | 0 |
|---|---------------|---|---|---|---|
| 1. We understand individual roles and what is expected by each individual team. | ✓ | | | | |
| 2. We are clear about what individual strengths each member of the team brings. | ✓ | | | | |
| 3. We are clear about commitments and areas of accountability. | ✓ | | | | |
| 4. We look out for each other. No one is left to struggle on their own. | ✓ | | | | |
| 5. We do what we say we will do. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

| TEAM RELATIONSHIPS | 4 | 3 | 2 | 1 | 0 |
|---|---------------|---|---|---|---|
| 1. We accept and use the team member's different experiences, skills and gifts. | ✓ | | | | |
| 2. We trust and are open with each other. | ✓ | | | | |
| 3. We share unspoken reservations or unexpressed feelings about the team and its issue. | ✓ | | | | |
| 4. We take time to understand each other's needs and concerns in each new situation. | ✓ | | | | |
| 5. We celebrate successes and spends time to learn from failure. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

Review your scores for the statements above. In the boxes below write three (3) statement you scored highest and which you believe are the most important.

| | |
|---|---|
| 1 | We make sacrifices willingly (such as budget, turf, head count) for the good of the team. |
| 2 | We understand individual roles and what is expected by each individual team. |
| 3 | We look out for each other. No one is left to struggle on their own. |

Review your scores for the statements above. In the boxes, below write three (3) statement you scored lowest and which you believe are the most important to address to enhance the effectiveness of your team.

| | |
|---|---|
| 1 | We divide our time well to accomplish team goals. |
|---|---|

| | |
|---|---|
| 2 | We make the tough calls about priorities. |
| 3 | We take time to understand each other's needs and concerns in each new situation. |

Team Member's Name: Rayven Ely Cruz

Group No.: 3

Project Title: UPCC

Sprint No.: 5

PART 1. INDIVIDUAL ASSESSMENT

INSTRUCTIONS: Using the scale below, place a check mark on the response which applies to your team. Be honest and go with your first response

4 = Always 3 = Usually 2 = Sometimes

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| PURPOSE AND SHARED DIRECTION | 4 | 3 | 2 | 1 | 0 |
|---|---------------|---|---|---|---|
| 1. We have a clear and shared understanding of the team's mission and purpose. | ✓ | | | | |
| 2. We have a clear and shared understanding of what we are trying to achieve. | ✓ | | | | |
| 3. We agree on how we behave with each other. | ✓ | | | | |
| 4. We understand how the work of the team fits into the larger picture. | ✓ | | | | |
| 5. We all agree on what success looks like and how we will know when we have achieved it. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

| RESULT-ORIENTED | 4 | 3 | 2 | 1 | 0 |
|--|---|---|---|---|---|
| 1. We make the tough calls about priorities. | ✓ | | | | |
| 2. We divide our time well to accomplish team goals. | ✓ | | | | |
| 3. We make sacrifices willingly (such as budget, turf, head count) for the good of the team. | ✓ | | | | |
| 4. We pay attention to what really matters most. | ✓ | | | | |
| 5. We sort out any failures to reach team goals | ✓ | | | | |

| | | | | | |
|--------------|---------------|--|--|--|--|
| TOTAL | 20/ 20 | | | | |
|--------------|---------------|--|--|--|--|

| | | | | | |
|---|---------------|----------|----------|----------|----------|
| JOINT ACCOUNTABILITY | 4 | 3 | 2 | 1 | 0 |
| 1. We understand individual roles and what is expected by each individual team. | ✓ | | | | |
| 2. We are clear about what individual strengths each member of the team brings. | ✓ | | | | |
| 3. We are clear about commitments and areas of accountability. | ✓ | | | | |
| 4. We look out for each other. No one is left to struggle on their own. | ✓ | | | | |
| 5. We do what we say we will do. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

| | | | | | |
|---|---------------|----------|----------|----------|----------|
| TEAM RELATIONSHIPS | 4 | 3 | 2 | 1 | 0 |
| 1. We accept and use the team member's different experiences, skills and gifts. | ✓ | | | | |
| 2. We trust and are open with each other. | ✓ | | | | |
| 3. We share unspoken reservations or unexpressed feelings about the team and its issue. | ✓ | | | | |
| 4. We take time to understand each other's needs and concerns in each new situation. | ✓ | | | | |
| 5. We celebrate successes and spends time to learn from failure. | ✓ | | | | |
| TOTAL | 20/ 20 | | | | |

Review your scores for the statements above. In the boxes below write three (3) statement you scored highest and which you believe are the most important.

| | |
|----------|--|
| 1 | We understand individual roles and what is expected by each individual team. |
| 2 | We have a clear and shared understanding of what we are trying to achieve. |
| 3 | We understand how the work of the team fits into the larger picture. |

Review your scores for the statements above. In the boxes, below write three (3) statement you scored lowest and which you believe are the most important to address to enhance the effectiveness of your team.

| | |
|---|--|
| 1 | We are clear about what individual strengths each member of the team brings. |
| 2 | We make the tough calls about priorities. |
| 3 | We all agree on what success looks like and how we will know when we have achieved it. |

Group No. 3
Project Title: UPCC
Sprint No.: 4

PART 2: GROUP REVIEW

From the 3 important statements of each individual assessment, discuss and agree with your teammates the three (3) most important statement to your team. Write them down.

| | |
|---|--|
| 1 | We understand individual roles and what is expected by each individual team. |
| 2 | We divide our time well to accomplish team goals. |
| 3 | We are clear about commitments and areas of accountability. |

From the 3 lowest scored statements of each individual assessment, discuss and agree with your teammates the three (3) lowest statement of your team. Write them down.

| | |
|---|--|
| 1 | We take time to understand each other's needs and concerns in each new situation. |
| 2 | We sort our any failures to reach team goals |
| 3 | We all agree on what success looks like and how we will know when we have achieved it. |

Decide as a team the level of strength the team has for each area of team effectiveness. Place a check mark at the appropriate level of strength.

| | Strong | Mixed | Weak |
|------------------------------|---------------|--------------|-------------|
| Purpose and Shared Direction | ✓ | | |
| Result-oriented | ✓ | | |
| Joint Accountability | ✓ | | |
| Team Relationship | ✓ | | |

Having reviewed your groups answers and data, reflect and write down the team's thoughts in response to the following questions:

| | |
|---|---|
| <p>What are the key strengths of the team that you want to acknowledge and build upon?</p> <ul style="list-style-type: none">- Everyone moves, everyone works.- Everyone does what is expected of them.- We prepared the necessary resources before the sprint started. | <p>Why is this important?</p> <ul style="list-style-type: none">- To make sure that everyone contributes to the project.- To sort out any potential issues that might arise later in the sprint. |
| <p>What are the key areas you does the team want to focus to enhance the performance of the team?</p> <ul style="list-style-type: none">- Follow what has been agreed upon before, i.e. Prototype from CS 191- Learn to balance front end and back end- Sort out compatibility issues for the application | <p>Why is this important?</p> <ul style="list-style-type: none">- To deliver quality for both sides of the application.- To ensure that the application caters to most of the target audience. |

Where will the team start?

Enhancing team performance can take time- often there's a mix of changing what you do and how you do it. Look at the key areas for your team. What concrete steps will help the team move forward to CS 192 Software Engineering?

Start early, finish early.

Finish the documentation as soon as possible, to prevent cramming.

Previous Velocity: 21

Current Velocity: 34

What can the group say about the group's performance based on the team's velocity? Will you increase or decrease your velocity? Why?

We did what was expected at the end of the sprint. Based on the schedule, we are done with the sprints and will now proceed to the Alpha and Beta testing.