

Li-Ming Tan

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Personal Profile

- Established five businesses over the last 7 years whilst managing and maintaining all aspects of the businesses.
- Thrived under high pressure target driven to ensure all business requirements are met.

Career Objective

Junior Developer

Experience

Director

Aug 2014 - Present **Union Oriental Foods Ltd (Retail)**

Jan 2015 – 2017 **Tan Vegetables (Wholesale)**

May 2019 – Jan 2021 **Private PPE Supplies (Wholesale)**

Jan 2015 – 2017 **Union World Imports Ltd (Retail)**

- Accounts/Financial Management – VAT returns, company accounts, supplier payments, customer invoicing and recovering unpaid invoices
- Marketing and sales – Securing new business leads (3 new wholesale customers over the last 4 months), turnover currently approximately £3,000 per week (wholesale) Total Group turnover approximately £8,500 per week
- Customer and Supplier relations – Sourcing new products and negotiating prices, quality control and dealing with customers
- Digital – Maintenance of website and all associated aspects including inventory, email, newsletters, PCI DSS compliance

Self-employed

Aug 2013 – Mar 2014 **Cellpath/Peter Webber**

- Responsibility for securing funding for projects through funding applications such as Welsh Economic Growth Fund and Xenos business forum
- Intellectual property patent and trademark searches
- Maintaining confidentiality through the use of Non-Disclosure agreements
- Attending workshops, seminars, networking events including membership of the Mid Wales Manufacturing Group
- Maintaining personal work schedule and providing weekly summaries and reports

Education

2013	BSc (Hons) (2:1)	Aberystwyth University
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Environmental Earth Science Relevant modules: Professional Skills For Geoscientists, Analysis And Presentation Of Geographical Data, Taxation

2008	A-Levels (C, D & E)	St Wilfrids C of E high school and sixth form
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Geography, Geology & Biology Relevant A-Levels: Maths AS-Level

2006	10 GCSE's (A – C)	St Wilfrids C of E high school and sixth form
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Maths, English Science etc. Relevant GCSE's: Maths (A)

Skills and Achievements

Achievements:

- 2013 Institute for leadership and management: Freelancer academy
- Certificate of achievement in Financial planning with Open2Study
- Google FooBar Challenge: Dec 2020 → Ongoing
- Princes Trust – Get Started With Digital 1 week course Nov 2020
- Princes Trust – Digital Careers festival Nov 2020
- Princes Trust – Future Leaders: Employability Course Dec 2020
- Code Nation - Develop Coding 3 Week Workshop 2021

Skills:

- Full clean driving licence
- IT competent use of MS office (Word, Excel and Powerpoint)
- Fundamentals of Python & HTML & CSS
- Produced numerous business plans including cash flow forecasts, sales forecasts & profit and loss forecasts
- Effective communication skills through managing employees and maintaining good relationships with suppliers and customers
- Managing logistics efficiently in order to maximize profits

- Interests include coding/programming, learning, business, economics and politics; listening to related podcasts; reading business owners autobiographies; researching companies; fishing, gardening and making my own beer and wine

Hobbies and Interests

References

Dr Charlie Bendall

Lecturer at Aberystwyth University

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Peter Webber

Chairman at Cellpath

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