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Module No: 1	Topic: Work Ethics

Activity No. 1

Let's Test Your Work Ethics

Imagine that your national work assessment in your company is today. You overslept because there was a brownout overnight and your alarm did not wake you up. As soon as you wake up, you realize you are late. You rush to get ready, skip breakfast, and run to catch the bus to the company's assessment center. You miss the bus. Now, the work assessment will only last for three hours and it will decide your performance in work and promotion.

• What are your thoughts and feeling?

Feeling a mix of panic, stress, and regret, I would recognize the gravity of the situation. Knowing that the work assessment is crucial for my performance evaluation and potential promotion, I would likely feel a sense of urgency to find a solution to the problem at hand.

• What actions do you plan to take? Will you go the company and tell honestly even if the employer will get hostile or skip the assessment and lie?

In such a scenario, honesty is crucial. I would choose to communicate transparently with my employer about the situation. I would call the company to explain the circumstances, apologize for the delay, and express my commitment to attending the assessment as soon as possible. I would also mention that I'm willing to accept any consequences resulting from my tardiness.

• Is your action work ethical? Why

Choosing honesty and transparency aligns with ethical principles. Lying or skipping the assessment would be unethical as it involves deception and could lead to more severe consequences if discovered later. Admitting the mistake shows integrity, responsibility, and a commitment to facing the consequences of one's actions.

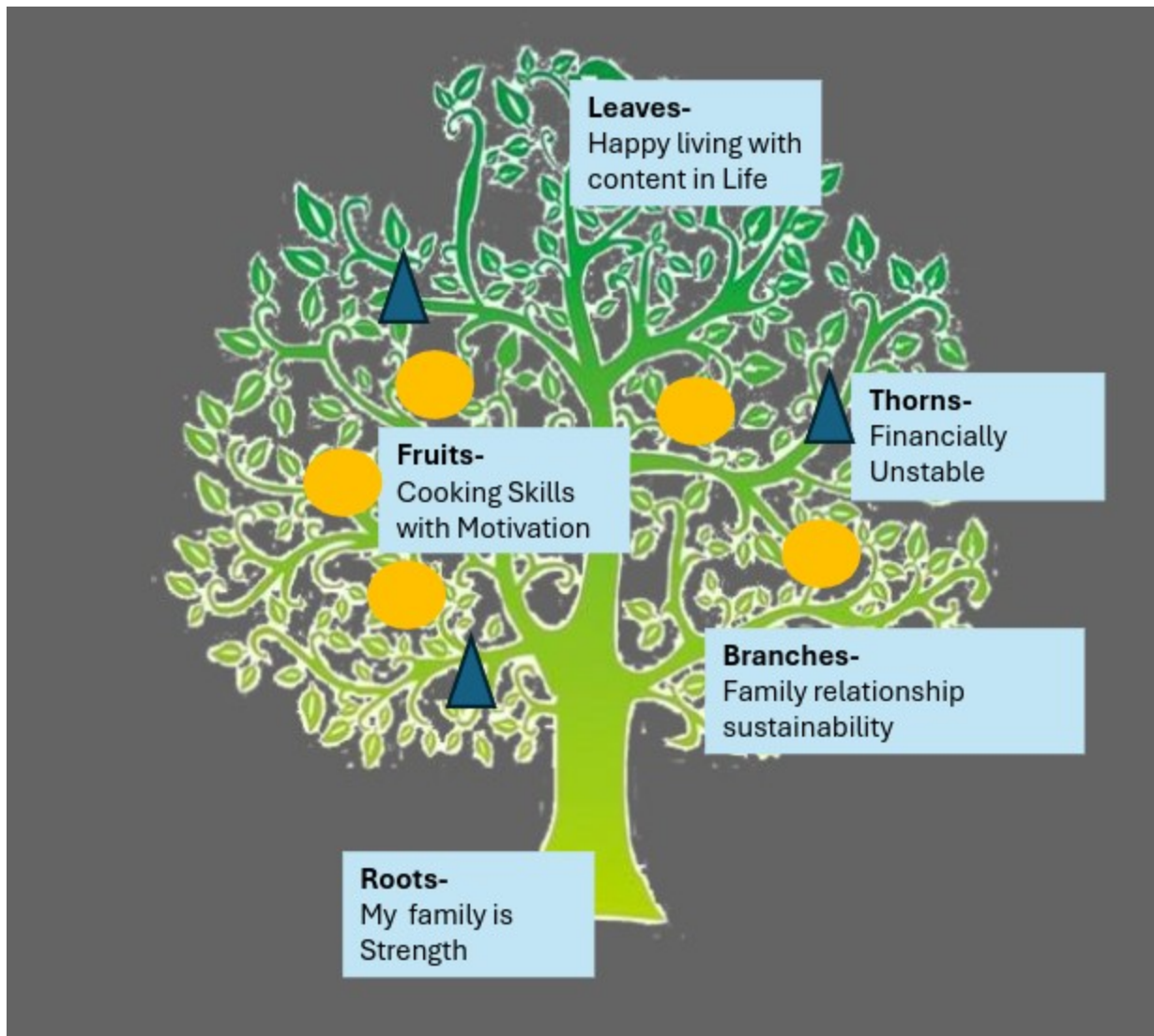
• What skills and values you missed in the scenario?

1. Time Management: Missing the alarm due to a power outage indicates a lack of preparation and contingency planning for unforeseen events.
2. Resilience: While external factors may have caused the delay, a more resilient response would involve adapting to the situation without compromising ethical standards.
3. Communication Skills: Not informing the employer immediately exacerbates the situation. Quick, effective communication is essential in a professional setting.
4. Accountability: Taking immediate responsibility for the mistake and its consequences is a key value in a professional setting. Blaming external factors would be avoiding accountability.

Activity No. 2

Directions: Draw the growth tree. The growth of a tree is like the growth and development of a person. The parts of the tree represent the following:

- Roots: your strength
- Branches: your main interests and goals (what they want to do or accomplish)
- Leaves: your values
- Fruits: skills
- Thorns: obstacles they might meet along the way



Activity No. 3

Directions: Copy and answer. Among the set of values Choose 10 values that are important to you and rank 1 as the most important and 10 as the least important value.

Kind

- 10 ___ Helpful
___ Friendly
___ Patient
___ Resilient

_____ Respectful
9 _____ Honest
7 _____ Loyal
8 _____ Faithful
_____ Tactful
_____ Emphatic
6 _____ Optimistic
5 _____ Generous
4 _____ Approachable
3 _____ Committed
_____ Responsible
1 _____ Hardworking
_____ Courageous
2 _____ Integrity
_____ Discipline