

# LINA LANGFORD

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## SUMMARY

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Creative and analytical professional with multiple years' experience in back-end operations environment. Knowledge in multiple coding languages, leading design software, and great communication skills. Highly-motivated and enthusiastic team player with excellent problem solving skills and dedicated to efficiently resolving project issues and meeting strict deadlines.

## TECHNICAL SKILLS

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- HTML, CSS, JavaScript
- 2+ years' experience in HealthEquity's Console system
- Adobe Suite Collection (Photoshop, Illustrator, Light room, InDesign etc.)
- Visual Studios
- Excel, Microsoft Word, and PowerPoint
- Technical writing experience

## WORK EXPERIENCE

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**HealthEquity**, Draper, UT

June, 2017 to Present

**Position: Web Development Intern**

- Design and create new mock-up website designs involving heavy amounts of UX & UI design
- Translate designs into code
- Responsible for updating current company learning sites and debugging web pages

**HealthEquity**, Draper, UT

September, 2016 to May, 2017

**Position: Bulk Transfer Coordinator**

- Heavy amounts of project management on a day to day basis
- Executed transactions dealing with bulk transfers through Console
- Organized all project details of bulk transfers coming into HealthEquity and going out
- Designed bulk transfer resources and built foundation for process

**HealthEquity**, Draper, UT

Oct., 2014 to Sep., 2016

**Position: Operations Supervisor (Check Processing & Inbound Ops)**

- Managed multiple teams in Ops providing training in Console, daily team transactional tasks, and meeting strict team deadlines
- Daily problem solving operational transactions through Console
- Balanced financial records, provided quality assurance
- Created and approved over 20 technical writing procedures

**Abeo Corporation**, Sandy, UT

August, 2011 to July, 2014

**Position: Customer Service Supervisor**

- Tasks include hiring, training, and managing team of 15 individuals on customer service & collections

## EDUCATION

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**Bachelor of Science Degree – Web Development & Design**

University of Utah, UT  
School of Engineering

## REFERENCES

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|------------------|----------------------------------|---------------------|
| • Kristi Gardner | HealthEquity Operations Director | Phone: 801.727.1157 |
| • Cassie Blake   | HealthEquity Operations Manager  | Phone: 801-727-1020 |
| • Kathleen Burr  | HealthEquity AM Group Leader     | Phone: 801-727-1123 |