

Linda Duong

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EDUCATION

Georgia Institute of Technology, College of Computing, Atlanta, GA

Expected Graduation May 2024

Candidate for Bachelor of Science in Computer Science

Cartersville High School, Cartersville, GA

August 2016 - May 2020

Graduated Honors with Distinction

SKILLS

Programming : Python, HTML, CSS, Java, React

Software : Figma to create wireframes and prototypes for web designs, WordPress

Communication : Public presentations, Collaboration within and outside of Club Organizations

PROJECTS

Polls and Survey Web Application

December 2020 - Present

- Responsible for front-end development and collaborating with back-end team in discussing data inputs and necessary visual aids for web design and user experiences
- Familiarity with React.js and Figma were needed in order to create components for web layout
- Presenting and meeting with UX/UI designers for feedback and ways to improve usability

Website Portfolio

September 2020 - Present

- Individual project to create website portfolio using HTML & CSS
- Portfolio encompasses projects, experiences, and education received thus far at Georgia Tech

Python Beginner Game

November 2020

- Choose Your Own Adventure Game built on series of conditional statements
- Includes input from users to choose different paths depending on their answer

Maintaining/Updating Sustainability Page

October 2020

- Spoke with the Joint Director of Sustainability to go over list of items that needed to be updated and fixed on the website
- Implemented necessary changes/details using WordPress which is an easy to use software that comes with pre-made templates or themes

EXPERIENCE

316 TG4 Ice Cream, Cartersville, GA

Summer 2018

- Appointed shift manager at times: Ensured that store operated smoothly and staff were on task
- Rolled ice cream, Prepared drinks, Restocked food items, Cashier

LEADERSHIP

FASET (Familiarization and Adaptation to the Surroundings and Environs of Tech)

March 2021 - Present

- Give academic advisement
- Aid new students in class registration
- Work with another FASET student leader in planning events for small group time

CONNECT (Student Government Association)

August 2020 - Present

- Aids new and transition students in gaining insight and access to resources to succeed at Georgia Tech
- Bi-weekly meetings in which event planning was discussed and ways to improve student connection to campus
- Managed the virtual component of Bob Ross Painting event
 - Made RSVP form to gauge member attendance
 - Created list of supplies in accordance of given budget
 - Hosted BlueJeans event, sent out reminders, and distributed information out to members via social platforms
- Finals Week Encouragement (Student Leader of the Virtual Committee)
 - Creating notes of encouragement and getting remote students involved by having them sign up on a Google Form and providing prizes as incentive
 - Negotiating with the Budget Plan Committee on needed supplies and costs for the Virtual Committee
 - Coming up with an innovative way to have students practice mental health exercises by for example creating stress balls

Internal Tools (IT Board)

September 2020 - Present

- Responsible for maintaining the technological infrastructure for student body by building applications to automate processes
- Engaged in parts of front-end development and updating SGA webpages via WordPress
- Weekly team meetings to discuss internal operational issues and updates on projects
- Collaborated within and outside of the team to meet demands of SGA organizations

High School Leadership/Involvement

- President of HOSA- Future Health Professional
- Active Member of GLINC- Generation Latina promoting college and career preparation for minorities
- Awarded the Hugh O'Brian Youth Leadership Award (HOBY) for community leadership
- Volunteered for Backpack Buddies, STAR Manor Assisted Living
- Future Business Leaders of America (FBLA) Officer
 - Voted as Treasurer of the Cartersville High School Chapter and Promoted to Vice President of FBLA
 - Responsible for accuracy in receipt writing for payments, collections, deposits and withdrawals, following the Purchase Order Procedures of the Cartersville City School System
 - Appointed the lead executive board member for determining Chapter of the Year status and progress
 - Featured chapter on WBHF local radio to promote chapter goals
 - Placing first place at the Region Leadership Conference