

# Data Migration - what you need to know

We have made the data transfer possible for schools to action themselves. The conversion and import process uses smart technology with a modern and user-friendly interface to make the process smooth.

The migration of data from a legacy SMS requires a person with technical expertise and we suggest allocating 1-2 days to this task.

If you would like to outsource this work, we have a partnership relationship with a New Zealand based IT company to support schools with this.

## Data Migration Process:

1. Extract the data files from the legacy SMS in .csv format.
2. Upload all the data files into the Hero conversion tool. This tool will cleanse the data, convert the files into one single file ready to be uploaded to Hero. It's very clever!
3. Finally, the data file will be uploaded to Hero.

## What data can be migrated?

1. Current student enrolment data and basic information
2. Pre-enrolled students' data and basic information
3. Leavers (to a maximum of 2 years)
4. Assessment data for current students
5. Financial data (opening balance)

It is recommended that guidance and attendance data is downloaded and stored for access, should this be required.