

附录A 快捷键一览表

File菜单

命令	Windows	Macintosh
New	Control-N	Command-N
Open	Control-O	Command-O
Open as Library	Control-Shift-O	Command-Shift-O
Close	Control-W	Command-W
Save	Control-S	Command-S
Save As	Control-Shift-S	Command-Shift-S
Import	Control-R	Command-R
Export Movie	Control-Alt-Shift-S	Command-Shift-Option-S
Print	Control-P	Command-P
Quit	Control-Q	Command-Q

Edit菜单

命令	Windows	Macintosh
Undo	Control-Z	Command-Z
Redo	Control-Y	Command-Y
Cut	Control-X	Command-X
Copy	Control-C	Command-C
Paste	Control-P	Command-P
Paste In Place	Control-Shift-V	Command-Shift-V
Clear	Delete	Delete
Duplicate	Control-D	Command-D
Select All	Control-A	Command-A
Deselect All	Control-Shift-A	Command-Shift-A
Copy Frames	Control-Alt-C	Command-Option-C
Paste Frames	Control-Alt-V	Command-Option-V
Edit Symbols	Control-E	Command-E

View菜单

命令	Windows	Macintosh
100%	Control-1	Command-1

(续)

命令	Windows	Macintosh
Show Frame	Control-2	Command-2
Show All	Control-3	Command-3
Outlines	Control-Alt-Shift-O	Shift-Option-Command-O
Fast	Control-Alt-Shift-F	Shift-Option-Command-F
Antialias	Control-Alt-Shift-A	Shift-Option-Command-A
Antialias Text	Control-Alt-Shift-T	Shift-Option-Command-T
Timeline	Control-Alt-T	Command-Option-T
Work Area	Control-Shift-W	Command-Shift-W
Rulers	Control-Alt-Shift-R	Shift-Option-Command-R
Grid	Control-Alt-Shift-G	Shift-Option-Command-G
Snap	Control-Alt-G	Command-Option-G
Show Shape Hints	Control-Alt-H	Command-Option-H

Goto子菜单

命令	Windows	Macintosh
First	Home	Home
Previous	Page Up	Page Up
Next	Page Down	Page Down
Last	End	End

Insert菜单

命令	Windows	Macintosh
Create Symbol	F8	F8
Frame	F5	F5
Delete Frame	Shift-F5	Shift-F5
Key Frame	F6	F6
Blank Key Frame	F7	F7
Clear Key Frame	Shift-F6	Shift-F6

Modify菜单

命令	Windows	Macintosh
Instance	Control-I	Command-I
Frame	Control-F	Command-F
Movie	Control-M	Command-M
Font	Control-T	Command-T

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命令	Windows	Macintosh
Paragraph	Control-Shift-T	Command-Shift-T
Align	Control-K	Command-K
Group	Control-G	Command-G
Ungroup	Control-Shift-G	Command-Shift-G
Break Apart	Control-B	Command-B

Style菜单

命令	Windows	Macintosh
Plain	Control-Shift-P	Command-Shift-P
Bold	Control-Shift-B	Command-Shift-B
Italic	Control-Shift-I	Command-Shift-I
Align Left	Control-Shift-L	Command-Shift-L
Align Center	Control-Shift-C	Command-Shift-C
Align Right	Control-Shift-R	Command-Shift-R
Justify	Control-Shift-J	Command-Shift-J

Kerning子菜单

命令	Windows	Macintosh
Narrower	Control-Alt-Left	Command-Option-Left
Wider	Control-Alt-Right	Command-Option-Right
Reset	Control-Alt-Up	Command-Option-Up

Transform子菜单

命令	Windows	Macintosh
Scale and Rotate	Control-Alt-S	Command-Option-S
Remove Transform	Control-Shift-Z	Command-Shift-Z
Add Shape Hint	Control-H	Command-H

Arrange子菜单

命令	Windows	Macintosh
Bring To Front	Control-Shift-Up-Arrow	Command-Shift-Up-Arrow
Move Ahead	Control-Up-Arrow	Command-Up-Arrow
Move Behind	Control-Down-Arrow	Command-Down-Arrow
Send To Back	Control-Shift-Down-Arrow	Command-Shift-Down-Arrow
Lock	Control-Alt-L	Command-Option-L
Unlock All	Control-Alt-Shift-L	Command-Option-Shift-L

Curves子菜单

命令	Windows	Macintosh
Optimize	Control-Alt-Shift-C	Command-Option-Shift-C

Control菜单

命令	Windows	Macintosh
Play	Enter	Enter
Rewind	Control-Alt-R	Command-Option-R
Step Forward	>	>
Step Backward	<	<
Test Movie	Control-Enter	Command-Enter
Test Scene	Control-Alt-Enter	Command-Option-Enter
Enable Frame Actions	Control-Alt-A	Command-Option-A
Enable Buttons	Control-Alt-B	Command-Option-B
Mute Sounds	Control-Alt-M	Command-Option-M

Window菜单

命令	Windows	Macintosh
New Window	Control-Alt-N	Command-Option-N
Inspector	Control-Alt-I	Command-Option-I
Library	Control-L	Command-L

控制层和关键帧

到	Windows	Macintosh
Move a keyframe	Control-drag	Control-drag
Link or unlink a layer to a mask or motion guide layer	Alt-click a layer icon	Option-click a layer icon

绘图快捷键

到	Windows	Macintosh
Set fill and line attributes for all tools with the dropper tool	Shift-click with the dropper tool	Shift-click with the dropper tool
Create a new corner handle	Control-drag a line	Option-drag a line
Move a selected element by 1 pixel	Arrow keys	Arrow keys
Move a selected element by 8 pixels	Shift-Arrow keys	Shift-Arrow keys
Toggle between zoom in and zoom out while the magnifier tool is selected	Alt	Option

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命令	Windows	Macintosh
Drag a copy of the selected element	Control-drag	Option-drag
Drag the stage with the hand tool	Press Spacebar and drag	Press Spacebar and drag

暂时工具

按下以下键可暂时激活相应工具，松开这些键便使工具失效。

暂时工具	Windows	Macintosh
Arrow	Control	Control
Lasso	Tab	Tab
Hand	Spacebar	Spacebar
Magnifier zoom-in	Control-Spacebar	Command-Spacebar
Magnifier zoom-out	Control-Shift-Spacebar	Command-Shift-Spacebar

切换工具

切换以下工具	快捷键
Arrow	A
Text	T
Rectangle	R
Oval	O
Pencil	P
Ink Bottle	I

切换以下工具	快捷键
Brush	B
Paint Bucket	U
Eraser	E
Dropper	D
Magnifier	M
Lasso	L