



**Request for Support Letter for Critical Skills  
Employment Permit Holders seeking a 'Stamp 4'**

GNIB No.

**Part One**

**Employment Permit Holder Details**

1. First Name:

BLOCK CAPITALS

2. Middle Name:

BLOCK CAPITALS

3. Last Name:

BLOCK CAPITALS

4. Date of Birth:

D D M M Y Y

5. PPS Number:

--	--	--	--	--	--	--	--	--

6. Male:

--

7. Female:

--

8. Name of Employer:

BLOCK CAPITALS

9. Critical Skills Employment Permit Number.

--	--	--	--	--	--	--

10. Expiry Date of Critical Skills Employment Permit:\*

D D M M Y Y

\* Requests can be submitted up to 12 weeks before the expiry date. Requests received more than 12 weeks before permit expiry date will be returned to the applicant.

11. Current Address of Employment Permit Holder (must be the address at which they are currently residing in the State):

Address 1:

BLOCK CAPITALS

Address 2:

BLOCK CAPITALS

Town:

BLOCK CAPITALS

County:

BLOCK CAPITALS

Country:

BLOCK CAPITALS

12. Telephone No.:

--

13. Mobile Phone No.:

--

14. E-mail address:

--

Date:

D D M M Y Y

Signature of Employment Permit Holder:  
(Original signature required)

--

Title:

--

**Part Two**

**Requirements for Supporting Documentation**

Please attach the following documentation:

- ☐ A letter from the Employment Permit holder's employer, dated within the last 3 months, confirming the Critical Skills Employment Permit holder's employment with that employer, their job title and date of commencement of employment, and
- ☐ Copies of 3 recent payslips issued to the holder of the Employment Permit dated within the last 4 months, and
- ☐ Copies of Employment Detail Summaries issued to the holder of the Employment Permit for each year of employment covering the duration of the Critical Skills Employment Permit, available on [www.revenue.ie/myaccount](http://www.revenue.ie/myaccount), and
- ☐ Documentary evidence of payments in respect of Health Insurance, if applicable.

**Part Three**

**Return Address**

Please return this form with supporting documentation to: [EPStamp4@enterprise.gov.ie](mailto:EPStamp4@enterprise.gov.ie)