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| **Malik Transport Pvt. Ltd.** |
| **Company Profile** |
| **(ISO 9001:2015 CERTIFIED)** |
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**Employee Transportation & Car Rental Services on Pan India basis**

**Malik Transport Pvt. Ltd.**

**T-446, 3rd Floor, Palam Corporate Plaza, Palam Vihar ,Gurgaon (HARYANA) 122017**

**Email -**[**maliktransportpvtltd@gmail.com,/**](mailto:maliktransportpvtltd@gmail.com,/)**info@maliktransport.co.in**

**Web** - **www.maliktransport.co.in**

**Mobile No – 9582055637, 8512000073**

# COMPANY PROFILE

**“MALIK TRANSPORT PVT. LTD.”** has been firmed in 2006 as Malik Transport Co. and incorporated as Pvt ltd in 2019 with the objective of **“PROVIDING EXCELLENT EMPLOYEE TRANSPORTAION & CAR HIRE SERVICES”** to Industrial Houses/ Corporate Sectors, BPO (Call Centers) etc.

With the growth in Indian economy the organization has grown at a very fast pace, and with a fleet of more than **650 cabs (CNG/Diesel) and 25 Tempo Travelers for ETS and above 150 cars** for car rental services. The company has established itself in Delhi NCR, as an Employee Transport Service Provider of first choice and has also been catering to BPO’s and MNCs to their full satisfaction**, but now we are working on PAN INDIA basis with branch offices in multiple cities.**

**MALIK TRANSPORT PVT. LTD.** is promoted by qualified professional Mr.Sunil Malik with Business Ethics, Safe and Environmentally Responsible Practices.

A Well Equipped, Experienced and Qualified workforce is the back–bone of the company and each staff member is dedicated for Sustainable Growth through operational Excellence and settled the organization a valued partner in the community.

**MALIK TRANSPORT PVT. LTD. Has-**

**Registered Office** : **16 A Ashok Vihar, Phase 3, Gurgaon** (**HR)**

**Head Office - Plot No 72 A Noble Enclave Behind Rotary Public School Sector 22 Palam Vihar Gurgaon (HR)**

**Corporate Office- T-446, 3rd Floor, Palam Corporate Plaza Palam Vihar Gurgaon (HR)**

**Branch Office Noida- Bhakhtawar pur Gaon , Sec -127, Noida And Sec -105, Noida (UP)**

**Branch Office Banglore - 1114, First Floor, Ardente office One, Hoodi, Banglore 560048**

**Branch Office Mangalore -6-36B (1), Near PHC, Bramhastana Road, Nadsal, Padubidri, Udupi, Karnataka – 574111**

**Soon going to open our branch offices in Jaipur Hyderabad Lucknow and Patna .**

**MTPL is providing the services on Pan India basis and Tier 2 Cities as well. Our services in Delhi NCR, Noida, Pune, Bangalore, Chennai, Hyderabad, Kolkata, Chandigarh, Jaipur, Calicut, Ahmedabad, Varodra, Jalandhar, Ludhiana, Jodhpur, Udaipur, Dehradun, Kanpur, Lucknow, Bhubaneshwar, Amritsar and more cities as per client’s requirement.**

# Our services

The starting point for us is to understand the requirements of our clients and provide them with services par excellence. Most of our clients come back to us and ask for the same car and chauffeur they previously used. Appreciation from our clients boosts our confidence tremendously and encourages us to continue providing top quality services. We have prestigious clients who settle for nothing but the best.

All our staff members, be it the management or the chauffeurs work passionately to outperform in their respective fields of operations to achieve maximum incentives and recognition. The ultimate aim of the organization is to carve a niche in the service Industry by ensuring that our Customers have safe and relaxed journeys.

Our cars are categorized into Economy, Budget and Luxury Cars to suit individual tastes and needs. Bookings can be made instantly through e-mail, and on the phone, by registered clients.

We are experienced in providing bespoke quality services to both, corporate and individuals. Malik Transport understands the needs of the corporate world and prides itself on its hallmarks of punctuality, tailor made services and courteous staff members. We also cater to the needs of individuals and families, ensuring our clients a convenient, comfortable journey and a helpful staff.

We are one of the only companies to provide services in all car rental segments and that too without compromising on quality, making us a total transport solution company. The various categories of our services are:

1. ***Airport Transfers***

We offer a special pickup and drop facility to and from the Airport to both, corporate and individual clients. **This facility is operational 24 hours a day, seven days a week**. The clients choose the car they want through email. The staff in the operational department tracks the movement of the vehicle and the pickups/drops through GPS.

1. ***Spot Rentals / Outstation Rentals***

Through spot rentals, clients can hire a cab with a chauffeur in uniform, for 8 hours and 80 Kilometers. Through Out Station rental service, customers can book cabs to go outstation. They pay either depending on the package fixed by Malik Transport, or on a per kilometer charge.

1. ***Employee Transportation***

Employee transportation is a facility offered for transporting a company’s staff from their residences to their workplace and back. This facility is generally used by companies for their employees and is based on a contract executed for a specific period of time. Service related issues are amicably resolved through periodical reviews and feedbacks. Malik Transport places a site supervisor to oversee the highly trained staff working round the clock, 24x7, 365 days a year bringing precision through tracking aides like Android Phones and GPS.

1. ***Tempo travelers & luxury buses***

We offer a wide range of tempo travelers and luxury buses to our clients on rent. These vehicles have comfortable and spacious seats and are kept in best conditions to provide maximum comfort to clients in long tours or journeys. These travelers are best suited for group tours and family tours.

# Our Values

At Malik Transport, our team is very passionate about the work we do and solicit client’s feedback very diligently. This system is reviewed periodically to enhance the

services. The feedback is imbibed and used to build effective processes. All new drivers are evaluated by the core team for certain duration. They also go through a rigorous process of referencing and testing before they are sent for assignments. We are driven by our key values of:

* **Safety & security**
* **Punctuality**
* **Dependability**
* **Empathy & personal touch**
* **Ethical functioning**

Our constant endeavor is to provide value to all associates.

# Why Us

Malik Transport has earned a valued name in the industry owing to the personalized touch it provides to its esteemed clients. The staff and chauffeurs are bilingual, courteous and friendly and go the extra mile by assisting clients in their travel plans.

The confidence our clients entrust in us is demonstrated by the continuous feedback we receive from them. We are the first choice for most of the BPO’s and MNC’s in the Delhi NCR region.

1. **24/7 Support**

**At Malik Transport, we believe in customer satisfaction.** Our 24/7 Support facility attempts to take care of customer needs round the clock. Our helpline number is available for:

* Redressing complaints
* Acquiring any information about the cab/chauffeur hired
* Acquiring an alternate vehicle in case of breakdown
* Preventive maintenance
* Medical attention plan in case of emergencies
* Monitoring movement of car 24/7 through GPS

1. **Safety & security**

We work hard to maintain safety and security for our clients. We follow a rigorous selection process for our drivers who are given on the job training regularly. Most of our drivers have been working with us for 10 years and are on a payroll, a rare thing

in the industry. All our cabs are **tracked through GPS** and incase of any emergencies such as a breakdown, we immediately send an alternative car and driver for the client. We also have contingency plans for medical emergencies.

1. **Building relationships**

We believe in building long term relationships with our clients, in understanding their needs and delivering to the best of our abilities. We liaise with the client as an associate rather than a vendor. Our endeavor is to cut down costs for our clients as far as possible by conducting a deep need analysis for them and suggesting the best solution possible.

1. **Strict Compliance**

*We always abide by all the govt. rule and related motor act rules .Our cabs are fully complied .We are providing services with proper adherence of compliance. We have our separate team of experienced personas to take care about the compliance.*

Malik Transport has been rewarded with new business and more business from existing client because of its planning and ensuring EHS and movement of the employees to and from their work place.

# CRISIS MANAGEMENT

**“Malik Transport”** is providing transport services to top **MNC (BPO)** companies. Since, these call centers are working on 24 hrs and 365 days basis. We closely monitor the road situation i.e. Road Block / Traffic congestion, VIP movement, traffic diversion. Traffic Jam/ Road Block Information comes from our drivers/supervisors through GPS System / Mobile Phones to our base office, which enable us to divert the routes, so that vehicle can reach in scheduled time.

**Malik Transport** has 10-12 vehicles in reserved fleet as stand by, which can be used in emergency / breakdown / road block / traffic congestion. Since, all the vehicles are fitted with GPS/ Wireless System / Mobile Phone, reserved cabs reaches to its target at earliest possible.

# TRAINING / SAFETY

All of our cab drivers are trained by well-known trainer for safe driving and good behavior / services.

All the Drivers, Supervisors, Managers are being trained for better performance, road safety on routine basis.

All the vehicles are fitted with Speed Governor and GPS etc.

All the drivers are being checked by our company Doctor for medical fitness.

Drivers are being verified thoroughly before appointment for valid commercial driving license / criminal record / permanent address in case of doubt.

**Company has its own vigilance department who check cabs/drivers for speed, consumption of alcohol / drugs, traffic rule violation, misbehavior, surprise check of vehicle related documents i.e. Pollution, Insurance, R.C., Permit and Taxes.**

Malik Transport has **qualified / trained staff** as per the organization requirement. To ensure optimal service to our clients, our new staff has a mandatory training period of 30 to 60 days after their induction. They are trained in route map analysis, vehicle tracking, pick-up / drop co-ordination, safety measures, vehicle / driver coordination, vehicle paper updating, vehicle inspection for road worthiness, Data entry, Rostering, preparing MIS reports.

# EMPLOYEE PROVIDENT FUND

**Registration No.HR/GGN/30289**

# PAN NO.

AAMCM6852D

# Esi code

69000509020000799

## **GST NO- 06AAMCM6852D1ZC**

# LIST OF PRESTIGIOUS CLIENTS

1. **M/s EXPEDIA INDIA PVT.LTD.**
2. **M/s Aon Consulting Pvt ltd**
3. **InterGlobe Technologies(IGT)**
4. **Wipro HR Services India Pvt Ltd.**
5. **M/s adani Group**
6. **Interstar Technologies**
7. **Supportmart**
8. **Mattu Ram Art Centre Pvt Ltd**
9. **To The New**

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| **We have the fleet of cabs like Swift Dzire, Hyundai Xcent , Toyota Etios, , Maruti Ertiga, Toyota Innova, Toyota Crysta, Corolla Altis, Tempo Travellers and buses.**  **Our services ensure that your employees are with the happiness, comforts and facilities that will in turn increase their productivity for your company. With this view we provide our services that enables your employees to travel from one place to another, without any hassle.**  **Our clients are fully satisfied with our services and there is a lot of appreciations that speaks our service reputation.**  ***Co. Overview***  The Objective is to provide an efficient cab service to corporate with sheer dedication and Commitment. The company has been able to create its brand both in bringing and economy segment of this demanding industry. Malik Transport has been rewarded with new business and more business from existing client because of its planning and ensuring EHS and movement of the employees to and from their work place.  We hope our offer is in line with your requirements. Please feel free to call or e-mail for any further information on 9582055637/ 8512000073 or [info@maliktransport.co.in](mailto:info@maliktransport.co.in).  THANK YOU  TEAM MTPL |
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# Feedbacks

**Here are the screen shots of some feedbacks from our clients rendering ETS And Adhoc Services---**

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| Gmail | **Malik Transport <maliktransportco.in@gmail.com>** |

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| **Request For Feedback** |

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| **Deepak Sharma1**<Deepak.Sharma1@igt.in> | Thu, Mar 28, 2019 at 4:39 PM |
| To: Malik Transport <maliktransportco.in@gmail.com>, Naveen Kumar1 <Naveen.Kumar1@igt.in>  Cc: Sunil Kumar <sunilmtc@rediffmail.com>, "admin@maliktransport.co.in" <admin@maliktransport.co.in> | |
| |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Dear Sunil,**    **We sincerely thanks you and  your team who continuously providing uninterrupted services to IGT by ensuring the strict adherence on compliance and guidelines issued by law enforcement agencies.**          **Thanks & Regards**  **Deepak Sharma**  **Manager-Transport Admin**  [**www.interglobetechnologies.com**](http://www.interglobetechnologies.com/)**|  Follow us on**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  | | --- | | **Prabhat Sharma** | | Thu, Mar 28, 10:23 AM |  | https://mail.google.com/mail/u/0/images/cleardot.gif  https://mail.google.com/mail/u/0/images/cleardot.gif | | |  | | --- | | to me, Gautam  https://mail.google.com/mail/u/0/images/cleardot.gif | | | |   Hi MTC Team,    We always appreciate the quality of your services and that is the reason we have recommended your name to so many other companies.  You guys are doing great in both ETS and ADHOC.  I do not hesitate to say that you are the best among our four vendors. Please keep up the enthusiasm and great services.    **Thanks & regards.**    **Prabhat Sharma**  **Assistant Facility Manager**    Floor 07 , Building 5 Tower C  DLF Cyber City , Gurgaon | | |

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| |  | | --- | | **Gautam Gupta** | | Mar 28, 2019, 1:27 PM |  | https://mail.google.com/mail/u/0/images/cleardot.gif  https://mail.google.com/mail/u/0/images/cleardot.gif |
| |  | | --- | | to me, Prabhat, admin@maliktransport.co.in  https://mail.google.com/mail/u/0/images/cleardot.gif | | | |

Hi MTC team,

It gives me pleasure to state that we as transport managers and also our internal customer Expedia employee are highly satisfied on your performance.

Wish you all the best for many more milestones.

**Thanks & regards.**

**Gautam Gupta**

**IFM Expedia**