

附录A Authorware菜单命令的快捷键

如果您只是一个刚刚起步的初级用户，Authorware的快捷键可以说是没有什么用处。但如果用户完全熟悉这个软件后，快捷键就会显示它“快捷”的优势。尤其是在制作一个大型的多媒体作品时，使用快捷键会节省许多时间，下面就是有关 Authorware菜单命令中常见的快捷键。

File菜单	快捷键
New > File	Control+N
New > Library	Control+Alt+N
Open > File	Control+O
Close > Window	Control+W
Close > All	Control+Shift+W
Save	Control+S
Save All	Control+Shift+S
Import	Control+Shift+R
Preferences	Control+U
Exit	Control+Q

Edit菜单	快捷键
Undo	Control+Z
Cut	Control+X
Copy	Control+C
Paste	Control+V
Clear	Delete
Select All	Control+A
Find	Control+F
Find Again	Control+Alt+F
Change Properties Again	Control+Alt+P
Open Icon	Control+Alt+O

View 菜单	快捷键
Current Icon	Control+B
Menu Bar	Control+Shift+M
Toolbar	Control+Shift+T
Floating Panels	Control+Shift+P

Modify 菜单	快捷键
Image Properties	Control+Shift+I
Icon > Properties	Control+I
Icon > Calculation	Control+=
Icon > Transition	Control+T

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Modify 菜单	快捷键
Icon > Library Links	Control+Alt+L
File > Properties	Control+Shift+D
Align	Control+Alt+K
Group	Control+G
Ungroup	Control+Shift+G
Bring to Front	Control+Shift+Up Arrow
Send to Back	Control+Shift+Down Arrow
Text菜单	快捷键
Size > Size Up	Control+Shift+Right Arrow
Size > Size Down	Control+Shift+Left Arrow
Style > Bold	Control+Alt+B
Style > Italic	Control+Alt+I
Style > Underline	Control+Alt+U
Alignment > Left	Control+[
Alignment > Right	Control+]
Alignment > Center	Control+\
Alignment > Justify	Control+Shift+\
Apply Styles	Control+Alt+Y
Define Styles	Control+Shift+Y
Control菜单	快捷键
Restart	Control+R or 1
Play	Control+P or 3
Pause	Control+P or 2
Step Into	Control+Alt+Right Arrow
Step Over	Control+Alt+Down Arrow
Restart from Flag	Control+Alt+R or 4
Window 菜单	快捷键
Control Panel	Control+2
Inspectors > Lines	Control+L
Inspectors > Fills	Control+D
Inspectors > Modes	Control+M
Inspectors > Colors	Control+K
Presentation	Control+J or Control+1
Functions	Control+Shift+F
Variables	Control+Shift+V
External Media Browser	Control+Shift+X
Help 菜单	快捷键
Help	F1
Help Pointer	Shift+F1